

United Kingdom-Glasgow: Property insurance services
OJ S 14/2016 21/01/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cadder Housing Association

Postal address: 66 Skirsa Street

Town: Glasgow

Postal code: G23 5BA

Country: United Kingdom

Contact person: Finance

For the attention of: Anne Smith

Telephone: +44 1419453282

Internet address(es):

Address of the buyer profile: www.cadderha.co.uk

Electronic access to information: <http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from:

Official name: Bruce Stevenson Insurance Brokers Ltd

Postal address: 144 West George Street

Town: Glasgow

Postal code: G2 2HG

Country: United Kingdom

For the attention of: Richard McDonald

Telephone: +44 1413533539

Fax: +44 1413543888

Internet address: <http://www.bruce Stevenson.co.uk/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Cadder Housing Association

Postal address: 66 Skirsa Street

Town: Glasgow

Postal code: G23 5BA

Country: United Kingdom

Contact person: Finance

For the attention of: Anne Smith

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance Tender (Excluding Insurance Brokers) for Cadder Housing Association.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Glasgow.

NUTS code UKM34 Glasgow City

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of Buildings, Loss of Rent/Alternative Accommodation / Property Owners Liability / Terrorism.

Provision of Employers/Public Liability/Increased cost of working/Computer/Office Contents and similar.

Note: To register your interest in this notice and obtain any additional information, please visit the Public Contracts Scotland web site at: http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=427405

II.1.6. CPV code(s)

66515200 Property insurance services, 66516000 Liability insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

As defined in the tender specification.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Buildings, POL, Loss of Rent/Alternative Accommodation, Terrorism

1) Short description

Buildings,
POL,
LOR/AA,
Terrorism.

2) CPV code(s)

66515200 Property insurance services, 66516000 Liability insurance services

3) Quantity or scope

As defined in tender specification.

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

Initial period will be 36 months with the option at the sole discretion of the Association to extend for a further 24 months.

Lot No: 2

Lot title: Commercial Combined including Office Contents

1) Short description

Employers liability;
Public liability;
Office and computer equipment;
Increased cost of working and other covers more described in the tender specification.

2) CPV code(s)

66515200 Property insurance services, 66516000 Liability insurance services

3) Quantity or scope

As defined in the tender specification.

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

Initial period will be 36 months with the option to extend for a further 24 months at the sole discretion of the Association.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: This Contract is open to Insurance Companies, Underwriters, Lloyds Syndicates, Managing General Agents and Underwriting Agencies. This Contract is not open to Insurance Brokers.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This Contract is open to Insurance Companies, Underwriters, Lloyds Syndicates, Managing General Agents and Underwriting Agencies.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 1.3.2016

IV.3.4. Time limit for receipt of tenders or requests to participate

2.3.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 6.5.2016

IV.3.8. Conditions for opening of tenders

Date: 3.3.2016 - 12:00

Place:

Association Offices.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(SC Ref:427405).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Kenny Mollins — Director of Cadder Housing

Postal address: 66 Skirsa Street

Town: Glasgow

Postal code: G23 5BA

Country: United Kingdom

Telephone: +44 1419453282

Internet address: www.cadderha.co.uk

Body responsible for mediation procedures

Official name: Richard McDonald (Broker for Cadder Housing)

Postal address: 144 West George Street

Town: Glasgow

Postal code: G2

Country: United Kingdom

Telephone: +44 1413533539131

Internet address: www.bruce Stevenson.co.uk

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Association will incorporate a 10 calendar day Standstill Period to unsuccessful applicants of the award decision. A Tenderer that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public

Contracts (Scotland) Regulations 2012 may bring proceedings in the Sheriff Court or the Court of Session.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.1.2016