

Luxembourg-Luxembourg: Event Management Services

OJ S 6/2024 09/01/2024

Contract notice**Services****Legal Basis:**

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services, and works on its own behalf and for its own account pursuant to the ESM procurement policy as published on the ESM website. Please refer to the ESM website and procurement documents for more information.

Section I: Contracting authority

I.1. Name and addresses

Official name: European Stability Mechanism (ESM)

Postal address: 6a, circuit de la Foire Internationale

Town: Luxembourg

NUTS code: LU000 Luxembourg

Postal code: L-1347

Country: Luxembourg

Contact person: Mr Ampeglio Amore

E-mail: procurement@esm.europa.eu

Telephone: +352 2609620

Internet address(es):Main address: <https://www.esm.europa.eu/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.esm.europa.eu/how-we-work/procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Event Management Services

II.1.2. Main CPV code

79952000 Event services

II.1.3. Type of contract

Services

II.1.4. Short description

To support the fulfilment of the ESM's mandate, the ESM needs to communicate with an extensive network of ESM shareholders, investors, external partners, and other parties. To promote ESM's tasks, initiatives and projects, the ESM organises various events. Events are a part of the ESM's communication efforts and an effective channel to reach ESM's targeted audience.

The ESM's events are ultimately managed by the ESM Facilities Management Team (the 'FM Team').

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: LU00 Luxembourg

Main site or place of performance: ESM's premises.

II.2.4. Description of the procurement

The ESM requires the services of a dedicated and experienced provider. The ESM wants to sign a framework agreement for 4 years.

The ESM anticipates that the service provider selected following this procurement procedure will be required to commence providing the event management services to the ESM in February 2025.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.5. Information about negotiation

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 26/02/2024 Local time: 11:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: ESM Procurement Review Panel

Postal address: 6a, circuit de la Foire Internationale

Town: Luxembourg

Postal code: L-1347

Country: Luxembourg

E-mail: procurementreview@esm.europa.eu

VI.4.4. Service from which information about the review procedure may be obtained

Official name: ESM Procurement Review Panel

Town: Luxembourg

Country: Luxembourg

E-mail: procurementreview@esm.europa.eu

VI.5. Date of dispatch of this notice

02/01/2024