

**United Kingdom-Oban: Legal services**

OJ S 9/2020 14/01/2020

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Argyll Community Housing Association Ltd

Postal address: Menzies House, Glenshellach Business Park

Town: Oban

NUTS code: UKM63 Lochaber, Skye &amp; Lochalsh, Arran &amp; Cumbrae and Argyll &amp; Bute

Postal code: PA34 4RY

Country: United Kingdom

Contact person: Bruce West

E-mail: [bruce.west@acha.co.uk](mailto:bruce.west@acha.co.uk)

Telephone: +44 1546605829

**Internet address(es):**Main address: <http://www.acha.co.uk>Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10562](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10562)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Legal Services Contract (2020-2025)

**II.1.2. Main CPV code**

79100000 Legal services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Argyll Community Housing Association seek to appoint a company to manage all our legal service requirements for the period April 2020 to March 2025.

**II.1.5. Estimated total value**

Value excluding VAT: 700 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

79110000 Legal advisory and representation services, 79130000 Legal documentation and certification services, 79140000 Legal advisory and information services

**II.2.3. Place of performance**

NUTS code: UKM63 Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute  
Main site or place of performance: Oban, Lochgilphead, Dunoon and Helensburgh.

**II.2.4. Description of the procurement**

To procure legal services for ACHA and its subsidiaries including but not limited to: Corporate and contracts law, charity and company law, governance and regulation, construction and procurement law, employment law, health and safety law including tribunal representation, data Protection (GDPR) and freedom of information law, housing law, insurance, banking and finance law, land and property law, conveyancing and remedial conveyancing property investment law, development and regeneration law, heritable property recovery and debt recovery, shared equity, general litigation and general legal advice.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

---

#### III.1. Conditions for participation

##### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Interested parties must be a member of the 'Law Society of Scotland'.

##### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Please refer to ESPD document.

Minimum level(s) of standards possibly required:

Please refer to ESPD document.

##### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.2. Conditions related to the contract

##### III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV: Procedure

---

#### IV.1. Description

##### IV.1.1. Type of procedure

Open procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 10/02/2020 Local time: 17:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

##### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

##### IV.2.7. Conditions for opening of tenders

Date: 11/02/2020 Local time: 09:30

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=610282](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=610282)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:610282)

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Argyll Community Housing Association Ltd

Postal address: Menzies House, Glenshellach Business Park

Town: Oban

Postal code: PA34 4RY

Country: United Kingdom

Telephone: +44 1546605829

Internet address: <http://www.acha.co.uk>

### VI.5. Date of dispatch of this notice

10/01/2020