

**United Kingdom-Birmingham: Petroleum products, fuel, electricity and other sources of energy**

OJ S 9/2016 14/01/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: WMCOE — Midland Heart

Postal address: 20 Bath Row

Town: Birmingham

Postal code: B151LZ

Country: United Kingdom

For the attention of: Keilah Ami

E-mail: [ami.keilah@midlandheart.org.uk](mailto:ami.keilah@midlandheart.org.uk)

Telephone: +44 12112345

**Internet address(es):**General address of the contracting authority: <http://www.midlandheart.org.uk/>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Energy Procurement and Associated Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Midlands.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system****II.1.4. Information about framework agreement**

### II.1.5. Short description of the contract or purchase(s)

Midland Heart is contracting for energy procurement and associated services for its large portfolio of office, communal and residential supplies. We are looking for a high quality solution for the specified energy procurement and associated services contract from a high quality provider that delivers a service that is demonstrably focussed around the needs of Midland Heart. Midland Heart are looking to appoint 1 supplier to manage all of the stipulated services within the specification. The contract duration is 8 years and 4 months in total. Bidders are requested to study the ITT document and any attachments in detail and ensure that the specified requirements can be met and thus your understanding of our requirements is reflected in your Quality and Pricing schedule return. Midland Heart's supply year runs from 1<sup>st</sup> October to 30<sup>th</sup> September each year. The energy to be procured under this Contract is for the period 1.10.2019 to 30.9.2024, the energy for each supply year to be purchased in the 3 preceding years as follows:

- Oct. 16 to Sep. 19 purchasing period for the 19/20 supply year;
- Oct. 17 to Sep. 20 purchasing period for the 20/21 supply year;
- Oct. 18 to Sep. 21 purchasing period for the 21/22 supply year;
- Oct. 19 to Sep. 22 purchasing period for the 22/23 supply year;
- Oct. 20 to Sep. 23 purchasing period for the 23/24 supply year;

As of 1.10.2015 energy is being procured for the following number of sites:

- Half Hourly Electricity: 12;
- Non-Half Hourly and Unmetered Electricity: 1517;
- Gas: 130.

Following the implementation of P272, the number of Half Hourly MPANs will total 41 and Non-Half Hourly/Unmetered MPANs will total 1488 (based on current figures). Implementation of P272 is anticipated to be before the end of September 2017.

As of 1.10.2015 the estimated annual consumption by fuel type is as follows:

- Half Hourly Electricity: 4 557 875 kWh;
- Non-Half Hourly and Unmetered Electricity: 11 448 283 kWh;
- Gas: 24 271 329 kWh.

Following the implementation of P272, the estimated annual consumption for Non-Half Hourly electricity will reduce to 8 620 816 kWh and Half Hourly electricity will increase to 7 385 342 kWh (based on current figures).

Implementation of P272 is anticipated to be before the end of September 2017.

In light of the requirement to commence the purchase of energy in October 2016, mobilisation of this Contract should be thoroughly prepared for in advance for immediate implementation upon Contract signing.

All bidders must meet the minimum criteria set of Pass/Fail within the Invitation To Tender (ITT) of Quality and Price and the Tenderer Questionnaire in order for Midland Heart to score the rest of the tenderer bid. The Tenderer Questionnaire will assess the bidder for their Insurance, Financial Standing, Business Probity and Reference standing. The criteria set is a Pass/Fail. Financial Standing — The bidder (as a stand alone business unit, not a group) must be able to demonstrate a minimum annual turnover equivalent to 2 times the contract value per annum. Bidders are required to submit their most recent 2 years audited accounts. It is a requirement that Midland Heart is satisfied you do not pose a risk for us to enter into a contract with your organisation, therefore your Net Current Liabilities will also be assessed. Bidders must also hold the following levels of insurance: 1. Employers Liability — 5 000 000 GBP; 2. Professional Indemnity — 5 000 000 GBP and also must obtain from the utilities supplier the following levels of Insurance Employers Liability — 5 000 000 GBP, Product Liability — 5 000 000 GBP and Public Liability — 5 000 000 GBP.

The estimated contract value is 18 000 000 GBP over the period of 8 years and 4 months.  
Note: The contact price being paid for the final 5 years of the contract only. The annual value of the contract will be an estimated 3 500 000 GBP.

To apply for the advertised tender opportunity please log onto and register with Bravosolutions as per the link below: <https://iewm.bravosolution.co.uk/web/login.shtml>

#### **II.1.6. CPV code(s)**

09000000 Petroleum products, fuel, electricity and other sources of energy

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

#### **II.1.9. Information about variants**

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The contract is estimated to commence on the 1.6.2016. The contract duration will be 8 years and 4 months.

Midland Heart will award the contract based on the criteria set within the ITT documentation, Tenderer Questionnaire and any applicable appendices. All bidders must meet the minimum criteria (pass/fail) sections also within these documents.

The Tenderer Questionnaire will assess the bidder for their Insurance, Financial and Reference standing and also business probity. The criteria is set as a pass/fail.

Financial standing — the bidders (as a stand alone business unit, not a group must be able to demonstrate a minimum annual turnover equivalent to 2 times the contract value per annum. Suppliers are required to submit their most recent 2 years audited accounts. It is a requirement that Midland Heart is satisfied you do not pose a risk for us to enter into a contract with your organisation, therefore your Net Current Liabilities will also be assessed.

The bidder must hold the following levels of insurance:

Employers Liability — 5 000 000 GBP;

Professional Indemnity — 5 000 000 GBP.

The bidder must also ensure that they obtain the following insurance levels from the energy supplier:

Employers Liability — 5 000 000 GBP;

Public Liability — 5 000 000 GBP;

Product Liability — 5 000 000 GBP.

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 100 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2.**

## **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment terms are a standard 30 days.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Key Performance Indicators (KPI's) which are described in the ITT, which will also form part of the terms and conditions.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions: How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://iewm.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure). 2. Express an Interest in the Tender — Login to the portal with the username/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content — Click the 'Express Interest' button at the top of the page — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box. 3. Responding to the Tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available) — You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance, please consult the online help or contact the eTendering help desk.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Financial standing — the bidders (as a stand alone business unit, not a group must be able to demonstrate a minimum annual turnover equivalent to 2 times the contract value per annum. Suppliers are required to submit their most recent 2 years audited accounts. It is a requirement that Midland Heart is satisfied you do not pose a risk for us to enter into a contract with your organisation, therefore your Net Current Liabilities will also be assessed.

The bidder must hold the following levels of insurance:

Employers Liability — 5 000 000 GBP;

Professional Indemnity — 5 000 000 GBP.

The bidder must also ensure that they obtain the following insurance levels from the energy supplier:

Employers Liability — 5 000 000 GBP;

Public Liability — 5 000 000 GBP;

Product Liability — 5 000 000 GBP.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Bidders must complete all the mandatory sections (pass/fail) with in the ITT via the e-tendering portal (Bravosolutions) for consideration of this contract (this will include any relevant appendices).

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

MH359

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.2.2016 - 16:00

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.2.2016 - 16:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

#### **VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

12.1.2016