

**Norway-Fredrikstad: Software package and information systems**

OJ S 7/2016 12/01/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Fredrikstad kommune [Fredrikstad municipality]

National registration number: 940039541

Postal address: Postboks 1405

Town: Fredrikstad

Postal code: 1602

Country: Norway

For the attention of: Karin Nordal

E-mail: [post@fredrikstad.kommune.no](mailto:post@fredrikstad.kommune.no)**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2226>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/139423>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Procurement of an administration system for nurseries.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Fredrikstad.

NUTS code NO031 Østfold

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The contracting authority invites tenderers to a competition for a contract for the procurement of an administrative system for nurseries. The competition also includes maintenance of the system. The administration system shall be for both municipal and private nurseries. The purpose of the system is:

- processing applications for decentralised admissions for all the nurseries in Fredrikstad municipality.
- admission system that can simplify the nursery admission process.
- presentation of the nurseries online.
- a place where parents and guardians can apply/respond to applications as well as change their contact information and find information on their children in nursery.
- communication between the nurseries/administration shall be internet based.

The municipality has 78 nurseries, of which 60 are private and 18 are municipal.

The municipality currently uses the following systems: Extens school/nursery, Dexter and ePhorte (case and archive system).

Option:

- The system ought to have efficient interface for checking in/crossing out children.
- The interface for checking in/crossing out children ought to be available on tablets and smartphones. Option to send an SMS to parents/guardians.

#### **II.1.6. CPV code(s)**

48000000 Software package and information systems, 48100000 Industry specific software package, 48700000 Software package utilities

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Fredrikstad municipality would like one administration system that shall be for both municipal and private nurseries.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 30.3.2016. Completion 1.1.2023

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

### **III.1.1. Deposits and guarantees required**

See the tender documentation.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See the tender documentation.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See the tender documentation.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The contracting authority requires that tenderers fill in a self-declaration on wage and.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tenderers shall submit a VAT certificate and tax certificate.

Tenderers shall have an ethically responsible company.

The tenderer must be a legally established company.

See the tender documents for further information.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: O Tenderers shall obtain and submit a credit rating from AAA Rating (previously Dun and Bradstreet) or equivalent (not older than 6 months) and submit this with the tender. A creditworthiness of A is required to be eligible for this competition. If other credit ratings are used, the company shall have the rating credit worthy.

- o The credit rating shall, as a minimum, include the accounting figures for 2014. Tenderers are themselves responsible for checking their own rating so that the necessary documentation is enclosed with the tender, see the next point.

- o Newly started companies, or companies that are rated lower than A or equivalent, can instead present a parent company guarantee or extracts from the last two years accounts that document sufficient financial solidity to fulfil the contract obligations. Alternatively, a parent company guarantee, the auditor's report or a bank guarantee that provides equivalent security for the ability to fulfil the contract. If a parent company guarantee is provided, the parent company will be rated in an equivalent way so the requirement for A or equivalent thus applies to the parent company.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- o A short description of the tenderer's personnel and technical units that the tenderer can use for fulfilment of the contract.

- o List of the most important and most relevant deliveries over the last three years, including information about value and time frame, as well as the name of the public or private receiver.

- o Description of the tenderer's methods for quality assurance of the delivery.

- o If a tenderer will use sub-suppliers, a commitment statement shall be enclosed, which states that the tenderer can use the necessary resources throughout the entire contract period.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2015/17607

#### **IV.3.2. Previous publication concerning this procedure**

**Prior information notice**

Notice number in the OJ S: [2015/S 208-378610](#) of 27.10.2015

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

17.2.2016 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 006 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 17.2.2016 - 14:00

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

8.1.2016