

**United Kingdom-Belfast: Insurance services**  
**OJ S 5/2018 09/01/2018**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Causeway Coast & Glens Borough Council  
Postal address: C/O Willis Towers Watson Floor 3, Centrepoint, 24 Ormeau Ave  
Town: Belfast  
NUTS code: UK United Kingdom  
Postal code: BT2 8HS  
Country: United Kingdom  
Contact person: Yvonne Burns  
E-mail: [Yvonne.Burns@willistowerswatson.com](mailto:Yvonne.Burns@willistowerswatson.com)  
Telephone: +44 2890242131  
Fax: +44 2890895050  
**Internet address(es):**  
Main address: [www.willis.com/willisonline](http://www.willis.com/willisonline)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.willis.com/willisonline/](http://www.willis.com/willisonline/)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: [www.willis.com/willisonline/](http://www.willis.com/willisonline/)  
Tenders or requests to participate must be submitted to the following address:  
Official name: Willis Risk Services Ireland Ltd  
Town: Belfast  
Country: United Kingdom  
Contact person: Yvonne Burns  
E-mail: [yvonne.burns@willistowerswatson.com](mailto:yvonne.burns@willistowerswatson.com)  
NUTS code: UK United Kingdom  
**Internet address(es):**  
Main address: [www.willis.com/willisonline/](http://www.willis.com/willisonline/)

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Non-Life Insurance, Exclusive of the Insurance Broking or Claims Management Services

**II.1.2. Main CPV code**

66510000 Insurance services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Provision of non-life insurance, exclusive of the insurance broking or claims management services.

**II.1.5. Estimated total value**

Value excluding VAT: 594 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

**II.2. Description****II.2.1. Title**

Combined Liability  
Lot No: 1

**II.2.2. Additional CPV code(s)**

66510000 Insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Combined liability.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims handling / Weighting: 10

Quality criterion - Name: Breadth of cover / Weighting: 15

Quality criterion - Name: Added value benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11.**

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Officials Indemnity  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

##### **II.2.4. Description of the procurement**

Officials Indemnity.

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

##### **II.2.10. Information about variants**

Variants will be accepted: yes

##### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Crime Insurance  
Lot No: 3

**II.2.2. Additional CPV code(s)**

66519200 Engineering insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Crime Insurance.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Engineering Insurance

Lot No: 4

**II.2.2. Additional CPV code(s)**

66519200 Engineering insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Engineering Insurance.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10  
Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Engineering Inspection

Lot No: 5

**II.2.2. Additional CPV code(s)**

66519200 Engineering insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Engineering Inspection.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Contractors All Risks / Hired in Plant  
Lot No: 6

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

##### **II.2.4. Description of the procurement**

Contractors All Risks / Hired in Plant.

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

##### **II.2.10. Information about variants**

Variants will be accepted: yes

##### **II.2.11. Information about options**

Options: no

##### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Exhibition & Regalia Insurance  
Lot No: 7

**II.2.2. Additional CPV code(s)**

66510000 Insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Exhibition & Regalia Insurance.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Motor Fleet

Lot No: 8

**II.2.2. Additional CPV code(s)**

66510000 Insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Motor Fleet.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10  
Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Cyber Liability

Lot No: 9

**II.2.2. Additional CPV code(s)**

66516500 Professional liability insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Cyber Liability.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Commercial Legal Expenses  
Lot No: 10

**II.2.2. Additional CPV code(s)**

66513100 Legal expenses insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Commercial Legal Expenses.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Commercial Legal Expenses - Councillors Code of Conduct  
Lot No: 11

**II.2.2. Additional CPV code(s)**

66513100 Legal expenses insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Commercial Legal Expenses - Councillors Code of Conduct.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10

Price - Weighting: 65

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Commercial Legal Expenses - Motor Fleet

Lot No: 12

**II.2.2. Additional CPV code(s)**

66513100 Legal expenses insurance services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Commercial Legal Expenses - Motor Fleet.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Claims Handling / Weighting: 10

Quality criterion - Name: Breadth of Cover / Weighting: 15

Quality criterion - Name: Added Value Benefits / Weighting: 10  
Price - Weighting: 65

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 365

This contract is subject to renewal: yes

Description of renewals:

Annual.

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

List and brief description of conditions:

1. Tenderers will be required to be regulated by the appropriate national regulatory body such as UK prudential regulation authority/financial conduct authority.
2. Tenderers must confirm if their company or any of their directors, partners or anyone in an equivalent position e.g. other senior managers who have powers of representation, design or control, have any convictions relating to any of the offences listed under regulation 56(2) of the Public Contracts Regulations 2015.

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8.**

## **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/02/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 1 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 12/02/2018 Local time: 14:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Annual.

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: High Courts of Northern Ireland

Postal address: Chichester Street

Town: Belfast

Postal code: BT1 3JF

Country: United Kingdom

E-mail: [adminoffice@courtsni.gov.uk](mailto:adminoffice@courtsni.gov.uk)

Telephone: +44 2890235111

Fax: +44 2890313508

#### **VI.5. Date of dispatch of this notice**

05/01/2018