

United Kingdom-Bracknell: Accommodation cleaning services

OJ S 15/2014 22/01/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Bracknell Forest Homes

Postal address: Berkshire Court, Western Road, Berkshire

Town: Bracknell

Postal code: RG12 1RE

Country: United Kingdom

For the attention of: Rebecca Soza - NEAT (Neighbourhood Estate Action Team) Manager

E-mail: bfh@bracknellforesthomes.org.uk

Telephone: +44 1344382942

Internet address(es):

General address of the contracting authority: <http://www.bracknellforesthomes.org.uk>

Additional information can be obtained from:

Official name: Ridge and Partners LLP

Postal address: Beaumont House, 59 High Street, Theale

Town: Reading

Postal code: RG7 5AL

Country: United Kingdom

Contact person: Team 209

E-mail: ojeu@ridge.co.uk

Telephone: +44 1189323088

Fax: +44 1993815002

Internet address: www.ridge.co.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Ridge and Partners LLP

Postal address: Beaumont House, 59 High Street, Theale

Town: Reading

Postal code: RG7 5AL

Country: United Kingdom

Contact person: Team 209

E-mail: ojeu@ridge.co.uk

Telephone: +44 1189323088

Fax: +44 1993815002

Internet address: www.ridge.co.uk

Tenders or requests to participate must be submitted: Official name: Ridge and Partners LLP

Postal address: Beaumont House, 59 High Street, Theale

Town: Reading

Postal code: RG7 5AL

Country: United Kingdom

Contact person: Team 209

E-mail: ojeu@ridge.co.uk
Telephone: +44 1189323088
Fax: +44 1993815002
Internet address: www.ridge.co.uk

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Bracknell Forest Council

Postal address: Times Square, Market Street, Bracknell, Berkshire

Town: Bracknell

Postal code: RG12 1JD

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Bracknell Forest Homes - Cleaning Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Bracknell

NUTS code UKJ1 Berkshire, Buckinghamshire and Oxfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cleaning to communal areas of blocks of flats, including communal window cleaning.

II.1.6. CPV code(s)

90911100 Accommodation cleaning services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated contract value is GBP 552 500. The value is based on GBP 110 500 per annum for 5 years (3 years with a potential 2 one year renewals).

Estimated value excluding VAT: 552 500 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: Range: between 1 and 2

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: General Cleaning

1) Short description

General cleaning of communal areas of blocks of flats.

2) CPV code(s)

90911100 Accommodation cleaning services

3) Quantity or scope

The estimated contract value is GBP 505 000. The value is based on GBP 101 000 per annum for 5 years (3 years with a potential 2 one year renewals).

Estimated value excluding VAT: 505 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Window Cleaning

1) Short description

Communal window cleaning of blocks of flats.

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

The estimated contract value is GBP 5 500. The value is based on GBP 1 100 per annum for 5 years (3 years with a potential 2 one year renewals).

Estimated value excluding VAT: 5 500 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Cleaning of Flats Above Shops

1) Short description

Cleaning of communal areas and communal windows of flats above shops on behalf of the Council.

2) CPV code(s)

90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

The estimated contract value is GBP 42 000. The value is based on GBP 8 400 per annum for 5 years (3 years with a potential 2 one year renewals).

Estimated value excluding VAT: 42 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

If applicable, details will be set out in the tender documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details will be set out in the tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Individual bidder or joint bid will be considered.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Key Performance Indicators will be required.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed pre-qualification questionnaire. The questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the pre-qualification questionnaire by the date stipulated at Section IV.3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants will be required to complete a prequalification questionnaire consistent with the provisions of Directive 2004/18/EC. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed prequalification questionnaire. The questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the pre-qualification questionnaire by the date stipulated at Section IV.3.4.

Minimum level(s) of standards possibly required: As set out in the pre-qualification questionnaire. In addition to meeting the minimum levels, only the highest scoring 6 applicants will be invited to tender for each Lot.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a prequalification questionnaire consistent with the provisions of Directive 2004/18/EC. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed prequalification questionnaire. The questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the pre-qualification questionnaire by the date stipulated at Section IV.3.4.

Minimum level(s) of standards possibly required:

As set out in the pre-qualification questionnaire. In addition to meeting the minimum levels, only the highest scoring 6 applicants will be invited to tender for each Lot.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: In accordance with the provision of Directive 2004/18/EC. Those meeting minimum standards and scoring the highest overall to place them in the top 6 applicants.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

bfh cleaning/2014

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 19.2.2014

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.2.2014 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

28.3.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Lots 1 and 2 are to be procured by Bracknell Forest Homes for Bracknell Forest Homes. Lot 3 is to be procured by Bracknell Forest Homes on behalf of Bracknell Forest Council.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079477000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Regulation 32 (Information about Contract Award Procedures) Regulation 32A (Standstill Period), Regulation 47 and Regulations 47D to 47N (inclusive) of the Public Contracts Regulations 2006 (as amended).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.1.2014