

United Kingdom-Wycombe: Insurance services
OJ S 10/2017 14/01/2017
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Wycombe District Council

Postal address: Queen Victoria Road

Town: Wycombe

Postal code: HP11 1BB

Country: United Kingdom

For the attention of: Stephen Street

E-mail: ukpublicsector@ajg.com

Telephone: +44 1793468319

Internet address(es):

General address of the contracting authority: <http://www.wycombe.gov.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance Services excluding Insurance Brokerage Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: The District of Wycombe.

NUTS code UKJ13 Buckinghamshire CC

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance Services Contract.

II.1.6. CPV code(s)

66510000 Insurance services, 66512000 Accident and health insurance services, 66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services, 66515200 Property insurance services, 66515300 Weather and financial loss insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66514110 Motor vehicle insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: Range: between 2 and 4

II.3. Duration of the contract or time limit for completion

Start 1.4.2017. Completion 31.3.2022

Information about lots

Lot No: 1

Lot title: LOT 1 — Property and ancillary covers comprising Property, Industrial Property, Business Interruption and All Risks

1) Short description

Property.

2) CPV code(s)

66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services, 66515200 Property insurance services, 66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: LOT 2 — Fidelity Guarantee

1) Short description

Fidelity Guarantee.

2) CPV code(s)

66510000 Insurance services, 66515411 Pecuniary loss insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: LOT 3- Computers

1) Short description

Computers.

2) CPV code(s)

66510000 Insurance services, 66515000 Damage or loss insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Lot 4 — Combined Liabilities including Employers and Public Liability, Officials Indemnity, Libel & Slander, Public Health Act and Professional Indemnity

1) Short description

Liability Insurance.

2) CPV code(s)

66510000 Insurance services, 66515410 Financial loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Lot 5 — Motor Fleet

1) Short description

Motor Fleet.

2) CPV code(s)

66510000 Insurance services, 66514110 Motor vehicle insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 6

Lot title: Lot 6 — Group Personal Accident and Business Travel

1) Short description

2) CPV code(s)

66510000 Insurance services, 66512000 Accident and health insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 7

Lot title: Lot 7 — Engineering Insurance and Inspection

1) Short description

Engineering Insurance and Inspection.

2) CPV code(s)

66510000 Insurance services, 66519200 Engineering insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Bids are permitted from Insurance Companies, Underwriting Agencies and Managing General Agents on behalf of Insurance Companies. Bids are not permitted directly from Insurance Brokers.

III.2.2. Economic and financial ability

List and brief description of conditions: Bidders must be authorised by the FCA or EU equivalent to carry on business in the classes of insurance as detailed in Annexe B under this Contract Notice and be complying with any requirements set out by such authorisation. Minimum level(s) of standards possibly required: Bidders are expected to be Standard and Poor (or Bidders are expected to be Standard and Poor (or equivalent agency AM Best,

Moody's) rated A- or better. if you do not hold a financial rating from a rating agency please provide your financial statements for the past 2 years for consideration by the authority or contact us to discuss alternative means of demonstrating your financial strength.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Reference to the relevant law, regulation or administrative provision; Bidders must be authorised by the FCA or EU equivalent to carry on business in the relevant classes of insurance as listed in this contract notice in accordance with the provision of the Insurance Companies Act 1982, the Financial Services & Markets Act 2000 and any other statutory modification thereof.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 9.2.2017 - 12:00
Payable documents: no

IV.3.4.

Time limit for receipt of tenders or requests to participate

16.2.2017 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
until: 1.4.2017

IV.3.8. Conditions for opening of tenders

Date: 16.2.2017 - 12:00

Place:

Wycombe District Council Offices, Queen Victoria Road, High Wycombe. HP11 1BB
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.1.2017