

United Kingdom-Chester: Software package and information systems

OJ S 11/2018 17/01/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Cheshire West and Chester

Postal address: HQ, 58 Nicholas Street

Town: Chester

NUTS code: UKD North West (England)

Postal code: CH1 2NP

Country: United Kingdom

Contact person: Mr Julian Ablett

E-mail: julian.ablett@cheshirewestandchester.gov.uk

Telephone: +44 1244972952

Internet address(es):Main address: <http://www.cheshirewestandchester.gov.uk/>Address of the buyer profile: <http://www.cheshirewestandchester.gov.uk/>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.the-chest.org.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.the-chest.org.uk>**I.4. Type of the contracting authority**

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Documents Imaging and Management ICT System (Revs & Bens)

Reference number: DN316804

II.1.2. Main CPV code

48000000 Software package and information systems

II.1.3. Type of contract

Services

II.1.4. Short description

Cheshire West and Chester Council, Transaction Service Centre (TSC) Assessment Centre, Billing & Debt are procuring a document imaging and management system to manage documents relating to Revenues and Benefits. In addition to these business areas, we would require the same solution for managing documents relating to other areas of the TSC.

The document management system will be used to scan, index and store documents from residents and businesses. It will have a workflow solution which will allow documents to be passed to relevant teams to process and respond to correspondence. It needs to integrate with the back office processing systems.

II.1.5. Estimated total value

Value excluding VAT: 350 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

48000000 Software package and information systems

II.2.3. Place of performance

NUTS code: UKD North West (England)

II.2.4. Description of the procurement

Cheshire West and Chester Council, Transaction Service Centre (TSC) Assessment Centre, Billing & Debt are procuring a document imaging and management system to manage documents relating to Revenues and Benefits. In addition to these business areas, we would require the same solution for managing documents relating to other areas of the TSC.

The document management system will be used to scan, index and store documents from residents and businesses. It will have a workflow solution which will allow documents to be passed to relevant teams to process and respond to correspondence. It needs to integrate with the back office processing systems.

The requirements are split into the following categories:

- Core Systems.
- Scanning, Indexing, and Document Imaging.
- Templating / Data Forms.
- Workflow.
- Reporting.
- Data Retention and Disposal.
- Migration.
- Ongoing Support/Help Desk.
- Training.
- Digital.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 14/02/2018 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 14/02/2018 Local time: 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Cheshire West and Chester Council

Postal address: HQ Building, 58 Nicholas Street

Town: Chester

Postal code: CH1 2NP

Country: United Kingdom

E-mail: julian.ablett@cheshirewestandchester.gov.uk

Telephone: +44 1244972952

Internet address: www.cheshirewestandchester.gov.uk

VI.5. Date of dispatch of this notice

15/01/2018