

**United Kingdom-Birkenshaw: Office cleaning services**  
**OJ S 4/2015 07/01/2015**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: West Yorkshire Fire and Rescue Authority  
Postal address: Fire Service Headquarters, Oakroyd Hall, West Yorkshire  
Town: Birkenshaw  
Postal code: BD11 2DY  
Country: United Kingdom  
Contact person: Property Management Unit  
For the attention of: Building Contracts Manager  
E-mail: [tony.garnett@westyorksfire.gov.uk](mailto:tony.garnett@westyorksfire.gov.uk)  
Telephone: +44 1274655866  
Fax: +44 1274655726

**Internet address(es):**

General address of the contracting authority: [www.westyorksfire.gov.uk](http://www.westyorksfire.gov.uk)  
Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA8141](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA8141)

**I.2. Type of the contracting authority**

Other: Fire Authority

**I.3. Main activity**

Other: Fire Service

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

3-year office accommodation cleaning services contract.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Various sites across West Yorkshire.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

**II.1.4. Short description of the contract or purchase(s)**

West Yorkshire

Fire and Rescue Authority

3-year individual facilities contract for office accommodation cleaning services 1.10.2014-31.9.2017

#### OJEU Notice

Applications are invited from suitably qualified and experienced contractors who wish to be considered for selection to tender for the three year office accommodation cleaning services contracts, covering separate districts within West Yorkshire.

Each contract will involve the provision of regular office cleaning services to each Fire Authority building including Fire Stations, District Offices and the Fire Service Headquarters complex at Birkenshaw.

Those wishing to respond to this notice should contact the undersigned in writing to request consideration for inclusion on the tender list and by submitting all supporting information as detailed below by Friday 7.3.2014:

Brief resume of company and management structure;

Experience of similar office cleaning contracts;

Demonstration of experience and ability to meet the contract requirements;

Trading accounts for the last 3 years;

Bank reference details;

Company Health and Safety policy;

Confirmation of compliance with the Asylum and Immigration Act 2006;

Due to extent of unsupervised working, evidence of established background pre-employment staff checking procedures in accordance with the HMG Security Policy Framework, to at least the Baseline Personnel Security Standard;

5 000 000 GBP, Public Liability insurance certificate;

10 000 000 GBP, Employer's Liability insurance certificate;

Membership of relevant trade organisations;

Tax certificate details;

Three trading reference contacts, preferably including one Local Authority body.

Responses will be assessed and short-listed based on suitability, prior to invitations to tender and the awarding of contracts.

Please forward responses to:

The Building Contracts Manager, West Yorkshire Fire and Rescue Service, Oakroyd Hall, Birkenshaw, West Yorkshire, BD11 2DY.

Please Note: There is no separate Pre-Qualification Questionnaire for this contract advert.

#### **II.1.5. CPV code(s)**

90919200 Office cleaning services

#### **II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.2. Total value of the contract/lot**

##### **II.2.1. Total value of the contract/lot**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

#### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

Lowest price

#### **IV.2.2. Information about electronic auction**

#### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

##### **Contract notice**

Notice number in the OJ S: [2014/S 15-023000](#) of 22.1.2014

### **Section V: Award of contract**

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Lot No: 6

- Lot title: Wakefield district

#### **V.1. Date of conclusion of the contract**

10.12.2014

#### **V.2. Information about tenders**

Number of tenders received: 6

#### **V.3. Name and address of the contractor**

Official name: Consultant Services Group Ltd

Postal address: Administration Centre, Station Lane

Town: Heckmondwike

Postal code: WF16 0NF

Country: United Kingdom

Telephone: +44 1924409988

#### **V.4. Information on value of the contract/lot**

Total value of the procurement:

Value: 51 842 GBP

excluding VAT

If annual or monthly value:

Number of years: 3

#### **V.5. Information about subcontracting**

### **Section VI: Complementary information**

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#### **VI.1. Information about European Union funds**

#### **VI.2. Additional information**

(MT Ref:146390).

#### **VI.3. Procedures for review**

##### **VI.3.1. Review body**

##### **VI.3.2. Review procedure**

##### **VI.3.3. Service from which information about the review procedure may be obtained**

**VI.4. Date of dispatch of this notice**

6.1.2015