

**Spain-Madrid: Human resources management consultancy services**

OJ S 5/2024 08/01/2024

Contract notice – utilities

Services

**Legal Basis:**

Directive 2014/25/EU

**Section I: Contracting entity**

---

**I.1. Name and addresses**

Official name: AENA S.M.E, S.A.

Town: MADRID

NUTS code: ES España

Country: Spain

E-mail: [ocontratacionmad@aena.es](mailto:ocontratacionmad@aena.es)**Internet address(es):**Main address: <http://www.aena.es>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.aena.es>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.6. Main activity**

Airport-related activities

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

SERVICIO DE GESTION Y CONTROL DE TIEMPOS DE PERSONAL DE AENA SME, S.A.  
EN EL AEROPUERTO ADOLFO SUÁREZ MADRID-BARAJAS

Reference number: MAD 277/2023

**II.1.2. Main CPV code**

79414000 Human resources management consultancy services - MA10

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Justificación de la necesidad de la actuación (Indicar al menos las tareas relacionadas con el objeto del contrato): regulación legal obligatoria según Real Decreto 8/2019 de realización de fichajes de personas trabajadoras.

Tareas críticas. Si procede, indicar las tareas críticas que deberá realizar en propio el licitador: no procede.

**II.1.5.**

**Estimated total value**

Value excluding VAT: 270 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

79414000 Human resources management consultancy services - MA10

**II.2.3. Place of performance**

NUTS code: ES España

Main site or place of performance: AEROPUERTO ADOLFO SUÁREZ MADRID-BARAJAS

**II.2.4. Description of the procurement**

Justificación de la necesidad de la actuación (Indicar al menos las tareas relacionadas con el objeto del contrato): regulación legal obligatoria según Real Decreto 8/2019 de realización de fichajes de personas trabajadoras.

Tareas críticas. Si procede, indicar las tareas críticas que deberá realizar en propio el licitador: no procede.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 90 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

2 PRORROGAS ANUALES

**II.2.10. Information about variants**

Variants will be accepted: yes

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information****Section IV: Procedure**

---

**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 05/02/2024 Local time: 23:59

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

**IV.2.7. Conditions for opening of tenders**

Date: 05/02/2024 Local time: 23:59

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: AENA S.M.E., S.A.

Postal address: AVENIDA DE LA HISPANIDAD

Town: MADRID

Postal code: 28042

Country: Spain

**VI.5. Date of dispatch of this notice**

03/01/2024