

**United Kingdom-Edinburgh: Telecommunications services**  
**OJ S 8/2014 11/01/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: The Scottish Ministers acting through Scottish Procurement

Postal address: E Spur, Saughton House

Town: Edinburgh

Postal code: EH11 3XD

Country: United Kingdom

Contact person: ICT Collaborative Team

For the attention of: Julie Gordon

E-mail: [julie.gordon@scotland.gsi.gov.uk](mailto:julie.gordon@scotland.gsi.gov.uk)

Telephone: +44 1312443756

**Internet address(es):**

General address of the contracting authority: <http://www.scotland.gov.uk/Topics/Government/Procurement>

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10622](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10622)

Electronic access to information: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic submission of tenders and requests to participate: [www.publictendersscotland.gov.uk](http://www.publictendersscotland.gov.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: National Records of Scotland

Official name: Historic Scotland

Official name: Disclosure Scotland

Official name: Registers of Scotland

Official name: Scottish Qualification Authority

Official name: Scottish Courts Service

Official name: Scottish Prison Service

Official name: Transport Scotland

Official name: The Scottish Government Core Directorates

Official name: Highlands and Islands Enterprise  
Official name: Crown Office & Procurator Fiscal Service  
Official name: Scottish Police Authority  
Official name: National Museums of Scotland  
Official name: Scottish Children's Reporter Administration  
Official name: Scottish Enterprise  
Official name: Scottish Environment Protection Agency  
Official name: Scottish Legal Aid Board  
Official name: Scottish Natural Heritage  
Official name: Skills Development Scotland  
Official name: Visit Scotland  
Official name: Aberdeen City Council  
Official name: Aberdeenshire Council  
Official name: Angus Council  
Official name: Argyll and Bute Council  
Official name: City of Edinburgh Council  
Official name: Clackmannanshire Council  
Official name: Comhairle nan Eilean Siar  
Official name: Dumfries and Galloway Council  
Official name: Dundee City Council  
Official name: East Ayrshire Council  
Official name: East Dunbartonshire Council  
Official name: East Lothian Council  
Official name: East Renfrewshire Council  
Official name: Falkirk Council  
Official name: Fife Council  
Official name: Glasgow City Council  
Official name: Highland Council  
Official name: Inverclyde Council  
Official name: Midlothian Council  
Official name: Moray Council, The  
Official name: North Ayrshire Council  
Official name: North Lanarkshire Council  
Official name: Orkney Islands Council  
Official name: Perth and Kinross Council  
Official name: Renfrewshire Council  
Official name: Scottish Borders Council  
Official name: Shetland Islands Council  
Official name: South Ayrshire Council  
Official name: South Lanarkshire Council  
Official name: Stirling Council  
Official name: West Dunbartonshire Council  
Official name: West Lothian Council  
Official name: Central Scotland Fire and Rescue Service  
Official name: Dumfries and Galloway Fire and Rescue Service  
Official name: Fife Fire and Rescue Service  
Official name: Grampian Fire and Rescue Service  
Official name: Highlands and Islands Fire and Rescue Service  
Official name: Lothian and Borders Fire and Rescue Service  
Official name: Strathclyde Fire and Rescue Service

Official name: Tayside Fire and Rescue Service  
Official name: Golden Jubilee Hospital (National Waiting Times Centre Board)  
Official name: NHS 24  
Official name: NHS Ayrshire and Arran  
Official name: NHS Borders  
Official name: NHS Dumfries and Galloway  
Official name: NHS Education for Scotland  
Official name: NHS Fife  
Official name: NHS Forth Valley  
Official name: NHS Grampian  
Official name: NHS Greater Glasgow and Clyde  
Official name: NHS Health Scotland  
Official name: NHS Highland  
Official name: NHS Lanarkshire  
Official name: NHS Lothian  
Official name: NHS Orkney  
Official name: Healthcare Improvement Scotland  
Official name: NHS Shetland  
Official name: NHS Tayside  
Official name: NHS Western Isles  
Official name: Scottish Ambulance Service  
Official name: The Common Services Agency for the Scottish Health Service  
Official name: The State Hospital for Scotland  
Official name: Borders College  
Official name: Coatbridge College  
Official name: Dumfries and Galloway College  
Official name: Forth Valley College  
Official name: Inverness College  
Official name: Lews Castle College  
Official name: Moray College  
Official name: Newbattle Abbey College  
Official name: North Highland College  
Official name: Orkney College  
Official name: Perth College  
Official name: Sabhal Mor Ostaig  
Official name: Shetland College  
Official name: South Lanarkshire College  
Official name: West Lothian College  
Official name: Edinburgh Napier University  
Official name: Glasgow Caledonian University  
Official name: Glasgow School of Art  
Official name: Heriot-Watt University  
Official name: Queen Margaret University  
Official name: Robert Gordon University  
Official name: Royal Conservatoire of Scotland  
Official name: SRUC  
Official name: UHI Millennium Institute  
Official name: University of Aberdeen  
Official name: University of Abertay Dundee  
Official name: University of Dundee

Official name: University of Edinburgh

Official name: University of Glasgow

Official name: University of St Andrews

Official name: University of Stirling

Official name: University of Strathclyde

Official name: University of the West of Scotland

Official name: Cairngorms National Park Authority

Official name: Office of Scottish Charity Regulator

Official name: Forestry Commission Scotland

Official name: Audit Scotland

Official name: The framework agreement will be available for use by the Scottish Ministers (including Agencies), Scottish Non-Departmental Public Bodies, offices in the Scottish Administration which are not ministerial offices, cross-border public authorities within the meaning of section 88(5) of the Scotland Act 1998, the Scotland Office, the Scottish Parliamentary Corporate Body, councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994, the Scottish Fire and Rescue Service, the Scottish Police Authority, Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, the Forestry Commission, the Commissioner of Northern Lighthouse operating as the Northern Lighthouse Board, Scottish Futures Trust, Equality and Human Rights Commission, Business Stream Ltd, the Business Gateway National Unit at the Convention of Scottish Local Authorities, further or higher education institutions being fundable bodies within the meaning of section 6 of the further and Higher Education (Scotland) Act 2005, any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing. In addition to the contracting authorities listed, the framework agreement will be available to charities entered on the Scottish Charity Register and voluntary organisations entered on the Membership Database of the Scottish Council for Voluntary Organisations.

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Fixed Telephony Services.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 5: Telecommunications services

Main site or place of performance: Scotland.

NUTS code UKM Scotland

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 8

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 15 000 000 and 20 000 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

This framework for Fixed Telephony Services forms part of the Scottish Wide Area Network (SWAN) programme as part of our convergence services commodity strategy.

The Scottish Wide Area Network (SWAN) Programme is designed to deliver a single public services network available for the use of any, and potentially all, public service organisations within Scotland; with aggregated demand delivering both cost and performance advantages. The SWAN initiative aims to enable infrastructure and service sharing that will produce cost efficiencies and facilitate the creation of public services that are high quality, continually improving, efficient and responsive to local needs.

This framework for Fixed Telephony Services is the first of a number of complementary network and infrastructure services to be collaboratively procured. It focuses only on Fixed Telephony Services and is in line with Scotland's Digital Future - Delivery of Public Services and the Public Procurement Reform Programme.

The scope of this framework is for the provision of traditional telephony services. Core requirements include (but are not necessarily limited to):

- Provision of voice Services and infrastructure;
- Line rentals (including PSTN & ISDN);
- Voice calls;
- Electronic Billing Services;
- Direct Dial-In (DDI) provision;
- Migration management support.

Optional requirements include (but not necessarily limited to):

- Integrated fixed-mobile telephony Services;
- Premium rate numbers;
- Non-geographic numbers;
- Directory Enquiries Services;
- Cost management facilities;
- Bundled packages;
- Broadband (delivered through a traditional telephony service i.e. ADSL);
- Point to point circuits (e.g. dedicated/private/leased lines, SIP trunks etc) where the main purpose is reducing the cost of traditional telephony services;
- Provision of the Core and/or Optional requirements above through a hosted or cloud based solution.

Where applicable the framework will include new and emerging technologies, that meet the same specific need throughout the lifetime of the framework (or any extension).

Note: The authority is using PCS-Tender to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

To access PCS-Tender, record your interest in this notice and access the tender documentation please visit <https://www.publictendersscotland.publiccontractsscotland.gov.uk> and search for project Code 273906 within the appropriate area.

If you have already registered on Public Contracts Scotland and PCS-Tender and paired your accounts you can access PCS-Tender through your Public Contracts Scotland Control Panel.

**II.1.6. CPV code(s)**

64200000 Telecommunications services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 15 000 000 and 20 000 000 GBP

**II.2.2. Information about options**

Options: yes

Description of options: The framework duration will be 24 months with the option to extend for a period, or periods, up to a further 24 months.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Participants will be advised if this is necessary during the procurement. Parent company and /or other guarantees of performance and financial liability may be required by Scottish Procurement.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but if a contract is awarded to a consortium, the Authority may require the consortium to form a legal entity before entering into the contract, otherwise each member must be jointly and severally liable. Where a consortium or other grouping of contractors submits a bid, a Prime Contractor must be nominated to deal with the Scottish Ministers on all matters relating to this procurement.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1.**

### **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Information and formalities necessary for evaluating if the requirements are met: As per the tender documentation. Candidates may be excluded in accordance with Regulation 23 of the Public Contracts (Scotland) Regulations 2012.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: As per the tender documentation.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As per the tender documentation.

Minimum level(s) of standards possibly required:

As per the tender documentation.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

SP - 13 - 025

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.2.2014 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 6 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 19.2.2014 - 12:00

Place:

E Spur, Saughton House, Broomhouse Drive, Edinburgh, EH11 3XD.

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

To access the tender documents for this contract notice, please click on the attached link. This will take you to the tender module within Public Contracts Scotland. This will allow you to access and respond to the contract opportunity in a secure environment. If you are unable to meet this requirement for any reason, please contact the Authority as soon as possible (and in any case at least 7 days prior to the tender deadline).  
(SC Ref:273906)

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: An economic operator that suffers or risks suffering loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2012 may bring proceedings in the Sheriff Court or Court of Session.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

9.1.2014