

United Kingdom-Hemel Hempstead: Miscellaneous repair and maintenance services

OJ S 3/2014 04/01/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hightown Praetorian & Churches Housing Association

Postal address: Hightown House, Maylands Avenue

Town: Hemel Hempstead

Postal code: HP2 4XH

Country: United Kingdom

Contact person: Procurement

For the attention of: Mark Salmon

E-mail: procurement@hpcha.org.uk

Telephone: +44 1442292300

Fax: +44 1442215978

Internet address(es):General address of the contracting authority: www.hpcha.org.ukAddress of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0119**Additional information can be obtained from:**

Official name: Hightown Praetorian & Churches Housing Association

Postal address: Hightown House, Maylands Avenue

Town: Hemel Hempstead

Postal code: HP2 4XH

Country: United Kingdom

Contact person: Procurement

For the attention of: Mark Salmon

E-mail: procurement@hpcha.org.uk

Telephone: +44 1442292300

Fax: +44 1442215978

Internet address: www.hpcha.org.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Hightown Praetorian & Churches Housing Association

Postal address: Hightown House, Maylands Avenue

Town: Hemel Hempstead

Postal code: HP2 4XH

Country: United Kingdom

Contact person: Procurement

For the attention of: Mark Salmon

E-mail: procurement@hpcha.org.uk

Telephone: +44 1442292300

Fax: +44 1442215978

Internet address: www.hpcha.org.uk

Tenders or requests to participate must be submitted: Official name: Hightown Praetorian & Churches Housing Association
Postal address: Hightown House, Maylands Avenue
Town: Hemel Hempstead
Postal code: HP2 4XH
Country: United Kingdom
Contact person: Procurement
For the attention of: Mark Salmon
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I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Void Property Maintenance Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Herts, Beds and Bucks.

NUTS code UKH2 Bedfordshire and Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Hightown Praetorian & Churches Housing Association wishes to enter a contract for a priced schedule of rates void property maintenance service. The contract will commence in May 2014 and will run for a period of 3 years with an addition of a further year subject to satisfactory performance.

II.1.6. CPV code(s)

50800000 Miscellaneous repair and maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Three year contract with an additional year for satisfactory performance.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(2) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

See PQQ documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

See PQQ documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.
 - (2) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.
 - (3) An indication of the proportion of the contract which the services provider intends possibly to subcontract.
- See PQQ documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10

Objective criteria for choosing the limited number of candidates: Please see PQQ documentation. Each tenderer shall be given a score out of 100. This score will be used to rank the tenderers and the top rank tenderers shall be invited to tender (to a maximum of 10).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

0081-MS020114

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 7.2.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

10.2.2014 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

21.2.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

This is a restricted tender process and therefore bidders need to go through a pre qualification process.

The deadline for submitting a PQQ is Noon on Monday 10.2.2014.

(MT Ref:111681).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.1.2014