

United Kingdom-Bedford: Cleaning services
OJ S 15/2015 22/01/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: bpha Limited

Postal address: Unit 23-24, Bedford Heights, Manton Lane

Town: Bedford

Postal code: MK41 7BJ

Country: United Kingdom

For the attention of: Stephen Storey (Contracts Manager) or Alex Liburd (Contracts Officer)

E-mail: tenders@bpha.org.uk

Telephone: +44 1234221273

Internet address(es):

General address of the contracting authority: <http://www.bpha.org.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Contractor Cleaning Services — bpha/CCS/2015.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Central and Eastern England with main works in Bedfordshire, Buckinghamshire and Cambridgeshire.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Contractor cleaning services for bpha Limited to include cleaning of communal areas in properties of multiple occupancy and external window cleaning at various properties.

II.1.6. CPV code(s)

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Contractor cleaning services to selected bpha properties for a contract term of 10 years (a rolling break clause will apply).

Estimated value excluding VAT:

Range: between 1 500 000 and 2 500 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The contract will be for a 10 year term but will incorporate a rolling 6 month break clause. Full details will be referred to in the tender documents.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 120 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Details of any guarantees and the like will be set out in the tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details of financial conditions and payment arrangements will be set out in the PQQ and tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No consortium bids will be considered by the Contacting Authority. Expressions of interest will only be considered from one service provider.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The performance of the contract is likely to be subject to measurement against key performance indicators (KPIs), details of which will be set out in the tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire consistent with Directive 2004/18/EC. The questionnaire is available and should be requested by e-mail to the address listed in Section I.1 and must be returned to the specified persons by the date stipulated at Section IV 3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire consistent with Directive 2004/18/EC. The questionnaire is available and should be requested by e-mail to the address listed in Section I.1 and must be returned to the specified persons by the date stipulated at Section IV 3.4.

Minimum level(s) of standards possibly required: Will be as detailed in the pre-qualification questionnaire (PQQ).

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire consistent with Directive 2004/18/EC. The questionnaire is available and should be requested by e-mail to the address listed in Section I.1 and must be returned to the specified persons by the date stipulated at Section IV 3.4.

Minimum level(s) of standards possibly required:

Will be as detailed in the pre-qualification questionnaire (PQQ).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: To an organisation or persons competent in the cleaning of buildings, specifically in respect of the cleaning of high-rise windows through the use of contractor supplied access and fall arrest systems.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: Will be as detailed in the pre-qualification questionnaire (PQQ).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

bpha/CCS/2015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.3.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

It is anticipated that the contract will be let on a measured term contract basis (JCT2011 Edition). The Contracting Authority reserves the right to cancel the procurement and not to proceed with award at any stage of the process. The Contracting Authority does not give any

guarantee of the amount of work to be requested as part of any contract awarded. Any contract values referred to within this notice are indicative and are not guaranteed.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Any appeal in relation to the award of this contract should be directed to the person or persons named in Section I.1. The Contracting Authority will allow a period of at least 10 calendar days between the date it gives the candidates of the decision to award the proposed agreement and the date on which it proposes to conclude the agreement. If, by midnight on the second day of the ten day standstill period, the Contracting Authority receives a request in writing from a candidate as to why it was unsuccessful, the Contracting Authority is required to provide additional information to the candidate. That information must be provided at least three working days before the expiry of the 10 day standstill period, although the standstill period may be extended if it is not possible to provide such information to the candidate within these time-scales. An aggrieved applicant who claims it has suffered or risked loss, as a result of a breach by the Contracting Authority of its duties under the Public Contract Regulations 2006, may take proceedings in the High Court. Any such proceedings must be brought promptly and, in any event, within 3 months from the date on which the alleged grounds for bringing proceedings first arose, unless otherwise extended by the Courts.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Royal Courts of Justice
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

VI.5. Date of dispatch of this notice

19.1.2015