

Italy-Parma: Travel Risk Management Services
OJ S 8/2022 12/01/2022
Contract notice
Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Food Safety Authority (EFSA)

Postal address: Via Carlo Magno 1A

Town: Parma

NUTS code: ITH52 Parma

Postal code: 43126

Country: Italy

E-mail: EFSAProurement@efsa.europa.eu

Internet address(es):

Main address: <https://etendering.ted.europa.eu/general/page.html?name=home&locale=en>

Address of the buyer profile: <http://www.efsa.europa.eu/en/procurement/tenders.htm>

I.1. Name and addresses

Official name: Agency for Support for BEREC (BEREC OFFICE)

Town: Riga

NUTS code: LV006 Rīga

Country: Latvia

E-mail: procurement@berec.europa.eu

Internet address(es):

Main address: <https://berec.europa.eu/>

I.1. Name and addresses

Official name: European Centre for the Development of Vocational Training (Cedefop)

Town: Thessaloniki

NUTS code: EL522 Θεσσαλονίκη (Thessaloniki)

Country: Greece

E-mail: napo@cedefop.europa.eu

Internet address(es):

Main address: <https://www.cedefop.europa.eu/en>

I.1. Name and addresses

Official name: European Union Agency for Law Enforcement Training (CEPOL)

Town: Budapest

NUTS code: HU110 Budapest

Country: Hungary

E-mail: procurement@cepol.europa.eu

Internet address(es):

Main address: <https://www.cepol.europa.eu/>

I.1.

Name and addresses

Official name: European Union Aviation Safety Agency (EASA)

Town: Cologne

NUTS code: DEA2 Köln

Country: Germany

E-mail: tenders@easa.europa.eu

Internet address(es):

Main address: <https://www.easa.europa.eu/>

I.1. Name and addresses

Official name: European Asylum Support Office (EASO)

Town: La Valletta

NUTS code: MT001 Malta

Country: Malta

E-mail: proc-team@easo.europa.eu

Internet address(es):

Main address: <https://www.easo.europa.eu/>

I.1. Name and addresses

Official name: European Banking Authority (EBA)

Town: Paris

NUTS code: FR101 Paris

Country: France

E-mail: procurement@eba.europa.eu

Internet address(es):

Main address: <https://www.eba.europa.eu/>

I.1. Name and addresses

Official name: European Centre for Disease Prevention and Control (ECDC)

Town: Solna

NUTS code: SE11 Stockholm

Country: Sweden

E-mail: napo@ecdc.europa.eu

Internet address(es):

Main address: <https://www.ecdc.europa.eu/en>

I.1. Name and addresses

Official name: European Fisheries Control Agency (EFCA)

Town: Vigo

NUTS code: ES114 Pontevedra

Country: Spain

E-mail: procurement@efca.europa.eu

Internet address(es):

Main address: <https://www.efca.europa.eu/en>

I.1. Name and addresses

Official name: European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

Town: Lisboa

NUTS code: PT17 Área Metropolitana de Lisboa

Country: Portugal

E-mail: info.procurement@emcdda.europa.eu

Internet address(es):

Main address: <https://www.emcdda.europa.eu/>

I.1. Name and addresses

Official name: European Maritime Safety Agency (EMSA)

Town: Lisboa

NUTS code: PT17 Área Metropolitana de Lisboa

Country: Portugal

E-mail: procurement@emsa.europa.eu

Internet address(es):

Main address: <http://www.emsa.europa.eu/>

I.1. Name and addresses

Official name: European Public Prosecutor's Office (EPPO)

Town: Luxembourg

NUTS code: LU Luxembourg

Country: Luxembourg

E-mail: eppo-contracts@eppo.europa.eu

Internet address(es):

Main address: <https://www.eppo.europa.eu/>

I.1. Name and addresses

Official name: European Training Foundation (ETF)

Town: Torino

NUTS code: ITC11 Torino

Country: Italy

E-mail: Procurement@etf.europa.eu

Internet address(es):

Main address: <https://www.etf.europa.eu/en>

I.1. Name and addresses

Official name: European Union Agency for Criminal Justice Cooperation (Eurojust)

Town: Den Haag

NUTS code: NL332 Agglomeratie 's-Gravenhage

Country: Netherlands

E-mail: procurement@eurojust.europa.eu

Internet address(es):

Main address: <https://www.eurojust.europa.eu/>

I.1. Name and addresses

Official name: European Joint Undertaking for ITER and the Development of Fusion Energy (F4E)

Town: Barcelona

NUTS code: ES511 Barcelona

Country: Spain

E-mail: NAPO-Network@f4e.europa.eu

Internet address(es):

Main address: <https://fusionforenergy.europa.eu/>

I.1. Name and addresses

Official name: European Border and Coast Guard Agency (FRONTEX)

Town: Warsaw

NUTS code: PL91 Warszawski stołeczny

Country: Poland

E-mail: procurement@frontex.europa.eu

Internet address(es):

Main address: <https://frontex.europa.eu/>

I.2. Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9937>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=9937>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Travel Risk Management Services

Reference number: OC/EFSA/CORSER/2021/01

II.1.2. Main CPV code

63516000 Travel management services

II.1.3. Type of contract

Services

II.1.4. Short description

The purpose of this call for tender is to identify a single tenderer, with extensive and proven experience able to provide travel risk management services to fulfil the duty of care and guarantee the safety and security of European Union Institutions' staff, once missions, travels and events will resume.

II.1.5. Estimated total value

Value excluding VAT: 1 830 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ITH52 Parma

II.2.4. Description of the procurement

Agencies require the successful tenderers to support them in developing and implementing best practices in building a sound travel risk management and crisis communications plan, while staff are on missions/business travels.

The objective of the tender is to ensure that staff are provided with a comprehensive service, at best industry standards, to ensure their safety while travelling for and on behalf of the Agencies business and to ensure that the Agencies are fully compliant with all statutory duty of care obligations.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 830 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Automatic renewal up to three times for an overall maximum duration of four consecutive years.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 25/02/2022 Local time: 14:30

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 28/02/2022 Local time: 14:30

Place:

Virtual Opening. Please refer to invitation to tender on the modalities to request participation in the opening session.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

'In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.'

VI.4. Procedures for review

VI.4.1.

Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

05/01/2022