

Belgium-Brussels: Framework contract for technical and support services in the field of irregular migration and legal migration policy

OJ S 17/2017 25/01/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Migration and Home Affairs,
Directorate E: Migration and Security Funds

Postal address: LX-46 5/121

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Mr Matthias Oel

E-mail: HOME-E1-PROCUREMENT@ec.europa.eu

Fax: +32 22979590

Internet address(es):General address of the contracting authority: http://ec.europa.eu/dgs/home-affairs/financing/tenders/index_en.htm#/c**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Framework contract for technical and support services in the field of irregular migration and legal migration policy.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Contractor's premises.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 5

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 9 000 000 EUR

II.1.5. Short description of the contract or purchase(s)

The main aim of the framework contract is to provide consultancy and technical support services on matters related to the prevention and addressing of irregular migration (lot 1) and legal migration (lot 2), in order to support the effective implementation of the relevant components of the European Agenda on Migration and related policies and activities undertaken by the European Commission.

II.1.6. CPV code(s)

79400000 Business and management consultancy and related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 9 000 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Consultancy and technical support services in the area of irregular migration

1) Short description

The main aim of the framework contract is to provide consultancy and technical support services on matters related to the prevention and addressing of irregular migration in order to

support the effective implementation of the relevant components of the European Agenda on Migration and related policies and activities undertaken by the European Commission.

2) CPV code(s)

79400000 Business and management consultancy and related services

3) Quantity or scope

Estimated value excluding VAT: 6 000 000 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Consultancy and technical support services in the area of legal migration and integration

1) Short description

The main aim of the framework contract is to provide consultancy and technical support services on matters addressing legal migration, in order to support the effective implementation of the relevant components of the European Agenda on Migration and related policies and activities undertaken by the European Commission.

2) CPV code(s)

79400000 Business and management consultancy and related services

3) Quantity or scope

Estimated value excluding VAT: 3 000 000 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the case of joint tender, all members of the group assume joint and several liability towards the contracting authority for the performance of the contract as a whole, i.e. both financial and operational liability. Nevertheless, tenderers must designate one of the economic operators as a single point of contact (the leader) for the contracting authority for administrative and financial aspects as well as operational management of the contract.

After the award, the contracting authority will sign the contract either with all members of the group, or with the leader on behalf of all members of the group, authorised by the other members via powers of attorney.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: — Criterion F1: turnover of the last 2 financial years above 750 000 EUR. This criterion applies to the tenderer as a whole, i.e. the combined capacity of all members of a group in case of a joint tender.

— Criterion F2: ratio between assets and liability above 1:1; this criterion applies to each member of the group in the case of joint tender as well as any subcontractor declared as delivering at least 20 % of the services.

Evidence (to be provided on request):

— the completed 'Simplified balance sheet' and 'Simplified profit and loss account' completed for the last 2 years (Annex 2),

and

— a copy of the profit and loss accounts and balance sheet for the last 2 years for which accounts have been closed from each concerned legal entity.

If, for some exceptional reason which the contracting authority considers justified, a tenderer is unable to provide 1 or other of the above documents, it may prove its economic and financial capacity by any other document which the contracting authority considers appropriate. In any case, the contracting authority must at least be notified of the exceptional reason and its justification. The Commission reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity.

III.2.3. Technical and professional ability

List and brief description of conditions:

Lot 1:

Criteria relating to tenderers:

— Criterion A1: the tenderer must prove experience and knowledge in the field of irregular migration, in particular related to the prevention and fight against migrant smuggling, return of irregular migrants as well as the protection needs of vulnerable migrants. This should include knowledge of the relevant policy and legal frameworks, as well as an understanding of the work and role of public authorities, international and civil society organisations active in this field (e.g. authorities involved in migration management, law enforcement, border guards, asylum authorities or public health authorities) at the European and international levels.

Evidence A1: the tenderer should give evidence of having delivered at least 3 projects in this field in the last 5 years, with a minimum value for each project of 75 000 EUR. Specific experience must include the following: actions to step up the prevention and/or countering of migrant smuggling, including through the coordination of stakeholders in different fields such as those public authorities involved in migration management including law enforcement, judiciary or international organisations; devising prevention and information campaigns in the field of irregular migration; drawing up evidence-based needs assessments in the field of irregular migration policy; technical feasibility studies related to the collection of population data /biometrics; and engagement in third countries in the field of irregular migration.

— Criterion A2: the tenderer must prove experience in devising surveys; collecting primary data (also in third countries); processing and analysing data received from stakeholders and drafting the compiled information with recommendations in report form. Experience in developing materials e.g. thematic papers, agendas, summaries, etc. ahead of and subsequent to conferences, workshops and other similar events is necessary.

Evidence A2: the tenderer should provide evidence of having delivered at least 2 projects in this field in the last 5 years, with a minimum value for each project of 75 000 EUR and evidence of materials developed in preparation and follow up to conferences (e.g. thematic note, summary document).

— Criterion A3: experience of working on capacity building projects in third countries in either the western Balkans, Africa or Asia, in the domain of irregular migration, and notably migrant smuggling and return. Experience in more than one of the above regions.

— Evidence A3: evidence of having supported at least 3 projects with a minimum value of 75 000 EUR each in the last 5 years aimed at capacity building activities in the field of irregular migration in third countries, evidence of which must show thematic coverage and geographical coverage of the abovementioned regions.

Criteria relating to the team:

C1 — project manager: at least 10 years of experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in projects of a size of at least 75 000 EUR, including projects undertaken in third countries (in either or all of the following — western Balkans, Africa and Asia). Experience of managing a team of at least 10 people is necessary. The project manager will be the main person of contact for the Commission. A project manager backup with the same profile should be provided as well in the tender.

Evidence: 1 CV of the principal project manager and 1 of the backup project manager.

C2 — language quality check: at least 70 % of the members of the team should have at least C1 level in the Common European Framework for Reference for Languages in English. At least 50 % of the team members should have at least C1 level in the Common European Framework for Reference for Languages in French.

Evidence: a language certificate or past relevant experience.

C3 — expert in policy and legal analysis: policy and legal experts in the field of irregular migration and return policy. Senior analysts making up at least 70 % of the team should have at least 6 years of professional experience related to the field of irregular migration and return policy, while at most 30 % of the team can be junior with at least 5 years of professional experience in the abovementioned field. At most 10 % can be entry-level analysts with no professional experience.

Evidence: senior analysts — 15 CVs to be provided.

Junior analysts — 10 CVs to be provided.

Entry-level analyst — no minimum requirement of CVs to submit.

C4 — experts in data collection: at least 10 people amongst the proposed CVs should have knowledge of quantitative and qualitative methods to effectively collect primary data, processing and analysing any data received from stakeholders and compiling the information in report form. Proven experience of 5 years in data collection techniques.

Evidence: 10 CVs showing past relevant experience.

C5 — Web editor — dissemination of information via online tools; introduction of structural amendments to website; and introduction of content updates into the content management system. Should have at least 3 years of experience in working with the content management platforms used by the European Commission, Drupal and Documentum.

Evidence: 1 CV + 1 backup CV.

C6 — Web master — manage the timely and accurate publication of relevant content and information via online tools.

Evidence: 1 CV + 1 backup CV.

Lot 2:

Criteria relating to tenderers:

— Criterion A1: the tenderer must prove experience and knowledge in the field of legal

migration and integration. This should include knowledge of the relevant policy and legal frameworks, as well as an understanding of the work and role of public authorities, international and civil society organisations active in this field (e.g. authorities/actors involved in migration management, integration, law enforcement, etc.) at the European and international levels.

Evidence A1: the tenderer should give evidence of having delivered at least 3 projects in this field in the last 5 years, with a minimum value for each project of 75 000 EUR. Specific experience must include the scope of substance of the actions described above under the heading 'lot 2'.

— Criterion A2: the tenderer must prove experience in devising surveys; collecting primary data; processing and analysing data received from stakeholders and drafting the compiled information with recommendations in report form. Experience in developing materials e.g. thematic papers, agendas, summaries, etc. ahead of and subsequent to conferences, workshops and other similar events is necessary.

Evidence A2: the tenderer should provide evidence of having delivered at least 2 projects in this field in the last 5 years, with a minimum value for each project of 75 000 EUR and evidence of materials developed in preparation and follow up to conferences (e.g. thematic note, summary document).

Criteria relating to team:

C1 — project manager: at least 10 years of experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in projects of a size of at least 75 000 EUR. Experience of managing a team of at least 10 people is necessary. The project manager will be the main person of contact for the Commission. A project manager backup with the same profile should be provided as well in the tender.

Evidence: 1 CV of the principal project manager and 1 of the backup project manager.

C2 — language quality check: at least 70 % of the members of the team should have at least C1 level in the Common European Framework for Reference for Languages in English. At least 50 % of the team members should have at least C1 level in the Common European Framework for Reference for Languages in French.

Evidence: a language certificate or past relevant experience.

C3 — expert in policy and legal analysis: policy and legal experts in the field of legal migration and integration. Senior analysts making up at least 70 % of the team should have at least 6 years of professional experience related to the field of legal migration and integration, while at most 30 % of the team can be junior with at least 5 years of professional experience in the above mentioned field. At most 10 % can be entry-level analysts with no professional experience.

Evidence: senior analysts — 15 CVs to be provided.

Junior analysts — 10 CVs to be provided.

Entry-level analyst — no minimum requirement of CVs to submit.

C4 — experts in data collection: at least 10 people amongst the proposed CVs should have knowledge of quantitative and qualitative methods to effectively collect primary data, processing and analysing any data received from stakeholders and compiling the information in report form. Proven experience of 5 years in data collection techniques.

Evidence: 10 CVs showing past relevant experience.

C5 — Web editor — dissemination of information via online tools; introduction of structural amendments to website; and introduction of content updates into the content management system. Should have at least 3 years of experience in working with the content management platforms used by the European Commission, Drupal and Documentum.

Evidence: 1 CV + 1 backup CV.

C6 — Web master — manage the timely and accurate publication of relevant content and information via online tools.

Evidence: 1 CV + 1 backup CV.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HOME/2016/AMIF/FW/MIGR/0012.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.3.2017

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 29.3.2017

Place:

DG Migration and Home Affairs, avenue du Luxembourg 46,1049 Bruxelles, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Each tenderer may be represented by not more than 1 person (at least 1 working day in advance an email should be sent to HOME-E1-Procurement@ec.europa.eu).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Terms of reference can be downloaded at: https://ec.europa.eu/home-affairs/financing/tenders_en#/c_

VI.4. Procedures for review

VI.4.1. Review body

Official name: European Court of Justice

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: http://curia.europa.eu/jcms/jcms/j_6/

Body responsible for mediation procedures

Official name: European Ombudsman

Town: Strasbourg

Country: France

Internet address: <http://www.ombudsman.europa.eu>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Internet address: http://curia.europa.eu/jcms/jcms/j_6/

VI.5. Date of dispatch of this notice

13.1.2017