

Italy-San Miniato: Library, archives, museums and other cultural services

OJ S 8/2014 11/01/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di San Miniato

Postal address: Via Vittime del Duomo 8

Town: San Miniato

Postal code: 56028

Country: Italy

Contact person: Settore Servizi alla Persona e Politiche di Solidarietà

For the attention of: Dr. Franco Doni

E-mail: comune.sanminiato.pi@postacert.toscana.it

Telephone: +39 0571406802

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Internet address(es):General address of the contracting authority: <http://www.comune.san-miniato.pi.it>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Bando di procedura aperta per l'affidamento della gestione di parte dei servizi archivistici e bibliotecari e del museo della scrittura.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 26: Recreational, cultural and sporting services

Main site or place of performance: Comune di San Miniato (Pisa).

NUTS code ITE17 Pisa

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Gestione di parte dei servizi archivistici e bibliotecari del Comune di San Miniato per il periodo 1.7.2014 – 30.6.2017 – CIG [5536393807] – gestione del museo della scrittura per il periodo 1.7.2014 – 30.6.2017 – CIG [5536407396].

II.1.6. CPV code(s)

92500000 Library, archives, museums and other cultural services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

344 445 oltre 326 EUR per oneri per la sicurezza.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.7.2014. Completion 30.6.2017

Information about lots

Lot No: 1

Lot title: Gestione di parte dei servizi archivistici e bibliotecari del Comune di San Miniato per il periodo 1.7.2014 – 30.6.2017 – CIG [5536393807]

1) Short description

Gestione parziale dei servizi bibliotecari e archivistici del Comune di San Miniato.

2) CPV code(s)

92500000 Library, archives, museums and other cultural services

3) Quantity or scope

286 545.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Gestione del museo della scrittura per il periodo 1.7.2014 – 30.6.2017 – CIG [5536407396]

1) Short description

Gestione delle attività del Museo della Scrittura del Comune di San Miniato.

2) CPV code(s)

92500000 Library, archives, museums and other cultural services

3) Quantity or scope

57 900.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Cauzione provvisoria nella misura del 2 % con le modalità e le riduzioni previste dall'art. 14 del Bando di gara. Cauzione definitiva nella misura del 10 % secondo le modalità e le riduzioni previste dall'art. 20 del Bando di gara.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Secondo le modalità previste dall'art. 31 del Bando di gara

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Come specificato dall'art. 8 del Bando di gara.

III.2.2. Economic and financial ability

List and brief description of conditions: Come specificato dall'art. 8 del Bando di gara.

III.2.3. Technical and professional ability

List and brief description of conditions:
Come specificato dall'art. 8 del Bando di gara.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

17.2.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 18.2.2014

Place:

Settore Servizi alla Persona e Politiche di Solidarietà, Loggiato di San Domenico 3.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Con le modalità previste all' art. 16 del Bando di gara.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.1.2014