

**France-Paris: Office-support services**  
**OJ S 15/2014 22/01/2014**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: SPM – DSAF – BCP  
Postal address: 18 rue Vaneau  
Town: Paris  
Postal code: 75007  
Country: France  
For the attention of: Mme Saurat Isabelle  
Telephone: +33 142758000

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

réalisation de prestations de prise en sténotypie, de retranscription et rédaction de comptes-rendus de réunions pour le compte des services du premier ministre.

**II.1.2. Type of contract and place of performance or delivery**

Services  
Service category No 27: Other services  
Main site or place of performance: Paris, 75007 Paris  
NUTS code FR101 Paris

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

**II.1.4. Short description of the contract or purchase(s)**

réalisation de prestations de prise en sténotypie, de retranscription et rédaction de comptes-rendus de réunions pour le compte des services du premier ministre.

**II.1.5. CPV code(s)**

79500000 Office-support services

**II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **II.2. Total value of the contract/lot**

### **II.2.1. Total value of the contract/lot**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. L'offre financière (prix de la prestation accompagnée de la remise d'un compte-rendu, avec ou sans relevé de décisions: 60 %, prix pour la remise sous 48 h d'un ou plusieurs extraits: 20 %, tarif d'intervention minimum et tarif applicable en cas de dédit de réunion: 20 %). Weighting 45

2. La valeur technique de l'offre (organisation de la prestation: 60 %, méthodes de contrôle de la prestation avant remise du document final: 20 %, modalités de remise des documents: 20 %). Weighting 55

#### **IV.2.2. Information about electronic auction**

An electronic auction has been used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

DSAF\_13\_AOO\_FCS\_CSE\_01

#### **IV.3.2. Previous publication concerning this procedure**

##### **Contract notice**

Notice number in the OJ S: [2013/S 130-224580](#) of 6.7.2013

## **Section V: Award of contract**

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Lot No: 1

- Lot title: Réalisation de prestations de prise en sténotypie, de retranscription et rédaction de comptes rendus de réunions pour le compte des services du premier ministre

### **V.1. Date of conclusion of the contract**

### **V.2. Information about tenders**

Number of tenders received: 7

### **V.3. Name and address of the contractor**

Official name: Cabinet Thomas

Postal address: 9 rue des Rosiers

Town: Nantes

Postal code: 44000

### **V.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot:

Value: 40 000 EUR

## **V.5. Information about subcontracting**

### **Section VI: Complementary information**

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#### **VI.1. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.2. Additional information**

annonce n° 316, BOAMP 128 B du 5.7.2013.

Date d'envoi du présent avis au JOUE et au BOAMP: 17.1.2014.

#### **VI.3. Procedures for review**

##### **VI.3.1. Review body**

Official name: Tribunal administratif de Paris

Postal address: 7 rue de Jouy

Town: Paris

Postal code: 75004

Telephone: +33 144594400

Fax: +33 144594646

##### **Body responsible for mediation procedures**

Official name: Comité consultatif national de règlement à l'amiable des litiges

Postal address: 6 rue Louise Weiss

Town: Paris

Postal code: 75013

Telephone: +33 144871717

##### **VI.3.2. Review procedure**

##### **VI.3.3. Service from which information about the review procedure may be obtained**

Official name: Secrétariat – greffe du tribunal de Paris

Postal address: 7 rue de Jouy

Town: Paris

Postal code: 75004

#### **VI.4. Date of dispatch of this notice**

17.1.2014