

**UK-Coventry: payroll management services**  
**OJ S 16/2012 25/01/2012**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Coventry and Warwickshire Partnership NHS Trust

Postal address: Wayside House Wilsons Lane

Town: Coventry

Postal code: CV6 6NY

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Sue Cranfield

E-mail: [tenders@covwarkpt.nhs.uk](mailto:tenders@covwarkpt.nhs.uk)

Telephone: +44 2476536774

Fax: +44 2476588868

**Internet address(es):**

General address of the contracting authority: <http://www.covwarkpt.nhs.uk>

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

Provision of Payroll and Lease Car Management Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code UKG33 Coventry

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

**II.1.4. Short description of the contract or purchase(s)**

Consolidation of the payroll and fleet management services under a single provider.

**II.1.5. CPV code(s)**

79211110 Payroll management services

**II.1.6. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **II.2. Total value of the contract/lot**

### **II.2.1. Total value of the contract/lot**

Lowest offer 246 600,00 and Highest offer 347 935,00 GBP  
excluding VAT

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Method statements. Weighting 30
2. Costs. Weighting 20
3. Specification. Weighting 40
4. Presentation. Weighting 5
5. PQQ. Weighting 5

#### **IV.2.2. Information about electronic auction**

An electronic auction has been used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

##### **Contract notice**

Notice number in the OJ S: [2011/S 166-274846](#) of 26.8.2011

## **Section V: Award of contract**

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Contract No: 2011274846

### **V.1. Date of conclusion of the contract**

5.1.2012

### **V.2. Information about tenders**

Number of tenders received: 5

Number of tenders received by electronic means: 0

### **V.3. Name and address of the contractor**

Official name: ELFS Shared Services

Postal address: Viscount House Arkwright Court Commercial Road Darwin Lancashire

Town: Darwen

Postal code: BB3 0FG

Country: United Kingdom

E-mail: [robert.driver@elht.nhs.uk](mailto:robert.driver@elht.nhs.uk)

Telephone: +44 1254732698

Fax: +44 1254735936

Internet address: [www.elfsnhs.co.uk](http://www.elfsnhs.co.uk)

#### **V.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot:

Value: 400 000,00 GBP

excluding VAT

Total value of the procurement:

Value: 246 600,00 GBP

excluding VAT

If annual or monthly value:

Number of years: 3

#### **V.5. Information about subcontracting**

The contract is likely to be subcontracted: no

### **Section VI: Complementary information**

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#### **VI.1. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.2. Additional information**

#### **VI.3. Procedures for review**

##### **VI.3.1. Review body**

Official name: Chief Executive - Coventry & Warwickshire Partnership NHS Trust

Postal address: Wayside House Wilsons Lane

Town: Coventry

Postal code: CV6 6NY

Country: United Kingdom

E-mail: [enquiries@covwarkpt.nhs.uk](mailto:enquiries@covwarkpt.nhs.uk)

Telephone: +44 2476368944

Internet address: <http://www.covwarkpt.nhs.uk>

##### **VI.3.2. Review procedure**

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 day standstill period at the point information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek a further debriefing before the contract is entered into. If an appeal regarding the award of contract cannot be resolved, the Public Contracts Regulations 2006 (as amended) provides for aggrieved parties to take action in the High Court (England, Wales and Northern Ireland). Any such action should be brought promptly (generally within 3 months).

##### **VI.3.3. Service from which information about the review procedure may be obtained**

Official name: Chartered Institute of Arbitrators

Postal address: 12 Bloomsbury Square

Town: London

Postal code: WC1A 2LP

Country: United Kingdom

Telephone: +44 2074044023

**VI.4. Date of dispatch of this notice**

23.1.2012