

**United Kingdom-Plymouth: Legal services**

OJ S 7/2014 10/01/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Plymouth Community Homes Ltd.

Postal address: Plymouth Community Homes, Floor 3, Princess Court, 23 Princess Street

Town: Plymouth

Postal code: PL1 2EX

Country: United Kingdom

For the attention of: Karen Grannum

E-mail: [karen.grannum@plymouthcommunityhomes.co.uk](mailto:karen.grannum@plymouthcommunityhomes.co.uk)

Telephone: +44 1752388349

**Internet address(es):**General address of the contracting authority: [www.plymouthcommunityhomes.co.uk](http://www.plymouthcommunityhomes.co.uk)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Legal Services Framework 2014 for Development, Governance, Finance and Procurement support at PCH.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 21: Legal services

Main site or place of performance: Plymouth, Devon UK.

NUTS code UKK41 Plymouth

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 3

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 and 800 000 GBP

#### **II.1.5. Short description of the contract or purchase(s)**

Provision of legal services for guidance, advice and support covering four separate business areas at PCH; Development, Governance, Finance and Procurement. Further details of the service specification will be specified within the PQQ and Tender.

#### **II.1.6. CPV code(s)**

79100000 Legal services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Provision of legal services for guidance, advice and support covering four separate business areas at Plymouth Community Homes; Development, Governance, Finance and Procurement. Further details of the service specification will be specified within the PQQ and Tender.

Estimated value excluding VAT:

Range: between 1 and 800 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Details of the deposits and guarantees required from successful bidders will be set out in the tender documents.

#### **III.1.2.**

## **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Details of the financing conditions and payment arrangements applicable to successful bidders will be set out in the tender documents.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Details of conditions are set out in the PQQ and Tender documents.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: In accordance with Article 45 of the Consolidated Directive 2004/18/EC and as set out in the pre-qualification questionnaire which is available from the address set out in I.1.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the address set out at I.1 and must be returned by the date set out at IV.3.4.

Minimum level(s) of standards possibly required: As set out in the PQQ.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the address set out at I.1 and must be returned by the date set out at IV.3.4.

Minimum level(s) of standards possibly required:

As set out in the PQQ.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Legal advice and guidance is being sought from suitably qualified legal service providers and it is expected appropriately qualified legal experts will be employed to perform the service specification as set out in the PQQ and Tender documents.

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 1: and Maximum number 10

Objective criteria for choosing the limited number of candidates: See the tender document.

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Legal Services 2014

##### **IV.3.2. Previous publication concerning this procedure**

###### **Notice on a buyer profile**

Notice number in the OJ S: [2010/S 28-040150](#) of 10.2.2010

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.2.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

14.3.2014

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 48 months.

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

Plymouth Community Homes reserves the right not to award a framework agreement(s) . An appointment to a framework agreement is not a guarantee of work and Plymouth Community Homes may seek to award one off requirements if necessary outside of the frameworks.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: High Court of England and Wales

Postal address: Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

#### **Body responsible for mediation procedures**

Official name: High Court of England and Wales

Postal address: Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: PCH will allow a period of at least ten (10) calendar days between the date it gives notice to candidates of the decision to award the proposed agreement and the date on which it proposes to conclude the agreement. If, by midnight at the end of the second working day of the ten (10) day standstill period, PCH receives a request in writing from a candidate as to why it was not successful, PCH is required to provide additional information to the candidate.

That information must be provided at least three (3) working days before the expiry of the ten (10) days' standstill period (though the standstill period may be extended if it is not possible to provide the information in time). Requests for additional information should be sent to the contact at section 1.1. An aggrieved candidate who claims that it has suffered or risked loss or damage as a result of breach by PCH of its duties under the Public Contracts Regulations 2006 may take proceedings in the High Court. Any such proceedings must be brought promptly and in any event within three (3) months from the date on which grounds for bringing proceedings first arose (the Court has a discretion to extend the period for good reason).

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Office of Government Commerce

Postal address: Rosebery Court, St Andrews Business Park

Town: Norwich

Postal code: NR7 0HS

Country: United Kingdom

#### **VI.5. Date of dispatch of this notice**

8.1.2014