

**United Kingdom-Guildford: Refuse collection services**

OJ S 6/2014 09/01/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Surrey Police

Postal address: Procurement Management, Surrey Police, Procurement Management, PO Box 101

Town: Guildford

Postal code: GU1 9PE

Country: United Kingdom

For the attention of: Gavin Wolstenhulme

E-mail: [wolstenhulme15178@surrey.pnn.police.uk](mailto:wolstenhulme15178@surrey.pnn.police.uk)

Telephone: +44 1483635642

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Combined Waste Service Framework Tender.

**II.1.2. Type of contract and place of performance or delivery**

Services

Main site or place of performance: Both the Surrey and Sussex Policing Areas.

NUTS code UKJ South East (England)

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 5

**Duration of the framework agreement**

Duration in years: 4

**II.1.5. Short description of the contract or purchase(s)**

1. The Joint Procurement Service for Surrey Police and Sussex Police went live on 1.9.2012

operating from the Surrey Police Headquarters in Guildford, with a satellite office based at Sussex Police Headquarters in Lewes. As a result:

2. The Police and Crime Commissioner for Surrey will be acting as the lead force for a framework for Surrey and Sussex Police to select a force wide combined provision of Waste Management. This will cover both forces' premises in the counties of Surrey, East Sussex, West Sussex and Brighton and Hove Metropolitan Council, which amounts to approximately 135 number of police locations, 55 in Surrey and approximately 80 across both East and West Sussex. All locations require a variety of waste management solutions, dependant on the type of asset or waste being disposed of.

3. The successful contractor(s) shall be required to provide an innovative, professional, high quality, responsive and flexible service to ensure that both Surrey and Sussex's Police waste requirements are met, and disposed of safely in accordance with relevant legislation. Both force's would like the successful contractor(s) to take pride in the provision of waste management for Surrey and Sussex Police forces, and therefore enhancing the professional reputation of both force's, as well as any contractor(s) associated with this service provision. Both forces' see this as a partnership with the contractor(s) who would be expected to provide the professional expertise, advice and guidance required.

4. This framework allows the forces the opportunity to consolidate some previously separate agreements into one inclusive contract. Therefore the scope of this contract will include the following:

a. Asset Disposal - Estimated annual expenditure GBP 18,000 - To include items that retain material value and could provide an income to Sussex Police force via sale e.g. phones, electronics, clothes, bikes, scrap metal & wood to name just a few. Surrey Police currently have a policy of donating such items to local charities, or local businesses. This is being reviewed whilst the tender process takes place. Therefore depending upon the policy decision taken Surrey Police may or may not take up the option on this lot.

b. General waste and recycling – Estimated annual expenditure GBP 280,000 – Commercial waste arising from all Police locations. To include: separate collections and disposals of:

i. Sacks, and/or wheelie bins and/or compactor collections of general waste and recycling.

ii. Skip collections and bulky waste disposal.

iii. Food waste.

iv. Confidential paper and media shredding.

v. WEEE.

vi. Metal and wood.

c. Hazardous, Illegal or Offensive Waste items for disposal – Estimated annual expenditure GBP 180,000:

i. To include all waste classified as Hazardous which could include, but is not limited to chemicals, Clinical Waste, Oil, Petrol/Diesel, Aerosols, Solvents and Paint

ii. To include drugs, pornography and counterfeit goods.

iii. Police Uniform shredding

d. Fleet Waste – Estimated annual expenditure GBP 30,000- the disposal of oil, contaminated fuel, filters and other engine parts.

#### **II.1.6. CPV code(s)**

90511000 Refuse collection services, 90511100 Urban solid-refuse collection services, 90511300 Litter collection services, 90511400 Paper collecting services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 90513200 Urban solid-refuse disposal services, 90513300 Refuse incineration services, 90513500 Treatment and disposal of foul liquids, 90514000 Refuse recycling services, 90523000 Toxic waste disposal services except radioactive waste and contaminated soil, 90523100 Weapons and ammunition disposal

services, 90524000 Medical waste services, 90524100 Clinical-waste collection services, 90524200 Clinical-waste disposal services, 90524300 Removal services of biological waste, 79342400 Auction services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

a. Asset Disposal - Estimated annual expenditure GBP 18,000 - To include items that retain material value and could provide an income to Sussex Police force via sale e.g. phones, electronics, clothes, bikes, scrap metal & wood to name just a few. Surrey Police currently have a policy of donating such items to local charities, or local businesses. This is being reviewed whilst the tender process takes place. Therefore depending upon the policy decision taken Surrey Police may or may not take up the option on this lot.

b. General waste and recycling – Estimated annual expenditure GBP 280,000 – Commercial waste arising from all Police locations. To include: separate collections and disposals of:

i. Sacks, and/or wheelie bins and/or compactor collections of general waste and recycling.

ii. Skip collections and bulky waste disposal.

iii. Food waste.

iv. Confidential paper and media shredding.

v. WEEE.

vi. Metal and wood.

c. Hazardous, Illegal or Offensive Waste items for disposal – Estimated annual expenditure GBP 180,000:

i. To include all waste classified as Hazardous which could include, but is not limited to chemicals, Clinical Waste, Oil, Petrol/Diesel, Aerosols, Solvents and Paint.

ii. To include drugs, pornography and counterfeit goods.

iii. Police Uniform shredding.

d. Fleet Waste – Estimated annual expenditure GBP 30,000- the disposal of oil, contaminated fuel, filters and other engine parts.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Start 1.6.2014. Completion 31.5.2017

Information about lots

Lot No: 1

Lot title: Asset Disposal

#### **1) Short description**

To include items that retain material value and could provide an income to Sussex Police force

via sale e.g. phones, electronics, clothes, bikes, scrap metal & wood to name just a few. Surrey Police currently have a policy of donating such items to local charities, or local businesses. This is being reviewed whilst the tender process takes place. Therefore depending upon the policy decision taken Surrey Police may or may not take up the option on this lot.

**2) CPV code(s)**

90511100 Urban solid-refuse collection services, 90511300 Litter collection services, 90511400 Paper collecting services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 90513200 Urban solid-refuse disposal services, 90513300 Refuse incineration services, 90513500 Treatment and disposal of foul liquids, 90514000 Refuse recycling services, 90523000 Toxic waste disposal services except radioactive waste and contaminated soil, 90523100 Weapons and ammunition disposal services, 90524000 Medical waste services, 90524100 Clinical-waste collection services, 90524200 Clinical-waste disposal services, 90524300 Removal services of biological waste, 79342400 Auction services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Hazardous, Illegal or Offensive Waste items for disposal

**1) Short description**

- i. To include all waste classified as Hazardous which could include, but is not limited to chemicals, Clinical Waste, Oil, Petrol/Diesel, Aerosols, Solvents and Paint
- ii. To include drugs, pornography and counterfeit goods.
- iii. Police Uniform shredding

**2) CPV code(s)**

90511000 Refuse collection services, 90511100 Urban solid-refuse collection services, 90511300 Litter collection services, 90511400 Paper collecting services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 90513200 Urban solid-refuse disposal services, 90513300 Refuse incineration services, 90513500 Treatment and disposal of foul liquids, 90514000 Refuse recycling services, 90523000 Toxic waste disposal services except radioactive waste and contaminated soil, 90523100 Weapons and ammunition disposal services, 90524000 Medical waste services, 90524100 Clinical-waste collection services, 90524200 Clinical-waste disposal services, 90524300 Removal services of biological waste, 79342400 Auction services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: Fleet Waste

**1) Short description**

The disposal of oil, contaminated fuel, filters and other engine parts.

**2) CPV code(s)**

90511000 Refuse collection services, 90511100 Urban solid-refuse collection services, 90511300 Litter collection services, 90511400 Paper collecting services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 90513200 Urban solid-refuse disposal services, 90513300 Refuse incineration services, 90513500 Treatment and disposal of foul liquids, 90514000 Refuse recycling services, 90523000 Toxic waste disposal services except radioactive waste and contaminated soil, 90523100 Weapons and ammunition disposal services, 90524000 Medical waste services, 90524100 Clinical-waste collection services, 90524200 Clinical-waste disposal services, 90524300 Removal services of biological waste, 79342400 Auction services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: General Waste and Recycling

**1) Short description**

Commercial waste arising from all Police locations. To include: separate collections and disposals of:

- i. Sacks, and/or wheelie bins and/or compactor collections of general waste and recycling
- ii. Skip collections and bulky waste disposal
- iii. Food waste
- iv. Confidential paper and media shredding
- v. WEEE
- vi. Metal and wood

**2) CPV code(s)**

90511000 Refuse collection services, 90511100 Urban solid-refuse collection services, 90511300 Litter collection services, 90511400 Paper collecting services, 90513000 Non-hazardous refuse and waste treatment and disposal services, 90513200 Urban solid-refuse disposal services, 90513300 Refuse incineration services, 90513500 Treatment and disposal of foul liquids, 90514000 Refuse recycling services, 90523000 Toxic waste disposal services except radioactive waste and contaminated soil, 90523100 Weapons and ammunition disposal services, 90524000 Medical waste services, 90524100 Clinical-waste collection services, 90524200 Clinical-waste disposal services, 90524300 Removal services of biological waste, 79342400 Auction services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
- III.2. Conditions for participation**
  - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
  - III.2.2. Economic and financial ability**
  - III.2.3. Technical and professional ability**
  - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
  - III.3.1. Information about a particular profession**
  - III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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- IV.1. Type of procedure**
  - IV.1.1. Type of procedure**  
Restricted
  - IV.1.2. Information about the limits on the number of candidates to be invited**  
Envisaged minimum number 6: and Maximum number 10
  - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
  - IV.2.1. Award criteria**  
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
  - IV.2.2. Information about electronic auction**  
An electronic auction will be used: no
- IV.3. Administrative information**
  - IV.3.1. File reference number attributed by the contracting authority**  
JPS081
  - IV.3.2. Previous publication concerning this procedure**  
no
  - IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**  
Time limit for receipt of requests for documents or for accessing documents: 14.2.2014 - 12:00
  - IV.3.4.**

**Time limit for receipt of tenders or requests to participate**

14.2.2014 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

21.2.2014

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

8.1.2014