

United Kingdom-Newcastle upon Tyne: Education and training services

OJ S 15/2014 22/01/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: University of Northumbria at Newcastle

Postal address: Ellison Building

Town: Newcastle upon Tyne

Postal code: NE1 8ST

Country: United Kingdom

Contact person: Procurement Services

For the attention of: Katrina Foster

E-mail: katrina.foster@northumbria.ac.uk

Telephone: +44 1912274334

Internet address(es):General address of the contracting authority: www.northumbria.ac.ukAddress of the buyer profile: www.northumbriaunitenders.orgElectronic access to information: www.northumbriaunitenders.orgElectronic submission of tenders and requests to participate: www.northumbriaunitenders.org**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Contract for the provision of a People Development Framework.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

NUTS code UKC22 Tyneside

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 50

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 2 400 000 GBP

II.1.5. Short description of the contract or purchase(s)

The University is looking to secure a range of experienced facilitators and executive coaches to support leaders, managers and staff through the delivery of a range of development interventions. As this is a framework agreement the value is estimated and there is no guarantee of spend throughout the agreement. Please note that this is a Voluntary Contract Notice as this category of spend is classified as Part B Services for the purposes of the Public Contracts Regulations 2006 and the Procurement process will be carried out as set out in the tender documents.

II.1.6. CPV code(s)

80000000 Education and training services, 79998000 Coaching services, 80570000 Personal development training services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Framework contract, numerous suppliers, 2 years with the option to extend for a further 2 x 12 months, comprising of 6 Lots.

II.2.2. Information about options

Options: yes

Description of options: There will be 2 x 12 months options to extend the contract. The original contract will be for 24 months.

Provisional timetable for recourse to these options:
in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Coaching Services

- 1) Short description**
- 2) CPV code(s)**
80000000 Education and training services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 2

Lot title: Leadership Development

- 1) Short description**
- 2) CPV code(s)**
80000000 Education and training services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 3

Lot title: Professional Development

- 1) Short description**
- 2) CPV code(s)**
80000000 Education and training services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: IT skills

- 1) Short description**
- 2) CPV code(s)**
80000000 Education and training services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 5

Lot title: MBTI (step 1 and step 2)

- 1) Short description**

- 2) **CPV code(s)**
80000000 Education and training services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 6

Lot title: Health & Safety

- 1) **Short description**
- 2) **CPV code(s)**
80000000 Education and training services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The contracting authority reserves the right to require any deposits, guarantees, bonds, insurance or similar protections which it in its absolute discretion requires.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Delivery Payment.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Groupings of tenderers may be required to form separate limited company, take a particular form, that one takes responsibility and liability and/or that each accepts joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: As detailed in the tender documentation.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: As detailed as in the Business Questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:
As detailed in the Business Questionnaire.

Minimum level(s) of standards possibly required:
As detailed in the Business Questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Quality. Weighting 70
2. Price. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

T13/3339

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 28.2.2014 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

28.2.2014 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.1.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
until: 28.2.2014

IV.3.8. Conditions for opening of tenders
Date: 28.2.2014 - 12:00
Place:
Sutherland Building.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Please follow these instructions to electronically register your interest in this contract.

1. Go to the website located at www.northumbriaunitender.org
2. If you have a log in select log in, if not select register free.
3. To register against a contract, select the binoculars beside the Latest Opportunities Section.
4. Select any relevant search criteria or alternatively click Search to search all.
5. Click on the highlighted link for the contract that you are interested in.
6. Click on Register Interest.
7. You will receive an email from the system once your interest has been accepted.
8. To access the tender documentation you must log in and select My Opportunities.

VI.4. Procedures for review

VI.4.1. Review body

Official name: University of Northumbria at Newcastle

Postal address: Sutherland Building

Town: Newcastle upon Tyne

Postal code: NE1 8ST

Country: United Kingdom

E-mail: jill.black@northumbria.ac.uk

Telephone: +44 1912274078

Internet address: www.northumbria.ac.uk

Body responsible for mediation procedures

Official name: University of Northumbria at Newcastle

Postal address: Ellison Building

Town: Newcastle upon Tyne

Postal code: NE1 8ST

Country: United Kingdom

E-mail: fi.procurement@northumbria.ac.uk

Telephone: +44 1912274334

Internet address: www.northumbria.ac.uk

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

E-mail: comct.registry@hmcourts-service.gsi.gov.uk

Telephone: +44 2079476112

Internet address: www.hmcourts-service.gov.uk

VI.5. Date of dispatch of this notice

20.1.2014