

United Kingdom-Wolverhampton: Printed matter and related products

OJ S 11/2015 16/01/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Wolverhampton Homes Ltd

Postal address: Hickman Avenue, Chillington Fields

Town: Wolverhampton

Postal code: WV1 2BY

Country: United Kingdom

Contact person: Procurement

For the attention of: Gemma Penn

E-mail: gemma.penn@wolverhamptonhomes.org.uk

Telephone: +44 1902555707

Internet address(es):General address of the contracting authority: www.wolverhamptonhomes.org.ukAddress of the buyer profile: http://wolverhamptonhomes.g2b.info/cgi-gen/profile.pl?action=view_profile&oid=6567Electronic access to information: <https://www.delta-esourcing.com/respond/WP868WS74C>Electronic submission of tenders and requests to participate: <https://www.delta-esourcing.com/respond/WP868WS74C>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Wolverhampton City Council

Postal address: Civic Centre, St Peter's Square

Town: Wolverhampton

Postal code: WV1 1SH

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

WH/PS78/S4 Print and Associated Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code UKG35 Walsall and Wolverhampton

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 9

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 1 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

Printed matter and related products. Printed books, brochures and leaflets. Postcards, greeting cards and other printed matter. Bespoke printed matter. Wolverhampton Homes Limited (WHL) is an Arms Length Management Organisation (ALMO) established in 2005 which manages and maintains Wolverhampton City Council's Social Housing Stock (approximately 23 500 properties).Wolverhampton Homes is inviting companies to quote for the provision of Print and Associated services. The requirements are broken down into 3 different areas and Suppliers may bid for 1 or all of the Lots.

Lot 1 — Office Stationery — Letterheads and Compliment Slips.

Lot 2 — Print Services.

Lot 3 — Promotional Services.

II.1.6. CPV code(s)

22000000 Printed matter and related products, 22100000 Printed books, brochures and leaflets, 22300000 Postcards, greeting cards and other printed matter, 22458000 Bespoke printed matter

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Wolverhampton Homes Limited (WHL) is an Arms Length Management Organisation (ALMO) established in 2005 which manages and maintains Wolverhampton City Council's Social Housing Stock (approximately 23 500 properties).Wolverhampton Homes is inviting

companies to quote for the provision of Print and Associated services. The requirements are broken down into 3 different areas and Suppliers may bid for 1 or all of the Lots.

Lot 1 — Office Stationery — Letterheads and Compliment Slips.

Lot 2 — Print Services.

Lot 3 — Promotional Services.

There are 4 questionnaires in total. All Bidders must complete the first questionnaire.

<https://www.delta-esourcing.com/respond/WP868WS74C>

Then fill in the questionnaire depending on which lot they are bidding for. Lot 1 <https://www.delta-esourcing.com/respond/F2737XKJ3G>

Lot 2 <https://www.delta-esourcing.com/respond/VMK4J48SQP>

Lot 3 <https://www.delta-esourcing.com/respond/J42BR3EH83>

The projected budget for the work over the course of the contract is 250 000 GBP per annum Your company must have (at minimum) 3 years experience of providing the service you are bidding for. All Tenderers must have Public Liability Insurance of at least 5 000 000 GBP or be willing to have this in place for the start of the Contract. A maximum of 5 (or equal scoring 5) top scoring bidders for each lot will be invited to tender. 3 providers will be selected in each Lot to form the final Framework.

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Lot 1 — Office Stationery

1) Short description

Letterheads and Compliment Slips.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

Print and delivery of Office Stationery — Letterheads and Compliment Slips.

4) Indication about different time frame or duration

5) Additional information about lots

You must complete the All Bidders questionnaire at <https://www.delta-esourcing.com/respond/WP868WS74C> before completing the PQQ for this lot which can be found at <https://www.delta-esourcing.com/respond/F2737XKJ3G>

Lot No: 2

Lot title: Lot 2 — Print Services

1) Short description

Print Service including miscellaneous print requirements including leaflets, brochures and various specifications.

2) CPV code(s)

22100000 Printed books, brochures and leaflets, 22300000 Postcards, greeting cards and other printed matter, 22458000 Bespoke printed matter

3) Quantity or scope

The production of high quality calibrated print output 4 colour process and spot colour lithographic printing. Types of work in this lot would include: leaflets, booklets, and brochures. With the ability to finish all products on site.

4) Indication about different time frame or duration

5) Additional information about lots

All Bidders must complete the first questionnaire. <https://www.delta-esourcing.com/respond/WP868WS74C> Then fill in the questionnaire for Lot 2 <https://www.delta-esourcing.com/respond/VMK4J48SQP>

Lot No: 3

Lot title: Lot 3 — Promotional Items

1) Short description

Printed mugs, tote bags, balloons and other items as specified in the future ITT documents. Printed 1 spot colour in one position, print area 95 mm x 95 mm for example.

2) CPV code(s)

22000000 Printed matter and related products, 22458000 Bespoke printed matter

3) Quantity or scope

Printed mugs, tote bags, balloons and other items as specified in the future ITT documents. Printed 1 spot colour in one position, print area 95 mm x 95 mm for example. To be agreed in the ITT material.

4) Indication about different time frame or duration

5) Additional information about lots

All Bidders must complete the first questionnaire. <https://www.delta-esourcing.com/respond/WP868WS74C> Then fill in the questionnaire depending on Lot 3 <https://www.delta-esourcing.com/respond/J42BR3EH83>

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As detailed in the PQQ documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the PQQ documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Severable Liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: As detailed in the PQQ documents.

III.2. Conditions for participation

III.2.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: As detailed in the PQQ documents.

Minimum level(s) of standards possibly required: As detailed in the PQQ documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

As detailed in the PQQ documents.

Minimum level(s) of standards possibly required:

As detailed in the PQQ documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 9

Objective criteria for choosing the limited number of candidates: A maximum of 5 (or equal scoring 5) top scoring bidders for each lot will be invited to tender. 3 providers will then be selected in each Lot to form the final Framework.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

WH/PS78/S4

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 23.2.2015 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

24.2.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 years.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Wolverhampton:-Printed-matter-and-related-products./WP868WS74C>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/WP868WS74C>

GO Reference: GO-2015113-PRO-6285745.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

13.1.2015