

United Kingdom-Halifax: Stationery

OJ S 10/2014 15/01/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Together Housing Group

Postal address: Bull Green House, Bull Green

Town: Halifax

Postal code: HX1 2EB

Country: United Kingdom

Internet address(es):

General address of the contracting authority: <http://www.togetherhousing.co.uk>

Additional information can be obtained from:

Official name: The Together Housing Group

Postal address: Harrison Street

Town: Wakefield

Postal code: WF1 1PS

Country: United Kingdom

For the attention of: Matt Peters

E-mail: matt.peters@togetherhousing.co.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Together Housing Group

Postal address: Harrison Street

Town: Wakefield

Postal code: WF1 1PS

Country: United Kingdom

For the attention of: Matt Peters

E-mail: matt.peters@togetherhousing.co.uk

Tenders or requests to participate must be submitted: Official name: Together Housing Group

Postal address: Harrison Street

Town: Wakefield

Postal code: WF1 1PS

Country: United Kingdom

For the attention of: Matt Peters

E-mail: matt.peters@togetherhousing.co.uk

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Together Housing Group - Stationery Requirements.

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: Pennine Lancashire, Yorkshire and Humber regions.
NUTS code UKE Yorkshire and the Humber,UKD4 Lancashire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Together Housing Group are looking to formally contract our supplies of stationery. We want to appoint a supplier who can respond to our needs and will be proud of working with us, which will reflect in the service and support they give us as a client and as a social organisation.

II.1.6. CPV code(s)

30192700 Stationery

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.2.2. Economic and financial ability**
 - III.2.3. Technical and professional ability**
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
 - III.3.2. Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
The most economically advantageous tender in terms of Criteria below
 1. Quality and satisfaction. Weighting 10
 2. Timeliness and simplicity. Weighting 10
 3. Cost and sustainability. Weighting 10
 4. Your prices. Weighting 70
 - IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**
 - IV.3.1. File reference number attributed by the contracting authority**
 - IV.3.2. Previous publication concerning this procedure**
no
 - IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.2.2014 - 18:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

In order to obtain information for this tender log on to the 'Xantive Tender Platform' web site:

- 1) <http://plan2do.supplierselect.com/>
- 2) Click the link 'I am a respondent'.
- 3) Click the link "Create a new organization account".
- 4) Register an account.
- 5) Login with new details.
- 6) Click "Public Projects" link at top right of screen.
- 7) Click "Create Invitation" for the "Stationery" project.
- 8) Change Status to Accepted.
- 9) Complete questionnaire displayed and change status to 'submitted'.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

13.1.2014