

United Kingdom-London: School catering services
OJ S 9/2017 13/01/2017
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Saint Cecilia's Church of England School

Postal address: Sutherland Grove

Town: London

Postal code: SW18 5JR

Country: United Kingdom

For the attention of: Nathan Whittaker

E-mail: tenders@minervapcs.com

Telephone: +44 1256467107

Internet address(es):

General address of the contracting authority: <http://www.saintcecilias.london/>

Electronic access to information: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from:

Official name: Minerva Procurement Consultancy Services Limited

Postal address: 117 Devonshire Business Centre, Devonshire House, Aviary Court, Wade Road

Town: Basingstoke

Postal code: RG24 8PE

Country: United Kingdom

For the attention of: Nathan Whittaker

E-mail: tenders@minervapcs.com

Telephone: +44 1256467107

Internet address: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Minerva Procurement Consultancy Services Limited

Postal address: 117 Devonshire Business Centre, Devonshire House, Aviary Court, Wade Road

Town: Basingstoke

Postal code: RG24 8PE

Country: United Kingdom

For the attention of: Nathan Whittaker

E-mail: tenders@minervapcs.com

Telephone: +44 1256467107

Internet address: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted: Official name: Minerva Procurement Consultancy Services Limited

Postal address: 117 Devonshire Business Centre, Devonshire House, Aviary Court, Wade Road

Town: Basingstoke

Postal code: RG24 8PE
Country: United Kingdom
For the attention of: Nathan Whittaker
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Telephone: +44 1256467107
Internet address: <https://in-tendhost.co.uk/minervapcs.aspx/Home>

I.2. Type of the contracting authority

Other: education institution

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

School Catering Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 17: Hotel and restaurant services

NUTS code UKI11 Inner London - West

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of a school catering service for 11 to 18 year olds at Saint Cecilia's Church of England School. This includes the supply of hot school lunches, breakfast, morning break and afternoon break food services. Hospitality food services will also be required occasionally. The aim of the new catering service will be to improve the quality of meals offered, increase take up of school lunches by making them more attractive than a packed lunch option and to promote healthy eating.

The appointment of successful tenderer will be made in order to ensure a new contract for catering is in place for the school from September 2017. The contract is being offered for an initial period of three years with two possible extensions of 12 months each.

There is a school catering kitchen and refectory onsite at the school.

II.1.6. CPV code(s)

55524000 School catering services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Provision of a school catering service for 11 to 18 year olds at Saint Cecilia's Church of England School. This includes the supply of hot school lunches, breakfast, morning break and afternoon break food services. Hospitality food services will also be required occasionally. The aim of the new catering service will be to improve the quality of meals offered, increase take up of school lunches by making them more attractive than a packed lunch option and to promote healthy eating.

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Estimated value excluding VAT: 950 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Two extensions to the initial three year contract. 12 months for each extension allowing for a maximum contract length of 5 years if both extensions are taken.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantees, performance bonds or warranties may be required and will be advised at contract award stage.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to the Memorandum of Information, Pre Qualification Questionnaire and Invitation to Tender documentation for full evaluation details.

III.2.2. Economic and financial ability

List and brief description of conditions: Please refer to the Memorandum of Information, Pre Qualification Questionnaire and Invitation to Tender documentation for full evaluation details.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to the Memorandum of Information, Pre Qualification Questionnaire and Invitation to Tender documentation for full evaluation details.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Please refer to the Memorandum of Information, Pre Qualification Questionnaire and Invitation to Tender documentation for full evaluation details.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 13.2.2017 - 17:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

13.2.2017 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

6.3.2017

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 27.3.2017 - 17:15

Place:

117 Devonshire Business Centre, Devonshire House, Aviary Court, Wade Road,
Basingstoke RG24 8PE

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Authorised officials of Minerva Procurement Consultancy Services Ltd.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2022.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

This is a best estimate of the date, time and location based on what is known at the time of despatch of this notice.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Refer to Section VI.4.2 below

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Saint Cecilia's Church of England School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into

The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.1.2017