

United Kingdom-Luton: Hotel, restaurant and retail trade services

OJ S 9/2014 14/01/2014

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Luton and Dunstable University Hospital NHS Foundation Trust

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

Contact person: Project Manager - Facilities Outsourcing

For the attention of: Paul Mosley

E-mail: [paul.mosley@ldh.nhs.uk](mailto:paul.mosley@ldh.nhs.uk)

Telephone: +44 7821169645

#### Internet address(es):

General address of the contracting authority: <http://www.ldh.nhs.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Health

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Cleaning and Catering Services Contract.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 17: Hotel and restaurant services

Main site or place of performance: Luton.

NUTS code UKH21 Luton

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

To provide the patient & retail catering and cleaning services, to the Luton and Dunstable University Hospital.

#### **II.1.6. CPV code(s)**

55000000 Hotel, restaurant and retail trade services, 55520000 Catering services, 90911200 Building-cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The Trust is a 650 bedded hospital. The approximate total cleanable area is 62 000m<sup>2</sup> and the number of patient meal days per annum is approximately 200 000 per annum. The Trust require the successful bidder to provide both a cleaning and catering service. The catering service will be for both patients and staff/visitors and the contractor will be required to equip a new building which will be provided by the Trust, for both patient and retail catering.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 1.11.2014. Completion 31.10.2019

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

An appropriate bond and/or guarantee may be required.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Monthly in arrears of a VAT invoice being submitted for the previous months work.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but the successful contractor will be required to become jointly and severally responsible for the contract before acceptance.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The Contract will be subject to a rigorous performance management regime.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Evidence of relevant insurance or indemnities  
Good company standing

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Good financial standing.

Overall turnover for each of the services to which the contract relates for the past three years overall and also in a healthcare environment.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Details of ALL previous work of the same nature undertaken in respect of the services in NHS Healthcare detailing both services and retail and patient catering separately.

Current manpower employed in the services.

Technical and Quality accreditations attained that are appropriate for the services to be provided as part of this contract.

Experience of, and approach to, TUPE transfers from NHS Organisations especially with regard to NHS pensions

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: Organisations interested in being considered for this opportunity are required to complete and submit a PQQ by the deadline specified below. Selection of the organisations to be invited to tender will be based on the results of the evaluation of the completed PQQs. The objective criteria to be used to select the Organisations to be invited to tender are detailed in the PQQ a copy of which can be obtained by expressing an interest (by email) to [paul.mosley@ldh.nhs.uk](mailto:paul.mosley@ldh.nhs.uk)

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

Cleaning and Catering Contract

### **IV.3.2. Previous publication concerning this procedure**

no

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

17.2.2014 - 12:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

14.3.2014

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 5 -7 years.

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **VI.3. Additional information**

Organisations interested in participating in this tender are required to complete and submit a pre-qualification questionnaire (PQQ) by the date set out in this Notice.

A copy of the PQQ and associated documents are available by registering an expression of interest (via email) to: [paul.mosley@ldh.nhs.uk](mailto:paul.mosley@ldh.nhs.uk).

Luton and Dunstable University Hospital NHS Foundation Trust will not be responsible for any costs or expenses incurred by organisations in participating in the tender process and responding to the PQQ.

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Luton and Dunstable University Hospital NHS Foundation Trust f.a.o. Director of Estates and Facilities

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Trust will incorporate a 10 calendar day standstill period at the point that the award of contract is notified to the tenderers. This period allows unsuccessful tenderers to seek an additional debriefing from the Trust before the Contract is entered into (this is addition to the debrief on your submission, even if successful, that is offered under the Public Contract Regulations). Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days prior to the end of the standstill period.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Luton and Dunstable University Hospital NHS Foundation Trust f.a.o. Director of Estates and Facilities

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

10.1.2014