

**Netherlands-The Hague: Business and management consultancy and related services**

OJ S 6/2014 09/01/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: CBI

Postal address: Prinses Beatrixlaan 2

Town: The Hague

Postal code: 2595 AL

Country: Netherlands

For the attention of: Laurens Brussee

E-mail: [l.brussee@cbi.eu](mailto:l.brussee@cbi.eu)

Telephone: +31 702054200

**Internet address(es):**General address of the contracting authority: [https://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=118715&B=CTMSOLUTION](https://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=118715&B=CTMSOLUTION)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

**I.3. Main activity**

Other: Export development and export promotion from developing countries

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

CBI tender international experts IT Outsourcing Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 11: Management consulting services [6] and related services

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **II.1.5. Short description of the contract or purchase(s)**

Through the CBI Export Development and Promotion Programmes, CBI works in selected potential export value chains, with the objective to create a sustainable and inclusive export increase. The programmes usually cover a period of several years in which we improve the export competitiveness of small and medium exporters in developing countries through tailored interventions at company and institutional level. The programmes are designed for specific market sectors and affect the full value chain of selected sectors. To optimally improve export promotion CBI integrates different services together under one programme (country and sector specific). The integrated programmes are focussed on the key actors, influencers and supporters of the export value chain, which are exporters, importers, Business Support Organisations (BSOs) and governmental authorities. With this tender procedure, CBI wishes to award Framework Agreements for the provision of experts regarding IT Outsourcing Services for export development and export promotion.

#### **II.1.6. CPV code(s)**

79400000 Business and management consultancy and related services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 740 000 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Lot 1 - Sector Expert IT Outsourcing Services - Bangladesh, Sri Lanka

#### **1) Short description**

The sector expert will contribute to the programme by supporting participating companies in their preparation for the European market and in their European market entry activities, through coaching, consultancy and training, sharing knowledge about export marketing and the European IT market, and facilitating relevant contacts with buyers on the European market.

#### **2) CPV code(s)**

79400000 Business and management consultancy and related services

#### **3) Quantity or scope**

Estimated value excluding VAT: 350 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

In order to download documents and to receive more information about this tender, including any amendments and/or clarifications and to request any clarifications and/or to respond to this tender, you must register your interest to this tender on the following site:

[https://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=118715&B=CTMSOLUTION](https://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=118715&B=CTMSOLUTION)

Lot No: 2

Lot title: Lot 2 - Sector Expert IT Outsourcing Services – Albania, Armenia, Macedonia

**1) Short description**

The sector expert will contribute to the programme by supporting participating companies in their preparation for the European market and in their European market entry activities, through coaching, consultancy and training, sharing knowledge about export marketing and the European IT market, and facilitating relevant contacts with buyers on the European market.

**2) CPV code(s)**

79400000 Business and management consultancy and related services

**3) Quantity or scope**

Estimated value excluding VAT: 300 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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Lot No: 3

Lot title: Lot 3 - Sector Expert IT Outsourcing Services - Palestinian Territories

**1) Short description**

The sector expert will contribute to the programme by supporting participating companies in their preparation for the European market and in their European market entry activities, through coaching, consultancy and training, sharing knowledge about export marketing and the European IT market, and facilitating relevant contacts with buyers on the European market.

**2) CPV code(s)**

79400000 Business and management consultancy and related services

**3) Quantity or scope**

Estimated value excluding VAT: 90 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See Self Declaration (Form 5).

#### III.2.2. Economic and financial ability

List and brief description of conditions: The Contracting Authority requires a declaration of willingness, issued by a person authorized in the candidate's own organization, confirming that in the eventuality of a contract the said person is willing to take out a legal liability insurance policy and to submit the policy as information to the Contracting Authority, should the Contracting Authority consider this desirable at that point. The sum insured shall be at least 100.000 EUR a year.

#### III.2.3. Technical and professional ability

List and brief description of conditions:

See tender documents: each lot has its specific requirements.

Minimum level(s) of standards possibly required:

See tender documents: each lot has its specific requirements.

#### III.2.4. Information about reserved contracts

### III.3. Conditions specific to services contracts

#### III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

#### III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Restricted

#### IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: selection criteria may vary per lot: See tender documents per lot.

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 25.1.2014 - 14:00  
Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

3.2.2014 - 14:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28.2.2014

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**VI.3. Additional information**

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## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: Rechtbank Den Haag

Postal address: Postbus 20302

Town: The Hague

Postal code: 2500 EH

Country: Netherlands

E-mail: [voorlichting.rb.den.haag@rechtspraak.nl](mailto:voorlichting.rb.den.haag@rechtspraak.nl)

Internet address: <http://www.rechtspraak.nl/>

### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Civil or arbitral interlocutory injunction proceedings against the award decision must be initiated within 20 calendar days of sending the notice of the award decision. In that case the award will be deferred pending the judgment in the proceedings. The judgment would then constitute the basis for further decisionmaking on the award. After this twenty day term the right for the tenderer to act against the legitimacy of this tender procedure and/or the awarding decisions will be expired.

### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Rechtbank Den Haag

Postal address: Postbus 20302

Town: The Hague

Postal code: 2500 EH

Country: Netherlands

E-mail: [voorlichting.rb.den.haag@rechtspraak.nl](mailto:voorlichting.rb.den.haag@rechtspraak.nl)

Internet address: <http://www.rechtspraak.nl/>

## **VI.5. Date of dispatch of this notice**

7.1.2014