

United Kingdom-London: Survey services
OJ S 12/2021 19/01/2021
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Social Survey ERIC

Postal address: ESS ERIC HQ, c/o City University London, Northampton Square

Town: London

NUTS code: UKI4 Inner London - East

Postal code: EC1V 0HB

Country: United Kingdom

Contact person: Dr Lorna Ryan

E-mail: tenders.esseric@city.ac.uk

Telephone: +44 2070408387

Internet address(es):

Main address: www.europeansocialsurvey.org

Address of the buyer profile: https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA36629

I.4. Type of the contracting authority

Other type: European Research Infrastructure Consortium

I.5. Main activity

Other activity: Social attitude research

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

European Social Survey (ESS) Round 10 Fieldwork in Slovakia

Reference number: 20/002

II.1.2. Main CPV code

79311000 Survey services

II.1.3. Type of contract

Services

II.1.4. Short description

ESS Round 10 fieldwork in Slovakia in accordance with the specifications for Round 10 issued by the ESS ERIC Director. The key tasks of the survey agency are preparing, conducting and monitoring of fieldwork, processing data and preparing deliverables. These tasks include, but are not limited to the following:

- completing approximately 2 000 hour-long CAPI interviews, using a random sample of dwellings provided by the National Coordinator Team (NCT);
- visiting and coding final outcomes for a list of 3 801 issued sample units (dwellings) based on the agreed sample design (see sample design summary available as part of tender documentation);
- adhering to the rules regarding the form and number of contact attempts as stated in the 'Round 10 Survey Specification for ESS ERIC Member, Observer and Guest Countries';
- implementing a response maximization plan to deliver the highest possible response rate (target response rate 55 %);
- adhering to the national Covid-19 pandemic regulations and guidelines (attached as part of tender documentation);
- adhering to the General Data Protection Regulation (GDPR) and national laws. A data processing agreement will be agreed between ESS ERIC (Controller) and the appointed Agency (Processor);
- discussing the fieldwork procedures, progress and outcomes with the NCT (National Coordinating Team) in every phase;
- monitoring fieldwork progress closely to allow the NCT to provide at least weekly information to the CST (Core Scientific Team) on fieldwork progress;
- organising face-to-face (or online using video-conferencing as a back-up option due to Covid-19) interviewer briefings jointly with the NCT;
- completing an electronic contact form for every visit to sample units. This will include random selection of one eligible adult for interview from each issued dwelling;
- conducting face-to-face interviews with CAPI (via Central Survey Tool Suite) in the Slovak and Hungarian language;
- continually reporting on the fieldwork progress on a case-level basis. Input into interim data checks after a third of fieldwork is complete according to the specification provided by the CST and follow-up on any issues identified by these checks;
- providing data for other required documents, e.g. fieldwork questionnaire, national technical summary, etc.;
- post-coding the open questions on education and occupation.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 150 000,00 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: SK Slovensko

Main site or place of performance: Nationally representative survey.

II.2.4. Description of the procurement

The fieldwork organisation has to follow the Round 10 Survey Specification for ESS ERIC Member, Observer and Guest Countries as amended from time to time, which will also be part of the contract. The key tasks are preparing, conducting and monitoring of fieldwork, processing data and preparing deliverables. These tasks include:

- completing approximately 2 000 hour-long CAPI interviews, using a random sample of dwellings provided by the NCT;
- visiting and coding final outcomes for a list of 3 801 issued sample units (dwellings) based on the agreed sample design (see sample design summary for details of the sample design);

- adhering to the rules regarding the form and number of contact attempts as stated in the 'Round 10 Survey Specification for ESS ERIC Member, Observer and Guest Countries';
- implementing a response maximization plan to deliver the highest possible response rate (target response rate 55 %);
- adhering to the national Covid-19 pandemic regulations and guidelines. ESS ERIC Covid-19 guidelines;
- adhering to the General Data Protection Regulation (GDPR) and national laws. A data processing agreement will be agreed between ESS ERIC (Controller) and the appointed Agency (Processor);
- discussing the fieldwork procedures, progress and outcomes with the NCT (National Coordinating Team) in every phase;
- monitoring fieldwork progress closely to allow the NCT to provide at least weekly information to the CST (Core Scientific Team) on fieldwork progress;
- organizing face-to-face (or online using video-conferencing as a back-up option due to Covid-19) interviewer briefings jointly with the NCT;
- completing an electronic contact form for every visit to sample units. This will include random selection of one eligible adult for interview from each issued dwelling;
- conducting face-to-face interviews with CAPI (via Central Survey Tool Suite) in the Slovak and Hungarian language;
- continually reporting on the fieldwork progress on a case-level basis. Input into interim data checks after a third of fieldwork is complete according to the specification provided by the CST and follow-up on any issues identified by these checks;
- providing data for other required documents, e.g. fieldwork questionnaire, national technical summary, etc.;
- post-coding the open questions on education and occupation.

The survey agency to be appointed must have the following expertise and resources available:

- minimum of 80 interviewers fluent in the Slovak and/or Hungarian language (maximum workload of 48 sample units per interviewer, excluding reissues) throughout Slovakia. Sampling design is set in sampling design summary and approved by ESS ERIC Sampling design team. List of 3801 selected particular dwellings (gross sample size) will be provided by NCT;
- interviewers experienced in face-to-face interviewing. Video interviews (as a back-up option) can be conducted in cases where a face-to-face interview has been refused. This has been introduced due to concerns over the willingness of some groups to take part in a face-to-face survey in light of the Covid-19 pandemic;
- technical equipment for CAPI (TAPI) – Sufficient numbers of tablets;
- the ability to conduct all the required interviews during the period of 1 February 2021 to 15 August 2021;
- installing the Central Survey Tool Suite (Main Questionnaire, Contact Form etc.) on mobile devices for interviewers to use it in the fieldwork for respondent selection, recording contact attempts, describing neighbourhood and for conducting the ESS interview;
- pre-test of 50 cases prior to fieldwork, including video-interviewing;
- preparing, printing and delivering the Advance letters (3801) and enclosing an unconditional incentive to the value of EUR 5 with each;
- printing the multiple sets of Showcards for the interviewers (see ESS ERIC Covid-19 guidelines).

Technical Requirements - the technical requirements of interviewer laptops and Android tablets are set out in the tender documentation.

II.2.5. Award criteria

Quality criterion - Name: Project management / Weighting: 20

Quality criterion - Name: Project methodology / Weighting: 30

Cost criterion - Name: Cost / Weighting: 50

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 212-520595](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: 2020/2

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

18/12/2020

V.2.2. Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: yes

V.2.3.

Name and address of the contractor

Official name: Go4Insight s.r.o
Postal address: Kýčerského 5
Town: 811 05 | Bratislava
NUTS code: SK0 Slovensko
Country: Slovakia
E-mail: kocan@go4insight.com
Internet address: www.go4insight.com
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: ACRC s.r.o.
Postal address: Kremnická 14
Town: Bratislava
NUTS code: SK0 Slovensko
Postal code: 851 01
Country: Slovakia
E-mail: darina.imreova@acrc.sk
Internet address: www.acrc.sk
The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 150 000,00 EUR
Total value of the contract/lot: 150 000,00 EUR

V.2.5. Information about subcontracting**Section VI: Complementary information**

VI.3. Additional information

(MT Ref:221654)

VI.4. Procedures for review**VI.4.1. Review body**

Official name: Public Procurement Review Service
Postal address: Cabinet Office
Town: London
Country: United Kingdom
E-mail: publicprocurementreview@cabinetoffice.gov.uk
Telephone: +44 3450103503
Internet address: <https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.5. Date of dispatch of this notice

14/01/2021