

Norway-Oslo: Business services: law, marketing, consulting, recruitment, printing and security

OJ S 8/2015 13/01/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Kirkerådet

National registration number: 970550259

Postal address: Rådhusgata 1-3

Town: Oslo

Postal code: 0151

Country: Norway

For the attention of: Arne Dag Hestnes

E-mail: post.kirkeradet@kirken.no

Telephone: +47 23081221

Internet address(es):

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1011>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/125708>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

Recreation, culture and religion

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Printing of ballot papers with accompanying information (1).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Norway.

NUTS code NO0 Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

As a part of the information related to the 2015 Ecclesiastical election, ballot papers with an accompanying information packages shall be distributed to all of the church's members with voting rights (approx. 3 100 000).

In connection with this, the Contracting Authority would like to enter into an agreement regarding printing services, packaging and preparation for distribution sorted in postal codes, of ballot papers with an accompanying information package shall be distributed to all of the church's members with voting rights.

II.1.6. CPV code(s)

79000000 Business services: law, marketing, consulting, recruitment, printing and security

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

As a part of the information surrounding the 2015 Ecclesiastical election, ballot papers with accompanying information packages shall be sent to all of the church's members with voting rights (approx. 3 100 000).

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.
(2) Requirement to submit tax certificate for VAT (National requirement).
(3) Requirement to submit a tax certificate for tax (National requirement).
(4) Requirement to submit declaration in accordance with Appendix 2 to the Regulations concerning HSE (National requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: Credit assessment with key figures from an approved credit assessment company, or equivalent documentation.
Any minimum standard levels.

III.2.3. Technical and professional ability

List and brief description of conditions:
Description of the tenderer's capacity.
Description of access to and competence in necessary technical production equipment.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1.

File reference number attributed by the contracting authority

14/7981

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.3.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Danish. English. Swedish.

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 003 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 9.3.2015 - 12:00

Place:

Postal address: Rådhusgaten 1-3

Town: Oslo

Postal code: 0151For the attention of: Arne Dag Hestnes

Rådhusgaten 1-3.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Body responsible for mediation procedures

Official name: Kofa

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

9.1.2015

