

United Kingdom-South Shields: Financial and insurance services

OJ S 12/2020 17/01/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: South Tyneside Metropolitan Borough Council, South Tyneside Homes Ltd and South Tyneside Ventures Trust Ltd

Postal address: Town Hall and Civic Office, Westoe Road

Town: South Shields

NUTS code: UKC22 Tyneside

Postal code: NE23 2RL

Country: United Kingdom

Contact person: Shona Mac Daid

E-mail: shona.macdaid@southtyneside.gov.uk

Internet address(es):

Main address: www.southtyneside.gov.uk

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.nepo.org>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.nepo.org>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Early Payment Scheme Framework Agreement

II.1.2. Main CPV code

66000000 Financial and insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

South Tyneside Council is seeking to award a single supplier framework agreement, open to all public sector bodies in the UK, for early payment provision, offered on a modular basis applicable either to public sector bodies without an existing programme, wishing both to implement and operate and public sector bodies with an existing programme, wishing to continue to operate such a programme.

II.1.5. Estimated total value

Value excluding VAT: 832 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

NUTS code: UKC North East (England)

II.2.4. Description of the procurement

South Tyneside Council operates an Early Payment Scheme (EPS), whereby discounts are taken from invoices in exchange for early payment. The fee for early payment is a % discount offered against the gross invoice value for payment in advance of the standard 30 days. The discount is calculated dynamically and is proportionate to how many days the payment is accelerated (number of days between invoice receipt and invoice payment sent). The discount is only taken if payment acceleration is achieved.

The purpose of such a programme is not only to generate new income for the council but also to help suppliers by injecting much needed liquidity into the councils supply chain and in particular the local economy. The programme has also helped to streamline existing Purchase to Pay (P2P) processes and maximise efficiency within the Council, while supporting the council's compliance with payments legislation and its adoption of best practice.

The aim of this project is to award a single supplier framework agreement to all NEPO member authorities and associates for an early payment scheme, offered on a modular basis applicable either to authorities without an existing scheme wishing to both implement and operate the scheme or authorities who wish to continue to operate a scheme such as South Tyneside.

A 2-stage open procedure will be used for the procurement of this framework agreement. The first stage will consist of the selection process where the authority will focus on the tenderers' characteristics and suitability in principle to provide the contract requirements. Submissions will initially be assessed in respect of the SQ responses. Subject to passing the SQ assessment, the tender submissions will be evaluated. Failure of any of the pass/fail sections will result in the failure of the SQ submission and evaluation of the tender will not occur. All tenderers who pass the selection stage will be eligible to have their submissions assessed at the award stage. The award stage considers the merits of the eligible tenders in order to assess which tenderers can be appointed to the framework. The authority only uses a criterion that is linked to the subject matter of the framework.

The framework will be for 48 months with a possible 2 x 24 month extension.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 96

This contract is subject to renewal: yes

Description of renewals:

Possible 2 x 24 month extension.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Possible 2 x 24 month extension.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The estimated total value of the framework has been estimated based on the amount of rebate that South Tyneside Council currently pay their incumbent early payment scheme provider per annum calculated by the possible 8-year term of the framework including possible extensions then multiplied by the 520 NEPO associate members.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework contract is anticipated to exceed 48 months in duration. This is due to the commercial and contractual complexity of the Framework Contract combined with the cost of administrating the procurement for NEPO, Contracting Authorities, Tenderers and impacted supply chains.

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 25/02/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 25/02/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

12-18 months prior to the framework contract expiry date.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The agreement will be available for use by all NEPO members. A list of member organisations is available in the About section of the NEPO website at: www.nepo.org

This agreement will also be made available to all current and future NEPO associate members. Current associate members are listed in the associate member section of the NEPO website at: www.nepo.org/associate-membership/list

NEPO intends to make the resulting agreement available for use by all contracting authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to government departments and their agencies, non-departmental public bodies, central government, NHS bodies, local authorities, emergency services, coastguard emergency services, educational establishments, registered social landlords and registered charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>
<http://www.scotland.gov.uk/Publications/2012/02/2421/1>
<https://www.communities-ni.gov.uk/contact>
<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>
<https://www.ons.gov.uk/>
<https://www.police.uk/forces/>
<http://www.police-information.co.uk/index.html>
<http://www.psnl.police.uk/index.htm>
<http://www.scotland.police.uk/>
<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency> <http://www.fireservice.co.uk/information/ukfrs>
<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>
<http://www.fire.org.uk/fire-brigades.html>
<http://www.nifrs.org/areas-districts/>
<http://www.firescotland.gov.uk/your-area.aspx> <https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>
<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>
<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>
<https://www.nidirect.gov.uk/contacts/housing-associations>
http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx
<http://www.oscr.org.uk/>
<https://idea.org.uk/> <http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>
http://www.sell2wales.gov.uk/Search/search_Auth.aspx
<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO associate member in the first instance.

Further information can be found at: www.nepo.org

VI.4. Procedures for review

VI.4.1. Review body

Official name: South Tyneside Council Town Hall and Civic Offices

Postal address: Town Hall and Civic Offices, Westoe Road

Town: South Shields

Postal code: NE33 2RL

Country: United Kingdom

VI.4.4. Service from which information about the review procedure may be obtained

Official name: South Tyneside Council Town Hall and Civic Offices

Town: South Shields

Country: United Kingdom

VI.5. Date of dispatch of this notice

16/01/2020