

522723-2026 - Konkurrencevilkår

Tyskland – Tjenesteydelser i forbindelse med forflytning – PRO-2249874403 Relocation services
OJ S 144/2026 29/07/2026
Udbuds- eller koncessionsbekendtgørelse – standardordningen
Tjenesteydelser

1. Køber

1.1. Køber

Officielt navn: European Central Bank

E-mail: procurement@ecb.europa.eu

Køberens retlige status: EU-institution, organ eller agentur

Den ordregivende myndigheds aktivitet: Økonomiske anliggender

2. Procedure

2.1. Procedure

Titel: PRO-2249874403 Relocation services

Beskrivelse: The ECB is seeking up to two suppliers for the provision of services in relation to relocation of staff members to the Frankfurt am Main area. The services shall include (but not be limited to): general housing information via a website and in printable format, individual housing search based on questionnaires and/or interviews, consultancy services related to (rental) housing/accommodation and relocation formalities, provision of telephone hotline. The two contracts will be awarded in ranking scheme (cascade).

Identifikator for proceduren: 8ca940b9-5572-4173-8b51-229411abbc3c

Intern ID: PRO-2249874403

Udbudsprocedure: Udbud med forhandling/indkaldelse af tilbud med forudgående offentliggørelse

Proceduren er en hasteprocedure: nej

Hovedpunkterne i proceduren: The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html> And in EUR-Lex: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>. The detailed features and terms and conditions of the procedure can be found in the procurement documents.

2.1.1. Formål

Kontraktens hovedformål: Tjenesteydelser

Primær klassifikation (cpv): 98392000 Tjenesteydelser i forbindelse med forflytning

2.1.2. Udførelsessted

Postadresse: Sonnemannstrasse 22

By: Frankfurt am Main

Postnummer: 60314

Landsdel (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Land: Tyskland

2.1.4. Generelle oplysninger

Yderligere oplysninger: This tender procedure is conducted via the ECB's electronic tendering system (SAP Ariba) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> If you have not used the ECB's electronic tendering system before, you need to register via the above link. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please raise a contact support request on the following website: <https://eu.service.cloud.ariba.com/Sourcing.aw>. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as laid down in the procurement documentation itself.

Retsgrundlag:

Anden

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> - Consolidated text: Decision (EU) 2016 /245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

2.1.6. Udelukkelsesgrunde

Kilder til grundlag for udelukkelse: Udbudsdokument

5. Delkontrakt

5.1. Delkontrakt: LOT-0001

Titel: Relocation services

Beskrivelse: With this procurement procedure, the ECB is seeking suppliers who are able to provide the following services: • Provision of general housing information, including but not limited to a website, leaflets/brochures, newsletters and presentations (property market situation in Frankfurt and the Rhein-Main area, rules, regulations, applicable legal issues which a newcomer should be aware of, administrative tasks before, during and after a move, etc.); • Provision of individual search services for rental accommodation based on questionnaires and/or personal interviews and including accompanied visits, advice, rental contract negotiations and hand-over activities; • Ad-hoc consultancy services related to (rental) housing/accommodation and relocation formalities. • Provision of telephone hotline.

Intern ID: PRO-2249874403

5.1.1. Formål

Kontraktens hovedformål: Tjenesteydelser

Primær klassifikation (cpv): 98392000 Tjenesteydelser i forbindelse med forflytning

Mængde: 480 stykker

Valgmuligheder:

Beskrivelse af optioner: The contract is not subject to renewal.

5.1.2. Udførelsessted

Postadresse: Sonnemannstrasse 22

By: Frankfurt am Main

Postnummer: 60314

Landsdel (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Land: Tyskland

5.1.3. Anslået varighed

5.1.6. Generelle oplysninger

Reserveret deltagelse:

Deltagelse uden forbehold.

Indkøbsprojekt, der ikke finansieres med EU-midler

Udbuddet er omfattet af aftalen om offentlige udbud (GPA): nej

Yderligere oplysninger: Instead of publishing an estimated value, the ECB has published the maximum scope and volume of the Contracts as follows: - Provision of individual search services for rental accommodation based on questionnaires and/or personal interviews and including accompanied visits, advice, rental contract negotiations and hand-over activities. The maximum quantity of housing searches to be provided under the framework agreement is set at 480 housing searches over the 4-year duration of the agreement. The envisaged quantity of housing searches is 300. One housing search includes: (a) Preparations - Develop an individual housing profile for the staff member based on a housing questionnaire and personal discussion. The questionnaire shall explicitly invite persons with disabilities to specify special needs, which will be considered throughout the search. - Compare the housing profile with market offerings, identify suitable options using various sources (e.g., newspapers, internet, brokers, ECB-provided information), and prepare a pre-selection of verified accommodations. Present this preliminary selection to the staff member, including details about neighbourhood infrastructure (e.g., public transport, shopping, schools). Arrange property visits based on discussions with the staff member. (b) Visits - Accompany the staff member on initial and subsequent property visits, as requested, and follow up with discussions to refine the housing profile. There shall be no limitation on the number of visits. (c) Advice/negotiations - Provide guidance on negotiating rental agreements and assess contractual terms before signature. If requested, explain the German rental contract in English. (d) Hand-over - Assist the staff member during the walk-through/handover protocol, if requested. Any advice provided must be clearly flagged as non-legally binding. - Post-signature support services (e.g., follow-up consultancy with regard to removal, registrations, insurances, etc) are considered an asset. For the avoidance of doubt, one housing search covers the points (a) to (d) above for one staff member, from the preparations through to hand-over of the rented property, irrespective of the number of viewings or negotiations required. However, staff members may opt out in the separate stages of the search. Unsuccessful searches are included in the maximum quantity mentioned above, provided they are unsuccessful due to an opt-out of the staff member. Searches unsuccessful for reasons not attributable to the staff member's opt-out shall not count toward the maximum quantity. - The maximum quantity for ad-hoc consultancy services is 172 hours over the 4-year duration of the agreement. The estimated quantity for ad-hoc consultancy services is 132 hours. - One off costs include: o Production of a general information leaflet on the rental accommodations market in Rhine Main covering all relevant aspects of accommodation and rental housing in the Frankfurt area, including updates during the maximum 4-year contract duration (as necessary due to developments, in particular laws and regulations, at least one (1) per year); o Production of four (4) annual newsletters on the rental accommodations market in Rhine Main; o Opening of a website on the rental accommodations market in Rhine Main to all staff. All materials mentioned above (including any materials used in presentations) shall be made available to ECB staff via a dedicated website, including updates and maintenance during the maximum 4-year contract duration. Detailed information on the services provided by the supplier on behalf of the ECB. - Provision of telephone hotline (as a one-time annual fee).

5.1.9. Udvælgelseskriterier

Kilder til udvælgelseskriterier: Bekendtgørelse, Udbudsdokument

Kriterium: Andre økonomiske eller finansielle krav

Beskrivelse af udvælgelseskriterium: Selection criteria as stated in the procurement documents.

Kriteriet vil blive anvendt til at udvælge de ansøgere, som skal opfordres til at deltage i anden fase af proceduren

Oplysninger om den anden fase i en procedure, der afvikles i to faser:

Proceduren afvikles i successive faser. I hver fase kan nogle ansøgere blive udelukket

Køberen forbeholder sig retten til at tildele kontrakten på grundlag af de indledende tilbud uden yderligere forhandlinger

5.1.10. Tildelingskriterier

Kriterium:

Type: Kvalitet

Navn: Quality

Beskrivelse: As specified in the procurement document, award requirements and criteria will be established in the Invitation to Tender during the next phase of the procurement.

Kategori for tildelingskriteriet vægt: Vægtning (procentdel, præcis)

Tildelingskriterium talværdi: 50

Kriterium:

Type: Pris

Navn: Price

Beskrivelse: As specified in the procurement document, award requirements and criteria will be established in the Invitation to Tender during the next phase of the procurement.

Kategori for tildelingskriteriet vægt: Vægtning (procentdel, præcis)

Tildelingskriterium talværdi: 50

5.1.11. Tilbudsdokumenter

Adresse på udbudsdokumenterne: <https://eu.mu.ariba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

Ad hoc-kommunikationskanal:

Navn: ECB e-tendering platform

URL: <https://eu.mu.ariba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

5.1.12. Tilbudsvilkår

Vilkår for indgivelse:

Elektronisk indgivelse: Påkrævet

Indgivelsesadresse: <https://eu.mu.ariba.com/uav/project/?token=52e97f8f-742d-4352-be1d-95d641d45ceb>

Sprog, som tilbud og ansøgninger om deltagelse kan indgives på: engelsk

Elektronisk katalog: Ikke tilladt

Frist for modtagelse af anmodninger om deltagelse: 04/09/2026 10:00:00 (UTC+00:00) vesteuropæisk tid, GMT

Betingelser for kontraktens udførelse:

Udførelsen af kontrakten skal ske inden for rammerne af programmer for beskyttet

beskæftigelse: Nej

Elektronisk fakturering: Påkrævet

Der vil blive anvendt elektronisk bestilling: ja

Der vil blive anvendt elektronisk betaling: ja

5.1.15. Teknikker

Rammeaftale:

Rammeaftale uden fornyet iværksættelse af konkurrence

Det maksimale antal deltagere: 2

Oplysninger om det dynamiske indkøbssystem:

Intet dynamisk indkøbssystem

5.1.16. Yderligere oplysninger, mægling og gennemgang

Organisation med ansvar for mægling: The European Ombudsman

Organisation med ansvar for klager: European Central Bank - Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Oplysninger om klagefrister: Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on public procurement. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

Organisation, der leverer supplerende oplysninger om udbudsproceduren: European Central Bank

Organisation, der sikrer adgang til udbudsdokumenterne offline: European Central Bank

Organisation, der leverer yderligere oplysninger om klageprocedurerne: European Central Bank

Organisation, der modtager ansøgninger om deltagelse: European Central Bank

Organisation, der behandler tilbud: European Central Bank

8. Organisationer**8.1. ORG-0001**

Officielt navn: European Central Bank

Registreringsnummer: 0001

Postadresse: Sonnemannstrasse 22

By: Frankfurt am Main

Postnummer: 60314

Landsdel (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Land: Tyskland

Enhed: Central Procurement Office

E-mail: procurement@ecb.europa.eu

Telefon: +49 6913440

Internetadresse: <https://www.ecb.europa.eu>

Adresse til udveksling af oplysninger (URL) (eDelivery-Gateway): <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Andre kontaktpunkter:

Officielt navn: Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Postadresse: Sonnemannstrasse 22

By: Frankfurt am Main

Postnummer: 60314

Landsdel (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Land: Tyskland

Enhed: Legal Advice Team

E-mail: LegalServices@ecb.europa.eu

Telefon: +49 6913440

Fax: +49 6913446886

Internetadresse: <http://www.ecb.europa.eu>

Denne organisations roller:

Køber

Organisation, der leverer supplerende oplysninger om udbudsproceduren

Organisation, der sikrer adgang til udbudsdokumenterne offline

Organisation, der modtager ansøgninger om deltagelse

Organisation, der behandler tilbud

Organisation med ansvar for klager

Organisation, der leverer yderligere oplysninger om klageprocedurerne

8.1. ORG-0002

Officielt navn: The European Ombudsman

Registreringsnummer: 0002

Postadresse: 1 avenue du Président Robert Schuman, CS 30403

By: Strasbourg

Postnummer: 67001

Landsdel (NUTS): Bas-Rhin (FRF11)

Land: Frankrig

Enhed: The European Ombudsman

E-mail: eo@ombudsman.europa.eu

Telefon: +33 388172313

Internetadresse: <https://www.ombudsman.europa.eu/en/home>

Denne organisations roller:

Organisation med ansvar for mægling

Oplysninger om bekendtgørelsen

Bekendtgørelsens ID: 0da591de-89c0-44bf-b315-e1884323e5f8 - 01

Formulartype: Konkurrencevilkår

Bekendtgørelsestype: Udbuds- eller koncessionsbekendtgørelse – standardordningen

Bekendtgørelsesundertype: 16

Afsendelsesdato for bekendtgørelsen: 28/07/2026 07:06:06 (UTC+00:00) vesteuropæisk tid, GMT

Bekendtgørelsens officielle sprog: engelsk

Bekendtgørelsesnummer: 522723-2026

EUT-S-nummer: 144/2026

Offentliggørelsesdato: 29/07/2026