

**NO-Narvik: Welfare services for the handicapped**  
**OJ S 10/2013 15/01/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Narvik Kommune, Rådhuset

Postal address: Kongensgate 45

Town: Narvik

Postal code: 8512

Country: Norway

For the attention of: Bjørn Barth Hofstad

E-mail: [innkjop@narvik.kommune.no](mailto:innkjop@narvik.kommune.no)

Telephone: +47 76912000

**Internet address(es):**

General address of the contracting authority: <http://www.narvik.kommune.no>

Address of the buyer profile: [http://www.doffin.no/search/Search\\_AuthProfile.aspx?ID=AA10738](http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA10738)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Service Licence User Directed Personal Assistance (BPA) for users in Narvik municipality

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Narvik municipality, Norway.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Narvik municipality invites service providers to apply for an award of a service licence for the provision of assistance hours in the scheme User Directed Personal Assistane (BPA) for users in the municipality. BPA is pursuant to the Health and Welfare Service Act from 24.6.2011 and the corresponding rights in accordance with the Patient and User Rights Act dated 2.7.1999. The licence award means that new contracts will be signed with service providers of BPA in Narvik municipality.

Per December 2012 approx. 20 000 annual hours of BPA are provided to approx. 20 users, under municipal management. The share of annual hours managed privately is currently 0 %. Narvik town council has decided to carry out a review of free user choice. The final decision on the future scheme has not yet been made. The contract is subject therefore to how the future division between private and municipal managed services will develop.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at [http://www.doffin.no/Search/Search\\_Switch.aspx?ID=278456](http://www.doffin.no/Search/Search_Switch.aspx?ID=278456)

#### **II.1.6. CPV code(s)**

85311200 Welfare services for the handicapped

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

See the licence documents.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement).

(3) Company tax certificate (National requirement).

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

(5) Other documentation required (please state below).

Requirement to:

— enclose a self-declaration on wage and work terms.

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) Other documentation required (please state below).

Presentation of the company's annual accounts with the auditor's report for the last 2 years.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) Overview of the company's total manpower.

(2) A list of the principal deliveries effected, or main services provided, by the company, in the past 3 years, with the values, dates and recipients (for supply and service contracts)

(3) Other documentation required (please state below).

— Documented overview of the number of manlabour years or planned manlabour years, with competence for special/important professions for fulfilling this contract.

— Documented overview of training/courses that the tenderer has or will use for training work managers.

— Self-documentation that the relevant law cf. the Regulations on internal control in the health and social services (FOR 2002 12 20 1731) is fulfilled (description of how one will meet the requirements in the regulations).

— Self-documentation that the relevant law cf. the Regulations on quality in nursing and welfare services in accordance with the Act dated 13.12.1991 no. 81 on social services etc. is fulfilled (description of how one will meet the requirements in the regulations).

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

- IV.1.2. Information about the limits on the number of candidates to be invited**
- IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
  - IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
  - IV.2.2. Information about electronic auction**

An electronic auction will be used: no
- IV.3. Administrative information**
  - IV.3.1. File reference number attributed by the contracting authority**
  - IV.3.2. Previous publication concerning this procedure**

**Prior information notice**  
Notice number in the OJ S: [2012/S 249-412899](#) of 28.12.2012
  - IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
  - IV.3.4. Time limit for receipt of tenders or requests to participate**

18.2.2013 - 12:00
  - IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
  - IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian
  - IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)
  - IV.3.8. Conditions for opening of tenders**

Date: 18.2.2013 - 13:00  
Place:  
Narvik Town Hall, 2nd floor, Norway.

## **Section VI: Complementary information**

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- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**

(NT Ref:278540)
- VI.4. Procedures for review**
  - VI.4.1. Review body**
  - VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

10.1.2013