

United Kingdom-Sunderland: Exhibition stands
OJ S 5/2016 08/01/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The North East Automotive Alliance Limited
Postal address: RTC North, 1 Hylton Park, Wessington Way
Town: Sunderland
Postal code: SR5 3HD
Country: United Kingdom
For the attention of: Laura Gage
E-mail: lgage@northeastautomotivealliance.com
Telephone: +44 1915164400

Internet address(es):

General address of the contracting authority: <http://www.northeastautomotivealliance.com/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local agency/office

I.3. Main activity

Other: automotive membership body

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

North East Automotive Alliance — Stand Design and Build Tender.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 13: Advertising services

Main site or place of performance: North East Automotive Alliance Limited, RTC North, 1 Hylton Park, Wessington Way, Sunderland, SR5 3HD.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 3

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 20 000 and 75 000 GBP

II.1.5. Short description of the contract or purchase(s)

The North East Automotive Alliance Limited (NEAA) is an industry-led, membership-based cluster group, formed to promote and support the economic sustainable growth of the North East region's automotive industry. We are a not-for-profit organisation, providing a single unified voice to key stakeholder groups and promoting the true value created by the North East automotive sector.

The NEAA has launched a new SME Programme, Advancing the Competitiveness of NE SMEs (ACE SME) and as part of this programme we will support a number of SMEs through various industry events, as well as the wider membership.

II.1.6. CPV code(s)

39154100 Exhibition stands, 39154000 Exhibition equipment

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

2.1.1. Stand system purchase and design to fit approx. 36 m² with the ability to support up to 8 variable member companies with change of graphics and NEAA umbrella branding. The stand design should suit both island space and space open on 3 sides. Ideally the stand should be a modular design offering flexibility of use for both larger and smaller areas. Price to include storage of frame and panels when not in use from 2016-end 2018. The stand is to incorporate a reception desk (please include), wall mounted TV (client supplied but bracket required), seating area (can hire at specific events) and product display areas (please include), and must follow the NEAA brand guidelines.

2.1.2. Project Management and build for Automechanika Birmingham, 36 m² (6 x 6 m) space only to be designed to incorporate 8 x (800 mm wide) panels for 8 of our member companies to exhibit, including design and production of panels. The booked stand space is 9G21B, open on 3 sides.

2.1.3. Project Management and build for the Advanced Engineering Show at NEC, 35 m² (7 x 5 m) space only to be designed to incorporate 8 member companies each with an individually designed panels. The booked stand for 2016 is J38 and this is an island stand with 4 open sides. This show will take place in 2016 and 2017 so costs must be taken into consideration for both years with a similar stand size.

2.1.4. Design and production of new graphic panels for portable display stand. We expect to replace these at an average rate of 1 x 1 m wide panel every 2 months.

2.1.5. Possible shell scheme build for Meet the Buyer at North East Automotive Expo 2016 taking place at the Stadium of Light on 22.9.2016. Requirement for 15 x 2 x 2 m shell scheme booths with open front and name boards (not to be dark as the lighting in the room isn't great). This will take place on the 3rd floor with limited lift capacity.

2.1.6. Design and build for other possible exhibitions taking place during the contract term which are unconfirmed to date — 2017 and 2018. Projected costs for Project Management and build, mileage, etc. based on UK events of similar specification to the above.

Estimated value excluding VAT:

Range: between 20 000 and 75 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.2.2016. Completion 31.12.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Tenders should quote for the completion of this work in full but include a breakdown of costs as per the tender requirements detailed in 2.1.

Payment to account will be made in accordance with the North East Automotive Alliance Limited general terms and conditions of contract for services.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

Please provide appropriate testimonials and/or case studies.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price — overall package. Weighting 60
2. Experience and track record. Weighting 40

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

060116

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 15.1.2016 - 17:00

IV.3.4. Time limit for receipt of tenders or requests to participate

22.1.2016 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: Advancing the Competitiveness of NE Automotive SMEs (ACE SME).

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.1.2016