

UK-London: Data capture services
OJ S 12/2013 17/01/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department for Environment, Food and Rural Affairs
Postal address: Nobel House, 17 Smith Square
Town: London
Postal code: SW1P 3JR
Country: United Kingdom
For the attention of: Ian Wilson
E-mail: ian.a.wilson@defra.gsi.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.defra.gov.uk>
Address of the buyer profile: <https://defra.bravosolution.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

Environment

Other: Food and Rural Affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of an Electronic Movement Reporting & Database System (Sheep, Goats & Deer).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Authority is seeking to appoint a single Contractor to provide a database and movements reporting service for sheep, goats and deer. For further details on the scope, please refer to the Invitation to Tender (ITT), a copy of which can be obtained from Defra eTendering Service.

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II.1.6. CPV code(s)

72313000 Data capture services, 48613000 Electronic data management (EDM), 72320000 Database services, 03322000 Livestock

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Authority is seeking to appoint a single Contractor to provide a database and movements reporting service for sheep, goats and deer. For further details on the scope, please refer to the Invitation to Tender (ITT), a copy of which can be obtained from Defra eTendering Service.

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Estimated value excluding VAT:

Range: between 1 500 000 and 4 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Assuming contract award in May 2013, the initial contract duration is 47 months. This is expected to comprise a development and implementation period between commencement (award) and 31 March 2014 (11m), followed by provision of the services from 1 April 2014 to 31 March 2017 (36m). The Authority reserves the right to extend the contract beyond 31 March 2017 by a further two years in one year increments, ending at the latest on 31 March 2019.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 71 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Authority reserves the right to require deposits, guarantees, bonds and/or other forms of appropriate security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details will be provided in the ITT document, copies of which are available from the Defra e-Tendering Service (<https://defra.bravosolution.co.uk>).

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required. If the service provider is a consortium, each member of the consortium will be jointly and severally liable for performance of the contract or the members shall select from amongst themselves a lead contractor acceptable to the Authority.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The Authority's Conditions of Contract will apply to this Contract.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://defra.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

Stage 1 Form of Tender and Non-Collusive Tendering Certificate - Both certificates must be returned in hard copy, completed, signed and dated for a "pass". A "fail" will result in elimination from this procurement exercise.

Stage 2 Section B – Grounds for Disqualification (Online Technical Questionnaire) - A "fail" will result in elimination from this procurement exercise.

Stage 3 Section C - Conflicts of Interest (Online Technical Questionnaire) - The identification of an actual/potential conflict of interest will be assessed whether it will result in elimination from this procurement process.

III.2.2. Economic and financial ability

List and brief description of conditions: 1. Financial statements or other information to demonstrates that the tenderer has the requisite financial capacity to provide the service.

Minimum level(s) of standards possibly required: Tenderers will be required to demonstrate a minimum turnover in each of the last 2 consecutive years of: £2,000,000 GBP or equivalent in the reporting currency or equivalent proof of financial standing.

In the case of a consortium bid, the combined annual turnover of the Tenderer and the Relevant Companies in each of the last 2 consecutive years must be no less than that specified in the paragraph and above the minimum annual turnover of at least one of the parties must be no less than £1,000,000 GBP or equivalent financial performance in reporting currency or equivalent proof of financial standing.

2. Tenderers will be required, at the commencement date of the Contract, to have adequate level of relevant insurance cover in respect of all risks arising out of the Contractor's performance of its obligations under the Contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

Evaluation information required from Tenderers will be stated in the Invitation to Tender (ITT) which is available only at <https://defra.bravosolution.co.uk>

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

17731.

IV.3.2. Previous publication concerning this procedure

Notice on a buyer profile

Notice number in the OJ S: [2011/S 220-358081](#) of 16.11.2011

Other previous publications

Notice number in the OJ S: [2011/S 230-372067](#) of 30.11.2011

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

5.3.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

10.1.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 6.3.2013 - 09:00

Place:

Department for Environment, Food and Rural Affairs

Foss House, Kings Pool, 1-2 Peasholme Green, York, YO1 7PX

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Two (2) representatives from Defra's Procurement and Commercial Function.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise. The Authority reserves the right not to award a Contract or to award part of a Contract only. There will be no reimbursement of bid costs. Tenders and all supporting documents must be priced in pounds sterling.

Any Contract or agreement resulting from the Tender will be entered into under English law. All discussions and meetings will be conducted in English.

The Authority reserves the right to terminate the procurement process (or part of it) to change the basis of and the procedures for the procurement at anytime.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Internet address: <http://www.hmcourts-service.gov.uk>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Economic operators are referred to the Public Contracts Regulations 2006 and in particular regulations 47D and 47E which are set out as follows:

47D General time limits for starting proceedings

(1) This regulation limits the time within which proceedings may be started where the proceedings do not seek a declaration of ineffectiveness.

(2) Subject to paragraphs (3) to (5), such proceedings must be started within 30 days beginning with

the date when the economic operator first knew or ought to have known that grounds for starting the

proceedings had arisen.

(3) Paragraph (2) does not require proceedings to be started before the end of any of the following periods--

(a) where the proceedings relate to a decision which is sent to the economic operator by facsimile or electronic means, 10 days beginning with--

(i) the day after the date on which the decision is sent, if the decision is accompanied by a summary of the reasons for the decision;

(ii) if the decision is not so accompanied, the day after the date on which the economic operator is informed of a summary of those reasons;

(b) where the proceedings relate to a decision which is sent to the economic operator by other means, whichever of the following periods ends first-

(i) 15 days beginning with the day after the day on which the decision is sent, if the decision is accompanied by a summary of the reasons for the decision;

(ii) 10 days beginning with-

(aa) the day after the date on which the decision is received, if the decision is accompanied by a summary of the reasons for the decision; or

(bb) if the decision is not so accompanied, the day after the date on which the economic operator is informed of a summary of those reasons;

(c) where sub-paragraphs (a) and (b) do not apply but the decision is published, 10 days beginning with the day on which the decision is published.

(4) Subject to paragraph (5), the Court may extend the time limit imposed by paragraph (2) (but not any of the limits imposed by regulation 47E) where the Court considers that there is a good reason for doing so.

(5) The Court must not exercise its power under paragraph (4) so as to permit proceedings to be started more than 3 months after the date when the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen.

(6) For the purposes of this regulation, proceedings are to be regarded as started when the claim form is issued.

47E Special time limits for seeking a declaration of ineffectiveness

(1) This regulation limits the time within which proceedings may be started where the proceedings seek a declaration of ineffectiveness.

(2) Such proceedings must be started-

(a) where paragraph (3) or (5) applies, within 30 days beginning with the relevant date mentioned in that paragraph;

(b) in any event, within 6 months beginning with the day after the date on which the contract

was entered into.

(3) This paragraph applies where a relevant contract award notice has been published in the Official Journal, in which case the relevant date is the day after the date on which the notice was published.

(4) For that purpose, a contract award notice is relevant if, and only if-

(a) the contract was awarded without prior publication of a contract notice; and

(b) the contract award notice includes justification of the decision of the contracting authority to award the contract without prior publication of a contract notice.

(5) This paragraph applies where the contracting authority has informed the economic operator of-

(a) the conclusion of the contract; and

(b) a summary of the relevant reasons,

in which case the relevant date is the day after the date on which the economic operator was informed of the conclusion or, if later, was informed of a summary of the relevant reasons.

(6) In paragraph (5), the relevant reasons means the reasons which the economic operator would have been entitled to receive in response to a request under regulation 32(9).

(7) In this regulation, contract award notice means a notice in accordance with regulation 31(1).

(8) For the purposes of this regulation, proceedings are to be regarded as started when the claim form is issued.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: High Court

Postal address: Royal Courts of Justice,

Town: London

Postal code: WC2A 2LL

Internet address: <http://www.hmcourts-service.gov.uk>

VI.5. Date of dispatch of this notice

12.1.2013