

**UK-Harpenden: Cleaning services**

OJ S 7/2013 10/01/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Rothamsted Research

Postal address: West Common

Town: Harpenden

Postal code: AL52JQ

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Mark Adams

E-mail: [mark.adams@rothamsted.ac.uk](mailto:mark.adams@rothamsted.ac.uk)

Telephone: +44 1582763133

Fax: +44 1582760886

**Internet address(es):**General address of the contracting authority: [www.rothamsted.ac.uk](http://www.rothamsted.ac.uk)**Additional information can be obtained from:**

Official name: Rothamsted Research

Postal address: West Common

Town: Harpenden

Postal code: AL52JQ

Country: United Kingdom

Contact person: Facilities Department

For the attention of: Keith Law

E-mail: [keith.law@rothamsted.ac.uk](mailto:keith.law@rothamsted.ac.uk)

Telephone: +44 1582763133

Fax: +44 1582461618

Internet address: [www.rothamsted.ac.uk](http://www.rothamsted.ac.uk)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Rothamsted Rothamsted

Postal address: West Common

Town: Harpenden

Postal code: AL52JQ

Country: United Kingdom

Contact person: Facilities Department

For the attention of: Keith Law

E-mail: [keith.law@rothamsted.ac.uk](mailto:keith.law@rothamsted.ac.uk)

Telephone: +44 1582763133

Fax: +44 1582461618

Internet address: [www.rothamsted.ac.uk](http://www.rothamsted.ac.uk)**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Company Limited by Guarantee

### **I.3. Main activity**

Other: Scientific / Agricultural Research

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Contract Cleaning

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKH23 Hertfordshire

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 3

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 420 000 GBP

#### **II.1.5. Short description of the contract or purchase(s)**

Contract Cleaning of a multi building site including research laboratories, offices and ancillary buildings.

#### **II.1.6. CPV code(s)**

90910000 Cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Contract for 3 years is envisaged.

Estimated value excluding VAT: 42 000 000 GBP

#### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 1.4.2013. Completion 31.3.2016

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

See Tender Documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See Tender Documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See Tender Documents.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See Tender Documents.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See Tender Documents.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See Tender Documents.

Minimum level(s) of standards possibly required: See Tender Documents.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

See Tender Documents.

Minimum level(s) of standards possibly required:

See Tender Documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Quality of service offered
2. Cost
3. Environmental credentials
4. Track record

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

130101.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 22.2.2013 - 12:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.3.2013 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

Other: en

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 30.4.2013

##### **IV.3.8. Conditions for opening of tenders**

Date: 1.3.2013 - 12:00

Place:

Rothamsted Research, Harpenden.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Station Engineer, Head of Facilities, Procurement Manager, Contract Coordinator.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

7.1.2013