

**UK-Liverpool: Refuse and waste related services**

OJ S 14/2013 19/01/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Arena and Convention Centre Liverpool

Postal address: Kings Dock, Liverpool Waterfront

Town: Liverpool

Postal code: L3 4FP

Country: United Kingdom

Contact person: Arena and Convention Centre Liverpool

For the attention of: Naomi Thomas

E-mail: [purchasing@accliverpool.com](mailto:purchasing@accliverpool.com)

Telephone: +44 1517037261

**Internet address(es):**General address of the contracting authority: <http://www.accliverpool.com>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other

**I.3. Main activity**

Recreation, culture and religion

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Support Services Operator Contracts

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 26: Recreational, cultural and sporting services

Main site or place of performance: ACC Liverpool, Kings Dock, Liverpool Waterfront, L3 4FP

NUTS code UKD52 Liverpool

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Arena and Convention Centre Liverpool (ACC Liverpool), comprising Echo Arena and BT Convention Centre, opened its doors in 2008. It is a flexible and versatile indoor venue capable of;

seating up to 10,600 spectators in its arena for sporting and entertainment activities;

hosting a multitude of different events in its convention centre through seating for up to 1,350 delegates and a suite of dedicated break-out spaces;

providing 3,600m<sup>2</sup> of exhibition, banqueting and event space through its multi purpose hall which can be expanded to 7,125m<sup>2</sup> of continuous space in conjunction with the arena floor.

ACC Liverpool is seeking to establish a number of contracts for the provision of Cleaning and Waste Services, Security and Stewarding Services and Facilities Management Services. It is anticipated that the contracts will commence on 1st Jan 2014 for a period of 3 years until 31st December 2016 with the facility, at the sole discretion of ACC Liverpool, to extend the contract for a further two (2) two (2) year periods until 31 December 2018 and 31 December 2020.

The tender will be split into 3 Lots:

Lot 1: Cleaning and Waste Services

Lot 2: Security and Stewarding Services

Lot 3: Facilities Management Services

The successful candidate(s) will be expected to enter into a bespoke contract with ACC Liverpool.

In early 2015, ACC Liverpool will expand its offering with the opening of Exhibition Centre Liverpool (ECL). ECL will be adjacent to BT Convention Centre and Echo Arena, providing an additional 8,100m<sup>2</sup> exhibition facility, taking the total to 15,225m<sup>2</sup> of interlinked and flexible event space.

The expansion plans include a proposed sky bridge connecting the new and existing venues making Liverpool the only purpose built interconnected arena, convention centre and exhibition facility in the UK.

The estimated value of the Contract uses 2 years actual costs to then estimate the potential value across the full potential duration of the Contract which is seven (7) years.

The estimated value of the Contract detailed in this notice does not include the projections for the ECL. Generally, any projections for increased spend are currently calculated at an approximate increase of 25%, Further information regarding the venue, will be included in the Invitation to Tender.

#### **II.1.6. CPV code(s)**

90500000 Refuse and waste related services, 90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90919200 Office cleaning services, 90922000 Pest-control services, 79711000 Alarm-monitoring services, 79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services, 79993000 Building and facilities management services, 79993100 Facilities management services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

ACC Liverpool is seeking to establish a number of contracts for the provision of Cleaning and Waste Services, Security and Stewarding Services and Facilities Management Services. It is anticipated that the contracts will commence on 1st Jan 2014 for a period of 3 years until 31st December 2016 with the facility, at the sole discretion of ACC Liverpool, to extend the contract for a further two (2) two (2) year periods until 31 December 2018 and 31 December 2020.

The tender will be split into 3 Lots:

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The successful candidate(s) will be expected to enter into a bespoke contract with ACC Liverpool.

Estimated value excluding VAT: 16 550 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: For the Provision of Cleaning and Waste Services

#### **1) Short description**

The provision of Routine Cleaning, Event Cleaning and Waste Disposal Services.

#### **2) CPV code(s)**

90500000 Refuse and waste related services, 90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90919200 Office cleaning services, 90922000 Pest-control services

#### **3) Quantity or scope**

The Contractor shall provide routine cleaning and waste management services on a call off basis to all internal and external areas of the Site in accordance with the standards detailed in this document.

Estimated value excluding VAT: 5 900 000 GBP

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: For the Provision of Security and Stewarding Services

#### **1) Short description**

The provision of Building Security and patrol services and event stewarding services.

**2) CPV code(s)**

79711000 Alarm-monitoring services, 79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services

**3) Quantity or scope**

This Contract is for the provision of Security Services which includes Building Security and Concierge Services and for the provision of Event Stewarding Services. Services in the Lot will include, but are not limited to; Control Room and CCTV, static and mobile guarding, production and admin of pass cards, controlled access for staff, visitors and vehicles, intruder alarms, fire alarm panel, lost and found property, removal of unwelcome visitors, visitor management, first aid provision, lodge duties, ticket inspection, body/bag searches, internal /external visitor management/ushering, customer service enquiries, cloakroom duties (as required), the identification of non authorised selling of merchandise, detainment of prohibited items, front of stage pit control, backstage and Artists Village stewarding.

Estimated value excluding VAT: 9 900 000 EUR

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Facilities Management Services

**1) Short description**

For the provision of Facilities Management Services

**2) CPV code(s)**

79993000 Building and facilities management services, 79993100 Facilities management services

**3) Quantity or scope**

The Contractor shall provide maintenance services for the building fabric, mechanical and electrical elements as per the Planned Preventative Maintenance (PPM) schedules. In addition, the Contractor shall provide both maintenance services and event support services on a call off basis as and when required.

Estimated value excluding VAT: 750 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Reactive Works - The provision of a reactive/call out service and associated repairs.

Planned Works - The provision of a mechanical, electrical and building fabric planned preventative maintenance regime that will be produced by the Contractor (based upon the contents of the O&M Manuals) and approved by the Employer's operational management team prior to commencement.

Minor Project Works - Minor project works may be undertaken as and when directed by the Employer's operational management team. These works may be event related or general alteration/improvement works.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**  
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
- III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
- III.2.2. Economic and financial ability**
- III.2.3. Technical and professional ability**
- III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
- III.3.1. Information about a particular profession**  
Execution of the service is reserved to a particular profession: no
- III.3.2. Information about staff responsible for the performance of the contract**  
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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- IV.1. Type of procedure**
- IV.1.1. Type of procedure**  
Restricted
- IV.1.2. Information about the limits on the number of candidates to be invited**  
Envisaged minimum number 1: and Maximum number 3  
Objective criteria for choosing the limited number of candidates: The shortlisting criteria will be detailed in the pre-qualification questionnaire.
- IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
- IV.2.1. Award criteria**  
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
- IV.2.2. Information about electronic auction**  
An electronic auction will be used: no
- IV.3. Administrative information**
- IV.3.1. File reference number attributed by the contracting authority**  
TT000020

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

17.2.2013 - 17:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

22.4.2013

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

The provision of these Services is currently provided for at ACC Liverpool. Therefore, there is a potential for the TUPE regulations to apply to some current staff. This information has been requested from the incumbents and will be included in the Invitation to Tender packages.

Our Tender Opportunities are displayed on our website: [http://www.accliverpool.com/about\\_us/procurement/index.asp](http://www.accliverpool.com/about_us/procurement/index.asp)

Organisations submitting an expression of interest will be required to complete a pre-qualification questionnaire (PQQ). PQQ submissions will be evaluated and a short list determined for participation in the invitation to tender.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

15.1.2013