

**United Kingdom-Guildford: Enterprise resource planning software package**  
**OJ S 2/2018 04/01/2018**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: University of Surrey

Postal address: University of Surrey, Senate House, Guildford, Surrey, GU27XH

Town: Guildford

Postal code: GU27XH

Country: United Kingdom

Contact person: Steve Barber

For the attention of: Steve Barber

E-mail: [steven.barber@surrey.ac.uk](mailto:steven.barber@surrey.ac.uk)

Telephone: +44 1483686144

**Internet address(es):**

General address of the contracting authority: <http://surrey.ac.uk>

Electronic submission of tenders and requests to participate: <http://in-tend.co.uk>

**I.2. Type of the contracting authority**

Other: University

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

Supply and operation of HR payroll system

**II.1.2. Type of contract and place of performance or delivery**

Services

Main site or place of performance: The University of Surrey,

Stag Hill Campus

Guildford

GU27XH.

NUTS code UKJ26 East Surrey

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

**II.1.4. Short description of the contract or purchase(s)**

The University of Surrey ("the University") has appointed a service provider for the supply, implementation and support of HR payroll system incorporating the following features:

- Payroll;
- Human resources system;
- Establishment management;
- Budgeting and forecasting.

#### **II.1.5. CPV code(s)**

48451000 Enterprise resource planning software package

#### **II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.2. Total value of the contract/lot**

#### **II.2.1. Total value of the contract/lot**

Value: 2 400 000,00 GBP  
excluding VAT

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

competitive dialogue

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Functional requirements. Weighting 40
2. Non-functional. Weighting 30
3. Commercial. Weighting 30

#### **IV.2.2. Information about electronic auction**

An electronic auction has been used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

393/PL

#### **IV.3.2. Previous publication concerning this procedure**

##### **Prior information notice**

Notice number in the OJ S: [2017/S 081-157343](#) of 26.5.2016

##### **Simplified contract notice on a dynamic purchasing system**

Notice number in the OJ S: [2017/S 081-157343](#) of 26.5.2016

## **Section V: Award of contract**

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Contract No: 157343

### **V.1. Date of conclusion of the contract**

13.12.2017

### **V.2. Information about tenders**

Number of tenders received: 3

Number of tenders received by electronic means: 3

**V.3. Name and address of the contractor**

Official name: Cognizant Worldwide Ltd  
Postal address: 1 Kingdom Street, London  
Town: London  
Postal code: W26BD  
Country: United Kingdom  
Telephone: +44 207297600

**V.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot:  
Value: 2 400 000,00 GBP  
excluding VAT  
Total value of the procurement:  
Value: 2 400 000,00 GBP  
excluding VAT  
If annual or monthly value:  
Number of years: 5

**V.5. Information about subcontracting**

The contract is likely to be subcontracted: no

**Section VI: Complementary information**

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**VI.1. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.2. Additional information**

**VI.3. Procedures for review**

**VI.3.1. Review body**

Official name: Procurement Department, University of Surrey  
Postal address: Stag Hill Campus  
Town: Guildford  
Postal code: GU27XH  
Country: United Kingdom

**Body responsible for mediation procedures**

Official name: None

**VI.3.2. Review procedure**

**VI.3.3. Service from which information about the review procedure may be obtained**

Official name: University of Surrey  
Country: United Kingdom

**VI.4. Date of dispatch of this notice**

2.1.2018