

Spain-Valencia: Filing services

OJ S 1/2016 02/01/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Universitat Politècnica de València

Postal address: Camino de Vera, s/n

Town: Valencia

Postal code: 46022

Country: Spain

Contact person: Servicio de Contratación

E-mail: contratacion@upv.es

Telephone: +34 963877406

Fax: +34 963877946

Internet address(es):

General address of the contracting authority: <http://www.upv.es/entidades/CYO/index-es.html>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Diazotec

Postal address: Taquígrafo Martí, 18, bajo

Town: Valencia

Postal code: 46005

Country: Spain

Telephone: +34 963953900

Fax: +34 963749301

Tenders or requests to participate must be submitted: Official name: Universitat Politècnica de València

Postal address: Camino de Vera, s/n

Town: Valencia

Postal code: 46022

Country: Spain

Contact person: Registro General

Telephone: +34 963877405

Fax: +34 963577009

Internet address: <http://www.upv.es/entidades/CYO/index-es.html>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

MY15/ASGEN/SE/106

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Locales del adjudicatario y Universitat Politècnica de Valencia.

NUTS code ES523 Valencia/València

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Servicio de custodia documental de archivos por precios unitarios.

II.1.6. CPV code(s)

79560000 Filing services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

798 600 EUR, IVA incluido.

Estimated value excluding VAT: 660 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 2 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Servicio de custodia documental de archivos por precios unitarios

1) Short description

Servicio de custodia documental de archivos por precios unitarios.

2) CPV code(s)

79560000 Filing services

3) Quantity or scope

795 600 EUR.

Estimated value excluding VAT: 660 000 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Garantía definitiva 5 % del importe de adjudicación en las condiciones que se detallan en el Pliego de Clausulas Administrativas Particulares.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Véase Pliego de Cláusulas Administrativas Particulares.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Véase Pliego de Cláusulas Administrativas Particulares.

III.2.2. Economic and financial ability

List and brief description of conditions: Los especificados en el Pliego de Cláusulas Administrativas Particulares.

III.2.3. Technical and professional ability

List and brief description of conditions:

Los especificados en el Pliego de Cláusulas Administrativas Particulares.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Proyecto técnico. Weighting 49
2. Tarifa de almacenamiento en m³. Weighting 30
3. Transporte del archivo a su localización definitiva. Weighting 21

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

MY15/ASGEN/SE/106

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 15.2.2016

IV.3.4. Time limit for receipt of tenders or requests to participate

15.2.2016

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Spanish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 4.3.2016 - 13:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

IV.3.8) Condiciones para la apertura de las ofertas:

Información adicional sobre las personas autorizadas y el procedimiento de apertura: acto público.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Véase Pliego de Cláusulas Administrativas Particulares

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Servicio de Contratación

Postal address: Camino de Vera, s/n

Town: Valencia

Postal code: 46022

Country: Spain

E-mail: contratacion@upv.es

Telephone: +34 963877406

Fax: +34 963877946

VI.5. Date of dispatch of this notice

23.12.2015