

United Kingdom-Barnet: School cleaning services

OJ S 10/2019 15/01/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Queen Elizabeth's Girls' School

Postal address: High Street

Town: Barnet

NUTS code: UKH23 Hertfordshire

Postal code: EN5 5RR

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):Main address: <http://www.qegschool.org.uk>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/queen_elizabeths_girls_school

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Queen Elizabeth's Girls' School — Tender for Cleaning Services

II.1.2. Main CPV code

90919300 School cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

Queen Elizabeth's Girls' School in Barnet is an 11-18 fully comprehensive state school with approximately 1 200 students and 150 staff. We are proud to consistently be over-subscribed and a school of choice within the local community, with a strong reputation for educating

women of the future. Our consistently high examination results place us in the top 1 % of all schools nationally, which is an incredible achievement for a fully comprehensive state school. We continue to build on our strong results year-on-year and we are an emerging centre of excellence for a number of areas of our practice, having gained SSAT and DFE recognition in recent months.

The successful supplier will be required to provide cleaning services at Queen Elizabeth's Girls' School.

II.1.5. Estimated total value

Value excluding VAT: 620 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKH23 Hertfordshire

Main site or place of performance: Queen Elizabeth's Girls' School, Barnet, Hertfordshire, United Kingdom.

II.2.4. Description of the procurement

Tender information:

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of cleaning services within the school's facilities. The high quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the client requires the successful supplier to operate to at all times, is being able to provide a school that is fit for purpose and that the supplier is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the tender specification.

The contract being tendered is for three years in duration from 1.8.2019 until 31.7.2022 with the option to extend upon agreement with the client for a further 2-year period. The contract will be fixed price in nature, with the Supplier invoicing the client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful Supplier will be expected to bring to the contract: innovation; new equipment; and cleaning methods with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term. Efficient and effective supervision and management of this contract is paramount.

Current cleaning arrangements:

At present the following staffing structure is in place:

- 1 x non-working cleaning supervisor a.m. and p.m. shift 6 hours per day ~ 47.2 weeks + annual leave = 52 weeks per annum,
- 1 x Team Leader 2 hours per day p.m. (term time and periodics),
- 19 cleaning operatives 9 x a.m. 10 x p.m. (term time and periodics),
- 1 x Day Janitor 4 hrs 10:00 a.m-2:00 p.m (term time only),
- 1 x Day Janitor 6 hrs 11:30 a.m-5:30 p.m. (term time only).

The current contractor is Birkin Cleaning Services.

No incumbent members of cleaning staff are members of the LGPS.

The Client has a minimum requirement for a Supplier's employer's liability/public liability and professional indemnity insurance of 5 000 000 GBP.

The minimum annual turnover that your organisation must have achieved to be considered for this opportunity is 1 000 000.

The annual value of the current contract is 124 226 GBP.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 620 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/08/2019 End: 31/07/2022

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/02/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 22/03/2019

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The Selection Questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/queen_elizabeths_girls_school

The closing date for receipt of the Selection Questionnaire is 15.2.2019 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic/financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Queen Elizabeth's Girls' School

Town: Barnet

Country: United Kingdom

VI.5. Date of dispatch of this notice

11/01/2019