

United Kingdom-Taunton: IT services: consulting, software development, Internet and support

OJ S 15/2016 22/01/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: UKHO

Postal address: UK Hydrographic Office, Admiralty Way

Town: Taunton

Postal code: TA1 2DN

Country: United Kingdom

For the attention of: Mr Aled Evans

E-mail: [aled.evans@ukho.gov.uk](mailto:aled.evans@ukho.gov.uk)

Telephone: +44 1823723356

Fax: +44 1823326885

**Internet address(es):**

General address of the contracting authority: <http://www.ukho.gov.uk/>

**Additional information can be obtained from:**

Official name: UKHO

Postal address: UK Hydrographic Office, Admiralty Way

Town: Taunton

Postal code: TA1 2DN

Country: United Kingdom

For the attention of: Mr Aled Evans

E-mail: [aled.evans@ukho.gov.uk](mailto:aled.evans@ukho.gov.uk)

Telephone: +44 1823723356

Fax: +44 1823326885

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: UKHO

Postal address: UK Hydrographic Office, Admiralty Way

Town: Taunton

Postal code: TA1 2DN

Country: United Kingdom

For the attention of: Mr Aled Evans

E-mail: [aled.evans@ukho.gov.uk](mailto:aled.evans@ukho.gov.uk)

Telephone: +44 1823723356

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**Tenders or requests to participate must be submitted:** Official name: UKHO

Postal address: UK Hydrographic Office, Admiralty Way

Town: Taunton

Postal code: TA1 2DN

Country: United Kingdom

For the attention of: Mr Aled Evans

E-mail: [aled.evans@ukho.gov.uk](mailto:aled.evans@ukho.gov.uk)

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**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Defence

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Operations Production Support.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

NUTS code UKK23 Somerset

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 3

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 3 000 000 and 3 900 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

The Authority is seeking to establish a call-off framework agreement with one supplier to provide support to produce and maintain its existing and future product offerings.

The United Kingdom Hydrographic Office (The Authority) is a Trading Fund of the Ministry of Defence (MOD). Its primary role is to meet national, defence and civil requirements for navigational and other hydrographic information in the most efficient manner.

It delivers 'value' to the taxpayer in 2 key ways:

i)

Providing crucial operational support to the Royal Navy, and providing key services to other public sector bodies; and

ii)

Generating increased financial value from trading profitably in international commercial markets.

After 200 years of market stability, the Authority finds itself in the middle of a market transformation most obviously characterised by the transition from paper to digital products.

The Authority is seeking to establish a call-off framework agreement with one supplier to provide support to produce and maintain its existing and future product offerings.

Interested parties are advised that this opportunity includes four (4) mandatory sample tasks, which must be completed as they form a large part of the evaluation and award process. These will help evaluate the capability of the interested party to perform the work, but will also be priced tasks under the contract on award. Other work, as yet undefined, that the Authority may require relating to the production and maintenance of its' products and services may be trialled and pricing agreed during the course of the contract.

Interested parties are advised that, due to the confidential nature of some information that will need to be disclosed by the UKHO during this award procedure and, later, to the successful tenderer, all economic operators invited to participate in the award procedure will be required to enter into confidentiality agreements with the Secretary of State prior to such disclosure. For the same reason, direct competitors of the UKHO and any economic operators affiliated to such direct competitors will be excluded from this award procedure. The UKHO reserves the right to determine, in its sole discretion, whether an economic operator falls into this excluded category of economic operators.

Data which may need processing includes, but is not limited to: source material from foreign government charts, notices to mariners, bathymetric surveys, mapping, imagery, textual documents, magnetic and tidal models, geodetic and tidal data and it may include ingest or processing into the Authority's Source Data Receipt and Assessment (SDRA) and Hydrographic Database (HDB) systems.

Possible requirements include, but are not limited to the following: maintenance of data and metadata in existing forms and formats; improvement, harmonisation and/or migration of data and metadata to different or future formats or platforms (such as metrication and change of projections); the storage, upkeep and extraction of data in ways that allow the best use of data in value added services to users/consumers of data. Currently the Authority's principal data storage and processing systems are SDRA and HDB systems, but the activities listed would apply to both these systems and any other of future systems.

The Authority requires third party capability to assess and reuse incoming source data in compilation, verification & validation, production and enhancement of its existing and future products and services (including supporting processes). This will include a range of ongoing services and one-off tasks of varying size and covers all aspects of the current and future cartographic production process.

Currently the Authority produces a range of products and publications including Notices to Mariners (NMs), paper nautical charts, electronic nautical charts (ENCs), Additional Military Layers (AML), Admiralty Vector Chart Service (AVCS), Sailing Directions, Admiralty List of Lights and Radio Signals, Port Approach Guides (PAGs); however the scope of this lot encompasses all of the above and any future products, services, layers or overlays. Capability is sought in the production and maintenance of the above and any future products and services the Authority may develop.

The scope of this contract also includes advice and support services relating to any of the above.

Suppliers will be expected to work with the Authority and any third party supplier the Authority may appoint during the course of the framework agreement.

#### **II.1.6. CPV code(s)**

72000000 IT services: consulting, software development, Internet and support

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The Authority is seeking to establish a call-off framework agreement with one supplier to provide support to produce and maintain its existing and future product offerings.

The contract shall run for 3 years with an option to extend for a further 1 year.

### **II.2.2. Information about options**

Options: yes

Description of options: Option to extend by 1 year.

Provisional timetable for recourse to these options:  
in months: 12 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As detailed in ITT document.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

As detailed in ITT document.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As detailed in ITT document.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As detailed in ITT document.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: As detailed in ITT document.

Minimum level(s) of standards possibly required: As detailed in ITT document.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As detailed in ITT document.

Minimum level(s) of standards possibly required:

As detailed in ITT document.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

A6CJ-U3ZO9E

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.2.2016 - 12:00  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

29.2.2016 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 29.2.2016 - 12:00

Persons authorised to be present at the opening of tenders: no

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 years.

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

To be able to access and receive the Invitation to Tender (ITT) documentation, all interested suppliers shall need to register on the UK Hydrographic Office e Procurement portal, called ProContract, unless already registered. For those interested suppliers not yet registered, please go to the following link and complete the relevant company details.

Registration is free and once on the system your company will be able to receive details of any other future requirements which you may be able to supply. The link is as follows:

[https://ukhocontracts.ukho.gov.uk/procontract/ukho/supplier.nsf/frm\\_home?openForm](https://ukhocontracts.ukho.gov.uk/procontract/ukho/supplier.nsf/frm_home?openForm)

Once registered, you can access the ITT documents in the following way; — Logon as a supplier — Go to My Opportunities link — located on the right hand side of the screen — When in My Opportunities ensure that organisation drop down selection is set to UKHO — This will then show you the opportunities for UKHO only — Suppliers need to access the opportunity referenced — See the initial My Opportunities page for this requirement — This should then load up the Contract page for Suppliers. Click the View button. — Half way down next page, see Attachments section. Click on the ITT linked document Any problems registering on ProContract and/or accessing the ITT documents please contact Aled Evans on +44 1823723356.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: as point of contact above

Country: United Kingdom

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

20.1.2016