

Forenede Kongerige, Det-Salford: Scanning
OJ S 88/2019 07/05/2019
Udbudsbekendtgørelse
Tjenesteydelser

Retsgrundlag:

Direktiv 2014/24/EU

Del I: Ordregivende myndighed

I.1. Navn og adresser

Officielt navn: HM Revenue and Customs
Postadresse: 5W Ralli Quays, 3 Stanley Street
By: Salford
NUTS-kode: UK United Kingdom
Postnummer: M60 9LA
Land: Det Forenede Kongerige
Kontaktperson: Liam Osborn/Sarah Phillips
E-mail: liam.osborn@hmrc.gov.uk
Telefon: +44 3000532848
Internetadresse(r):
Overordnet internetadresse: www.gov.uk

I.2. Information om fælles indkøb

Kontrakten tildeles af en indkøbscentral

I.3. Kommunikation

Udbudsmaterialet er gratis, ubegrænset og fuldt tilgængeligt på: <https://www.contractsfinder.service.gov.uk/Search>
Bud eller ansøgninger om deltagelse skal sendes elektronisk via: <https://service.ariba.com/Sourcing.aw/ad/s4FullSelfRegister>
Bud eller ansøgninger om deltagelse skal sendes til den ovennævnte adresse
Yderligere oplysninger fås på anden adresse:
Officielt navn: HM Revenue and Customs
Postadresse: 5W Ralli Quays, Stanley Street
By: Salford
NUTS-kode: UK United Kingdom
Postnummer: M60 9LA
Land: Det Forenede Kongerige
Kontaktperson: Sarah Phillips
E-mail: sarah.phillips@hmrc.gov.uk
Telefon: +44 3000510017
Internetadresse(r):
Overordnet internetadresse: www.gov.uk

I.4. Type ordregivende myndighed

Ministerium eller en anden myndighed på nationalt plan eller forbundsplan, herunder regionale eller lokale afdelinger

I.5.

Hovedaktivitet

Anden aktivitet: Direct and indirect taxation

Del II: Genstand

II.1. Udbuddets omfang

II.1.1. Betegnelse

Cheque Processing Services

Sagsnr.: SR174089354

II.1.2. Hoved-CPV-kode

79999100 Scanning

II.1.3. Kontrakttype

Tjenesteydelser

II.1.4. Kort beskrivelse

HMRC are tendering for a cheque processing solution made up of the provision of hardware for the Authority to operate on its own premises, and a Software as a Service (SaaS) element, which the supplier will manage and operate, to process all the associated metadata.

II.1.5. Anslået samlet værdi

Værdi eksklusive moms: 1 500 000,00 GBP

II.1.6. Oplysninger om delkontrakter

Kontrakten er opdelt i delkontrakter: nej

II.2. Beskrivelse

II.2.2. Supplerende CPV-kode(r)

30216110 Scannere til datamater, 30200000 Edb-maskiner og -artikler

II.2.3. Udførelsessted

NUTS-kode: UK United Kingdom

Hovedudførelsessted: UNITED KINGDOM.

II.2.4. Beskrivelse af udbuddet

The authority intends to award a single supplier contract for the provision of a cheque processing solution. The service consists of 3 elements:

- 1) The provision of scanning hardware, at the Authority's premises (Shipleys and Cumbernauld), capable of scanning and extracting data from cheques and supporting payment documentation, such as payslips, etc;
- 2) The provision of Software as a Service (SaaS) operating software capable of:
 - (a) reconciling cheques and payslips;
 - (b) validating HMRC reference numbers;
 - (c) handling exceptions;
 - (d) sending cheque image files for clearing;
 - (e) uploading on to The Authority infrastructure;
 - (f) providing Management Information.
- 3) The provision of support service requirements.

II.2.5. Tildelingskriterier

de nedenfor anførte kriterier

Kvalitetskriterium - Navn: Award criteria: social, environmental and innovative characteristics / Vægtning: 5 %

Kvalitetskriterium - Navn: Award criteria: technical merit – background services (including implementation) / Vægtning: 5 %

Kvalitetskriterium - Navn: Award criteria: technical merit — hardware / Vægtning: 15 %

Kvalitetskriterium - Navn: Award criteria: technical merit – Software as a Service (SaaS) – general elements / Vægtning: 15 %

Kvalitetskriterium - Navn: Award criteria: technical merit - Software as a Service (SaaS) – functional requirements / Vægtning: 15 %

Kvalitetskriterium - Navn: Award Criteria: technical merit – support services / Vægtning: 5 %

Omkostningskriterium - Navn: Award criteria: cost effectiveness / Vægtning: 40 %

II.2.6. Anslået værdi

Værdi eksklusiv moms: 1 500 000,00 GBP

II.2.7. Varighed af kontrakten, rammeaftalen eller det dynamiske indkøbssystem

Varighed i måneder: 36

Denne kontrakt kan forlænges: ja

Beskrivelse af forlængelser:

The contract will be for a period of 3+1+1 years (36+12+12 months). There will be the option to extend by 12 months after the initial 36 month term, and a further option to extend by 12 months, after the initial 12-month extension.

II.2.10. Oplysninger om alternative tilbud

Alternative tilbud vil blive taget i betragtning: nej

II.2.11. Oplysninger om optioner

Optioner: ja

Beskrivelse af optioner:

Lease equipment model and purchase equipment model options will be considered.

II.2.13. Oplysninger om EU-midler

Udbuddet vedrører et EU-finansieret projekt og/eller program: nej

II.2.14. Yderligere oplysninger

Del III: Juridiske, økonomiske, finansielle og tekniske oplysninger

III.1. Betingelser for deltagelse

III.1.2. Økonomisk og finansiell kapacitet

Liste over og kort beskrivelse af udvælgelseskriterier:

Full details regarding legal, economic, financial and technical information to be provided at the tender stage will be detailed in the tender documentation. Potential tenderers should be aware, however, that they may be required to forward the following information:

(a) a copy of the most recent audited accounts covering the tenderer's last 2 years of trading (or for the period that is available if trading for less than 2 years); or

(b) for the most recent full year of trading, where this information is not available in audited form, a copy of the draft or unaudited financial accounts or equivalent information showing the tenderer's turnover, profit and loss and cash flow position and an end period balance sheet or,

where this cannot be provided, a statement signed by the finance director or similar responsible person detailing any major changes in the current financial position since the date of the latest audited accounts provided.

III.1.3. Teknisk og faglig kapacitet

Liste over og kort beskrivelse af udvælgelseskriterier:

Solution must include Magnetic Ink Character Recognition (MICR), Optical Character Recognition (OCR) and Intelligent Character Recognition (ICR).

Solution must be fully implemented by 2.3.2020 and no later.

III.2. Kontraktbetingelser

III.2.2. Kontraktudførelsesvilkår

The supplier must work with the Authority's IT Infrastructure team and the Authority's banking provider, during the implementation phase of the project.

Del IV: Procedure

IV.1. Beskrivelse

IV.1.1. Proceduretype

Offentligt udbud

IV.1.3. Oplysninger om rammeaftale eller dynamisk indkøbssystem

IV.1.8. Oplysninger om GPA-aftalen om offentlige udbud

Dette udbud er omfattet af GPA-aftalen: ja

IV.2. Administrative oplysninger

IV.2.1. Tidligere offentliggørelse om samme kontrakt

Bekendtgørelsens nummer i EUT S: [2018/S 198-448170](#)

IV.2.2. Frist for modtagelse af bud eller ansøgninger om deltagelse

Dato: 28/05/2019 Tidspunkt: 12:00

IV.2.3. Forventet dato for afsendelse af opfordringer til at afgive bud eller at deltage til udvalgte ansøgere

IV.2.4. Sprog, der må benyttes ved afgivelse af tilbud eller ansøgninger om deltagelse

Engelsk

IV.2.6. Minimumsperiode, i hvilken den bydende er forpligtet af sit bud

Varighed i måneder: 6 (fra den anførte dato for modtagelse af bud)

IV.2.7. Betingelser for åbning af bud

Dato: 28/05/2019 Tidspunkt: 12:00

Oplysninger om adgangsberettigede personer og fremgangsmåde ved åbning af bud: HMRC will be using an e-sourcing(e-tendering) tool/application for this procurement. This prevents any information provided by the applicant or tenderer from being viewed by the Authority until the e-sourcing event is closed. The e-sourcing (e-tendering) application will display the closing date and time for this particular tendering exercise within the event. The close time will be the earliest point at which the HMRC nominated or a tender defined evaluation team member will be able to open and view the tender responses. Therefore, the opening time for tenders will coincide with the close date and time for the event and all tenders will become visible to the

HMRC nominated or event defined tender evaluation team in any place that provides access to the e-sourcing tool/application at that time.

Del VI: Supplerende oplysninger

VI.1. Oplysninger om gentagelse

Dette er et tilbagevendende offentligt indkøb: nej

VI.2. Oplysninger om elektroniske arbejdsgange

Elektronisk fakturering accepteres

Der vil blive anvendt elektronisk betaling

VI.3. Yderligere oplysninger

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Economic operators who wish to view the tender documentation electronically can do so by searching on the contracts finder website: <https://www.contractsfinder.service.gov.uk/Search> login 48 hours after the dispatch of this notice. HMRC uses an HMRC instance of SAP Ariba Sourcing Pro (thereafter referred to as HMRC's SAP Ariba) and this must be used to express an interest and/or bid for the opportunity. (Further information about HMRC's SAP Ariba is available on the HMRC website: www.hmrc.gov.uk/about/supplying.htm) Economic operators who have used HMRC's SAP Ariba previously will be registered as part of the HMRC Ariba Supplier Network and you should access the system to obtain your account ID number. Contact details on the system should be checked and, where necessary, additional users added to help avoid multiple registrations for the same organisation. Previously registered users having difficulty recovering their account ID number or identifying users within their organisation should email for assistance sapariba.hmrcsupport@hmrc.gsi.gov.uk Economic operators using HMRC's SAP Ariba for the first time, including suppliers who are already registered on the wider SAP Ariba supplier network, will need to register at <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full> (You must ensure that you are directed to the registration page for HMRC's SAP Ariba, identified with the HMRC logo at the top of the page, and to do this you may need to cut and paste the web address directly into your web browser). You will receive a system generated email asking you to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email confirming the "registration process is now complete" and providing you with "your organisation's account ID" number. If an email response from HMRC is not received within one working day of your request, please re-contact sapariba.hmrcsupport@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained "your account ID" number, please email e.procurement@hmrc.gsi.gov.uk no later than 12:00 on 20.5.2019 with the following information as confirmation that you wish to express an interest and/or bid for the opportunity.

The contract reference shown in Section IV.3.1 of this Contract Notice

Your HMRC SAP Ariba account ID: AN

Your organisation's name:

Your name:

Your email address:

Your telephone number:

Economic operators who have complied with the foregoing will receive an e-mail confirming access to the online questionnaires. If access is not provided within one working day, please contact e.procurement@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your request for access to the online questionnaires was first made.

Questionnaires must be fully completed (and any associated hard-copy documents received by HMRC) no later than 12:00 on 28.5.2019. The deadline for clarification questions is 17.5.2019 with responses provided by the 20.5.2019 which will allow the required 6 days for the information to be considered. Tenders not submitted in the required form (or containing the requested information) may be rejected. HMRC does not bind itself to accept any tender and reserves the right to accept any part of the tender unless the tenderer expressly stipulates to the contrary. GO Reference: GO-201953-PRO-14861682

VI.4. Klageprocedurer

VI.4.1. Organ med ansvar for klageprocedurerne

Officielt navn: HM Revenue and Customs

By: Salford

Land: Det Forenede Kongerige

VI.4.2. Organ med ansvar for mæglingsprocedurerne

Officielt navn: TBC

By: Salford

Land: Det Forenede Kongerige

VI.5. Dato for afsendelse af denne bekendtgørelse

03/05/2019