

**Spain-Ingenio: General liability insurance services**

OJ S 1/2017 03/01/2017

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ilustre Ayuntamiento de la Villa de Ingenio

National registration number: P3501200D

Postal address: Plaza de la Candelaria, 1

Town: Ingenio

Postal code: 35250

Country: Spain

E-mail: [contratacion@ingenio.es](mailto:contratacion@ingenio.es), [pilarjimenez@ingenio.es](mailto:pilarjimenez@ingenio.es)

Telephone: +34 928780076-280/405

Fax: +34 928789603/+34 928781247

**Internet address(es):**General address of the contracting authority: <http://www.ingenio.es>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Tesorería Municipal (registro de plicas)

Postal address: Plaza de la Candelaria, nº. 1, planta baja

Town: Ingenio

Postal code: 35250

Country: Spain

For the attention of: David Castellano González

E-mail: [dcastellano@ingenio.es](mailto:dcastellano@ingenio.es)

Telephone: +34 928780076-213

Fax: +34 928781247

Internet address: <http://www.ingenio.es>**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Contrato privado de pólizas de seguros de responsabilidad civil/patrimonial, daños materiales, accidentes y flota de vehículos.

**II.1.2. Type of contract and place of performance or delivery**

Services  
NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Contrato privado de pólizas de seguros de responsabilidad civil/patrimonial, daños materiales, accidentes y flota de vehículos.

**II.1.6. CPV code(s)**

66516400 General liability insurance services, 66515000 Damage or loss insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 486 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes  
Number of possible renewals: 3  
In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 36 (from the award of the contract)

**II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

**1) Short description**

**2) CPV code(s)**

66516400 General liability insurance services, 66515000 Damage or loss insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 2

- 1) **Short description**
- 2) **CPV code(s)**  
66516400 General liability insurance services, 66515000 Damage or loss insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 3

- 1) **Short description**
- 2) **CPV code(s)**  
66516400 General liability insurance services, 66515000 Damage or loss insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

Garantía definitiva del 5 % del precio de adjudicación del contrato (IGIC excluído).

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Según el pliego de prescripciones técnicas.

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Deben tener autorización administrativa del Ministerio de Economía y Competitividad (artículo 20 de la Ley 20/2015 de 14 de julio de ordenación, supervisión y solvencia de las entidades aseguradoras y reaseguradoras), así como su inscripción en el registro administrativo correspondiente (artículo 40 de la misma Ley).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Cláusula 4.2.1 del PCAP.

Minimum level(s) of standards possibly required: Volumen anual de negocios igual o superior a 90 000 EUR. Ratio de tesorería superior a 1,2 y ratio de endeudamiento inferior a 1.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Cláusula 4.2.2. del PCAP.

Minimum level(s) of standards possibly required:

Contrataciones de pólizas de seguros efectuadas durante los últimos 5 años cuyo importe acumulado sea superior a 90 000 EUR.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

10345/2016

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 7.2.2017

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

7.2.2017 - 14:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

Other: Se permite otro idioma que no sea el castellano pero acompañado de su correspondiente traducción oficial al castellano.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender****IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Los representantes legales de los licitadores.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Presupuesto anual de licitación desglosado por lotes:

— Lote 1. Seguro de responsabilidad civil/patrimonial: 40 000 EUR y seguro de daños materiales: 24 000 EUR.

— Lote 2. Seguro de Colectivo de Accidentes: 17 500 EUR.

— Lote 3. Seguro flota de vehículos: 40 000 EUR.

Los licitadores pueden presentarse a uno o más lotes, pudiendo ser el sobre A el mismo para ambos lotes, pero el sobre B debe ser individual para cada lote.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Tribunal Administrativo de Contratos Públicos de la Comunidad Autónoma de Canarias

Country: Spain

Internet address: [www.ingenio.es](http://www.ingenio.es)

**Body responsible for mediation procedures**

Official name: Willis Iberia Correduría de Seguros y Reaseguros, S.A.

Country: Spain

E-mail: [alberto.caballero@willistowerswatson.com](mailto:alberto.caballero@willistowerswatson.com)

Telephone: +34 9284330755

**VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Asesoría Jurídica del Ilustre Ayuntamiento de la Villa de Ingenio  
Postal address: calle Plaza de la Candelaria, nº 1  
Town: Ingenio  
Postal code: 35250  
Country: Spain  
Telephone: +34 928780076  
Fax: +34 928781247

**VI.5. Date of dispatch of this notice**

29.12.2016