

Italy-Seravezza: Collection agency services

OJ S 10/2018 16/01/2018

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di Seravezza

Postal address: Via XXIV Maggio

Town: Seravezza

Postal code: 55047

Country: Italy

Contact person: Comune di Seravezza

For the attention of: Settore Economico - Finanziario

E-mail: protocollo.seravezza@postacert.toscana.it

Telephone: +39 0584757709

Fax: +39 05847571808

Internet address(es):General address of the contracting authority: <http://www.comune.seravezza.lucca.it>Address of the buyer profile: <http://www.comune.seravezza.lucca.it>Electronic access to information: <https://start.e.toscana.it/rtrt>Electronic submission of tenders and requests to participate: <https://start.e.toscana.it/rtrt>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Concessione del servizio di accertamento e riscossione imposta comunale sulla pubblicità, sui diritti su pubbliche affissioni, sulla Tassa per l'Occupazione di Spazi e Aree Pubbliche (TOSAP) del comune di Seravezza

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Comune di Seravezza

NUTS code ITI12 Lucca

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

La concessione ha per oggetto la gestione nel territorio comunale del servizio di accertamento, liquidazione e riscossione dell'Imposta Comunale sulla Pubblicità (ICP) e del Diritto sulle Pubbliche Affissioni (DPA), di cui al D.Lgs. 507/93 e successive modificazioni, compresa la materiale affissione dei manifesti e la gestione e manutenzione degli impianti e del servizio di accertamento e riscossione della Tassa per l'Occupazione di Spazi e Aree Pubbliche (TOSAP), così come disciplinato dal Capo I del D.lgs n. 507/1993 e successive modificazioni, nonché del servizio di accertamento e riscossione del Canone di Concessione per la pubblicità effettuata con mezzi propri su spazi, aree ed impianti di proprietà comunale o in godimento del comune, previsto dal Regolamento comunale per l'applicazione dell'imposta comunale sulla pubblicità e diritto sulle pubbliche affissioni approvato con deliberazione C.C. n. 16 del 18 marzo 2009

II.1.6. CPV code(s)

79940000 Collection agency services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

367 513,82 EUR

Estimated value excluding VAT:

Range: between 262 509,87 and 367 513,82 EUR

II.2.2. Information about options

Options: yes

Description of options: Ai sensi dell'art. 2 del capitolato speciale la concessione può essere prorogata per n. 2 anni.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.5.2018. Completion 30.4.2025

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Art.12 e art.18 del disciplinare di gara.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Stanziamenti di bilancio

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Art. 3 del disciplinare di gara

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

Art. 4 del disciplinare di gara

Minimum level(s) of standards possibly required:

Il concorrente ai sensi dell'art. 83 D. Lgs n. 50/2016 dovrà aver eseguito con buon esito nel quinquennio 2013-2017, servizi di accertamento e riscossione, congiuntamente, dell'imposta comunale sulla pubblicità, dei diritti sulle Pubbliche Affissioni della durata di almeno 24 mesi continuativi in almeno un comune con popolazione non inferiore a 10 000 abitanti.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Iscrizione all'Albo dei soggetti abilitati alla gestione delle attività di liquidazione e di accertamento dei tributi e quelle di riscossione dei tributi e di altre entrate delle province e dei comuni di cui al decreto del ministero delle Finanze n. 289 dell'11 settembre 2000.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CIG 7347934AF3

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 28.2.2018 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.3.2018 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 2.3.2018 - 09:00

Place:

Palazzo comunale, via XXIV maggio 22, 55047 Seravezza

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

Le spese di pubblicazione del presente sono pari a 4 000 EUR e saranno rimborsate alla stazione appaltante dall'aggiudicatario entro il termine di 60 giorni dall'aggiudicazione.

VI.4. Procedures for review

VI.4.1. Review body

Official name: TAR della Toscana

Town: Firenze

Postal code: 50122

Country: Italy

Telephone: +39 055267301

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Art. 120 del Decreto legislativo, 2.7.2010

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.1.2018