

United Kingdom-Chichester: Office cleaning services
OJ S 4/2019 07/01/2019
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Chichester District Council
Postal address: East Pallant House
Town: Chichester
NUTS code: UKJ27 West Sussex (South West)
Postal code: PO19 1TY
Country: United Kingdom
E-mail: rgooda@chichester.gov.uk
Internet address(es):
Main address: <http://www.chichester.gov.uk/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Chichester District Council — Office Cleaning and Window Cleaning Contract 2019-2021
Reference number: CDC - 020912

II.1.2. Main CPV code

90919200 Office cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

Chichester District Council is inviting organisations to tender for a contract to provide office cleaning and window cleaning services. Tenderers are advised to read all the Tender documents thoroughly to ensure that all of the Council's requirements are addressed. The Tenderer must obtain for himself all the information necessary for making a Tender submission and entering into a Contract by considering all the tender documents and inspecting the public offices, control centre and museum to satisfy themselves with regard to the nature of the services required. The contract will start on the 1.1.2019 and be awarded for

an initial 3 year period with the option to extend for a further 2 x 1 year periods. Extensions will only be given to those companies which continually meet or exceed the levels of service as set out in the specification.

II.1.6. Information about lots

This contract is divided into lots: yes

II.1.7. Total value of the procurement

Value excluding VAT: 300 000,00 GBP

II.2. Description

II.2.1. Title

Office Cleaning at East Pallant House
Lot No: Lot 1

II.2.2. Additional CPV code(s)

90919200 Office cleaning services

II.2.3. Place of performance

NUTS code: UKJ27 West Sussex (South West)
Main site or place of performance: East Pallant House, Chichester, PO19 1TY

II.2.4. Description of the procurement

A mixture of multi occupied large offices set within a listed building and large modern open plan offices with a newly constructed modern reception, and committee rooms. The office is occupied by approximately 350 staff between the hours of 07:30 and 19:00, Monday to Friday. With a total floor area of approximately 3 400 mm² mixed between ceramic flooring, carpet tiles and commercial quality carpet.

II.2.5. Award criteria

Price

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Office Cleaning at Florence Road
Lot No: Lot 2

II.2.2. Additional CPV code(s)

90919200 Office cleaning services

II.2.3. Place of performance

NUTS code: UKJ27 West Sussex (South West)
Main site or place of performance: Florence Road, Chichester, PO19 7QU

II.2.4. Description of the procurement

Offices at Florence road, which are currently being used by Careline. The offices are manned 24 hours a day by an average of 9 staff. The floor area is approximately 130 m2

II.2.5. Award criteria

Price

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Office Cleaning at Novium Museum
Lot No: Lot 3

II.2.2. Additional CPV code(s)

90919200 Office cleaning services

II.2.3. Place of performance

NUTS code: UKJ27 West Sussex (South West)

Main site or place of performance: Novium museum, Tower Street, Chichester, PO19 1QH

II.2.4. Description of the procurement

The Novium museum has a floor area of around 800 m2, over 3 floors. The majority of flooring in public areas is of natural wood, with office areas being carpet tiles. Wet areas e.g. Toilets, kitchens and work areas are laid with heavy duty floor vinyl. The museum is used extensively throughout the day by the general public which will mean a more frequent cleaning regime that may vary throughout the year and is likely to include weekends and bank holidays. There are numerous glass display cabinets that will need daily cleaning, with a suggested once a week over all clean.

II.2.5. Award criteria

Price

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Window Cleaning
Lot No: Lot 4

II.2.2.

Additional CPV code(s)

90911300 Window-cleaning services

II.2.3. Place of performance

NUTS code: UKJ27 West Sussex (South West)

Main site or place of performance: Windows at: — East Pallant House, East Pallant, Chichester, PO19 1TY — Careline, Florence Road, Chichester, PO19 7QU ù Novium Museum, Tower Street, Chichester, PO19 1QH

II.2.4. Description of the procurement

Both internal and external window cleaning at the above sites.

II.2.5. Award criteria

Price

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section IV: Procedure**

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information**IV.2.8. Information about termination of dynamic purchasing system****IV.2.9. Information about termination of call for competition in the form of a prior information notice****Section V: Award of contract**

A contract/lot is awarded: yes

V.2. Award of contract**V.2.1. Date of conclusion of the contract**

18/12/2018

V.2.2. Information about tenders

Number of tenders received: 12

Number of tenders received from SMEs: 6

Number of tenders received by electronic means: 12

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Regent Office Care Ltd (t/a Regent Samsic)

Town: Coventry

NUTS code: UKG13 Warwickshire

Country: United Kingdom

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 239 586,00 GBP

Total value of the contract/lot: 239 586,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Chichester District Council

Postal address: East Pallant House

Town: Chichester

Postal code: PO19 1TY

Country: United Kingdom

E-mail: ppickard@chichester.gov.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Chichester District Council

Postal address: East Pallant House

Town: Chichester

Postal code: PO19 1TY

Country: United Kingdom

E-mail: rgooda@chichester.gov.uk

Internet address: <http://www.chichester.gov.uk/>

VI.5. Date of dispatch of this notice

04/01/2019