

United Kingdom-London: School cleaning services

OJ S 11/2014 16/01/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Lambeth Academy

Postal address: Elms Road, Clapham

Town: London

Postal code: SW4 9ET

Country: United Kingdom

For the attention of: James Leyden

E-mail: jamesleyden@educateservices.co.uk**Internet address(es):**General address of the contracting authority: <http://www.lambeth-academy.org>Address of the buyer profile: <http://www.lambeth-academy.org>Electronic access to information: <https://www.proactisplaza.com>Electronic submission of tenders and requests to participate: <https://www.proactisplaza.com>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Lambeth Academy Cleaning Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Lambeth Academy

Elms Road

Clapham

London
SW4 9ET
NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Lambeth Academy is a secondary school and sixth form college located near Clapham Common. They teach around 1030 pupils ages from 11-18.

The schools recently received a rating of good from Ofsted and have aspirations of achieving excellent in their next appraisal. The schools mission is to 'be exceptional' in all aspects of school life. Have a clean and hygienic learning environment is important to the school.

This tender will be for the provision of a cleaning service at Lambeth Academy. The school requires a three year cleaning service with the option for an additional two years. The total potential length of the contract will be five years.

TUPE will apply for this tender.

This tender can only be accessed online at <https://www.proactisplaza.com/SupplierPortal/Default.aspx> please do not contact Lambeth Academy to request tender documentation.

Log on to <https://www.proactisplaza.com/SupplierPortal/Default.aspx/> to access the tender. Educate School Services will handle the management of the tender on behalf of Lambeth Academy

II.1.6. CPV code(s)

90919300 School cleaning services, 90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The tender is for a contract with a single service provider and is for an initial 3 year fixed periods, with 2 annual options to extend by a further 12 months each, up to a maximum total contract duration of 5 years. The estimated contract values are based on the initial 3 year fixed period contract.

Estimated value excluding VAT:

Range: between 300 and 350 GBP

II.2.2. Information about options

Options: yes

Description of options: Initial 3 year contract with 2 options to extend by 12 months each up to a maximum 5 years in total.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 26.7.2014. Completion 26.7.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The School's particular requirements will be set out in the Invitation to Tender documentation and may include, inter alia, performance bond(s) and/or parent-company guarantee(s) and/or other forms of security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be determined. Further details will be set out in the Invitation to Tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The School's particular requirements are to be determined but where a consortium or other grouping of suppliers submits a bid, such consortia or grouping must nominate a lead organisation to deal with the Contracting Authority on all matters relating to the Contract. All consortium members or grouping will be required to be jointly and severally liable in respect of the obligations and liabilities relating to the Contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended, (implementing Title II, Chapter VII Section 2 of Directive 2004/18/EC) on the basis of information provided in response to a Pre-Qualification Questionnaire (PQQ) copies of which are available on www.proactisplaza.com or on request from the school (see I.1). Completed PQQs must be returned to the school at the address in Section I.1 before the deadline specified in Section IV.3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: See PQQ.

Minimum level(s) of standards possibly required: Minimum insurance cover of GBP 10 million public liabilities insurance and GBP 5 million employers liability insurance are required. Where a loss is recorded for the latest year provided, the latest figures are over 12 months old or the school feel the figures provide a cause for concern a further credit check of your organisation may be undertaken; should this report prove unsatisfactory or then the submission will be rejected.

III.2.3. Technical and professional ability

List and brief description of conditions:
See PQQ.

Minimum level(s) of standards possibly required:

Educate have previously stated: See Pre-Qualification Questionnaire documents. Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process.

You can provide further detail on the minimum technical capacity standards if there are any.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: Objective criteria for choosing the limited number of candidates: The school intends to invite between 5 to 10 candidates to tender on the basis of the ranking of candidates at the qualification / PQQ evaluation stage. See Pre-Qualification Questionnaire for further information.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

17.2.2014 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

27.2.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 26th/7th/2014

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

To confirm the date for the start of the contract will begin on 26th/7th/2014 and will run for three years until 26th/7th/2017 with the additional potential for annual extensions of two years. The total potential length of this contract will be 5 years. These are estimated dates.

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The School expressly reserves the rights:

- i) Not to award any contract as a result of this procurement process commenced by publication of this notice.
- ii) To make whatever changes it may see fit to the content and structure of the tendering competition.
- iii) To award (a) contract in respect of any part(s) of the [services] covered by this notice; and
- iv) To award contract in stages.

And in no circumstances will the school be liable for any costs incurred by candidates.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2006 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 30 days).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5.

Date of dispatch of this notice

14.1.2014