

**United Kingdom-Doncaster: Accident and health insurance services**

OJ S 17/2017 25/01/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: St Leger Homes of Doncaster Ltd  
Postal address: St Leger Court, White Rose Way  
Town: Doncaster  
NUTS code: UKE3 South Yorkshire  
Postal code: DN4 5ND  
Country: United Kingdom  
Contact person: Ms Julia Sides  
E-mail: [paul.beales@stlegerhomes.co.uk](mailto:paul.beales@stlegerhomes.co.uk)  
Telephone: +44 1302736306

**Internet address(es):**

Main address: <https://www.stlegerhomes.co.uk/>  
Address of the buyer profile: <https://www.stlegerhomes.co.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://procontract.due-north.com/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://procontract.due-north.com/>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

St Leger Homes of Doncaster — Provision of Employee Healthcare — SLHD17-CC48.  
Reference number: DN234476

**II.1.2. Main CPV code**

66512000 Accident and health insurance services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

SLHD require a provider who can provide a health plan that can be immediately accessed by all SLHD staff from contract commencement, and SLHD require that all new starters to the company will have access to the Health Plan from day 1 of their employment.

SLHD would require the successful provider to attend an organisational induction across the various sites and at least one further drop in day per site for employees to discuss health plans and ask any questions on a 1-2-1 basis. There will also be a requirement to attend the SLHD staff conference, which is an annual event spread over 3 days.

#### **II.1.5. Estimated total value**

Value excluding VAT: 180 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKE3 South Yorkshire

#### **II.2.4. Description of the procurement**

SLHD require a provider who can provide a health plan that can be immediately accessed by all SLHD staff from contract commencement, and SLHD require that all new starters to the company will have access to the Health Plan from day 1 of their employment.

SLHD would require the successful provider to attend an organisational induction across the various sites and at least one further drop in day per site for employees to discuss health plans and ask any questions on a 1-2-1 basis. There will also be a requirement to attend the SLHD staff conference, which is an annual event spread over 3 days.

The duration of this contract shall be for two (2) years with the option to extend for a further 1 x 12 months plus 1 x 12 months and will commence on 1.4.2017.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality overall / Weighting: 60

Price - Weighting: 40

#### **II.2.6. Estimated value**

Value excluding VAT: 180 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Contract is for a 2 year period with options to extend 2 x 12months.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

A supplier may be disqualified who has not met the mandatory and discretionary grounds for exclusion detailed in the tender documents.

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 24/02/2017 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 24/02/2017 Local time: 13:00

Place:

Seals to be removed from bids on ProContract.

Information about authorised persons and opening procedure: Contract & Compliance Service Manager. Contract & Procurement Officer.

### **Section VI: Complementary information**

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#### **VI.1.**

## **Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

If options to extend not taken December 2018, if options to extend taken, December 2020.

### **VI.3. Additional information**

The tendering opportunity is being managed electronically. to express interest and download the Invitation to Tender documents please go to <https://procontract.due-north.com/>

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: St Leger Homes of Doncaster Ltd

Postal address: St Leger Court, White Rose Way

Town: Doncaster

Postal code: DN4 5ND

Country: United Kingdom

E-mail: [julia.sides@stlegerhomes.co.uk](mailto:julia.sides@stlegerhomes.co.uk)

Telephone: +44 1302736306

Internet address: <https://www.stlegerhomes.co.uk/>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

St Leger Homes of Doncaster will incorporate a minimum 10 calendar days standstill period at the point of information on the award of the contract is communicated to tenderers. This period allows successful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact details provided in section 1.1 of this notice. If an appeal regarding the award of a contract has not been successful resolved the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or at risk of harm from a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action should be brought promptly within 30 days, beginning with the date when the claimants became aware that they could make a claim or ought to have been so aware, in accordance with Regulation 92 of the Public Contracts Regulations 2015. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: St Leger homes of Doncaster Ltd

Postal address: St Leger Court, White Rose Way

Town: Doncaster

Postal code: DN4 5ND

Country: United Kingdom

E-mail: [julia.sides@stlegerhomes.co.uk](mailto:julia.sides@stlegerhomes.co.uk)

Telephone: +44 1302736306

Internet address: <https://www.stlegerhomes.co.uk/>

### **VI.5.**

**Date of dispatch of this notice**

20/01/2017