

**Denmark-Copenhagen: Provision of Office Supplies and Stationary Products to the European Environment Agency (EEA)**

OJ S 14/2021 21/01/2021

Contract award notice

Supplies

**Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Environment Agency

Postal address: Kongens Nytorv 6

Town: Copenhagen K

NUTS code: DK011 Byen København

Postal code: 1050 K

Country: Denmark

Contact person: Olivier Cornu

E-mail: [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu)**Internet address(es):**Main address: <https://www.eea.europa.eu>Address of the buyer profile: <https://www.eea.europa.eu/about-us/tenders>**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

Environment

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Provision of Office Supplies and Stationary Products to the European Environment Agency (EEA)

Reference number: EEA/ADS/20/006

**II.1.2. Main CPV code**

30100000 Office machinery, equipment and supplies except computers, printers and furniture

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

The European Environment Agency (EEA) wishes to enter a framework contract with an experienced supplier to procure a wide range of general office supplies and stationary products for its office established at Kongens Nytorv 6, 1050 Copenhagen K, Denmark, as well as IT equipment (e.g. wireless mouse, wireless keyboards, laptop holders, etc.), ergonomic products (e.g. balance pillow for office chair, balance ball, matt for standing, etc.), and specific

personal protection equipment ((e.g. ergonomic mouse, mouse trap, single use gloves and face masks, disinfectant gel, etc.) for its employees.

#### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 200 000,00 EUR

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

30192000 Office supplies, 30230000 Computer-related equipment

#### **II.2.3. Place of performance**

NUTS code: DK011 Byen København

Main site or place of performance: All goods shall be delivered at the premises of the European Environment Agency, at Kongens Nytorv 6, 1050 Copenhagen K, Denmark.

#### **II.2.4. Description of the procurement**

As specified in sections 1.2 and 1.4 of the tender specification and annex 4 thereto.

#### **II.2.5. Award criteria**

Quality criterion - Name: Online tool for ordering: tenderers shall provide information on the tool that can be used for online ordering upon request of the EEA. Characteristics that will be evaluated include technical features, user friendliness, support from providers to resolve technical issues with the tool, possibility for the EEA users to consult pending order(s) and follow the shipment of those orders, whether EEA users will be able to obtain statistics of products and items purchased both for financial statistics as well as EMAS purposes, and whether the system allows access to a regularly updated online catalogue of all office supplies and consumables supplied by the contractor, including their price and special offers / Weighting : 20

Quality criterion - Name: Customer service policy and quality assurance: tenderers shall provide a description of the way in which the delivery of supplies will be organized, including, inter alia, contract management, delivery time (as specified in section 1.2.1, the maximum delivery time shall be 7 calendar days, however more points will be given for a shorter delivery time), ensuring product quality (functionality) and range, customer service including online service and ways to ensure timely response to orders and enquiries / Weighting: 20

Quality criterion - Name: Environmentally friendly production: tenders will be evaluated in terms of their environmental characteristics in relation to sustainable production including recycling, minimal use of substances with global warming or ozone depleting effect, minimal waste impact/easy recyclability, etc. / Weighting: 10

Price - Weighting: 50

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 185-445493](#)

#### IV.2.8. Information about termination of dynamic purchasing system

#### IV.2.9. Information about termination of call for competition in the form of a prior information notice

## Section V: Award of contract

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**Contract No:** EEA/ADS/20/006

**Title:**

Provision of Office Supplies and Stationary Products to the European Environment Agency (EEA)

A contract/lot is awarded: yes

### V.2. Award of contract

#### V.2.1. Date of conclusion of the contract

14/01/2021

#### V.2.2. Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: no

#### V.2.3. Name and address of the contractor

Official name: Lyreco Danmark A/S

National registration number: DK62545313

Postal address: Lykkegårdsvej 10

Town: Roskilde

NUTS code: DK02 Sjælland

Postal code: 4000

Country: Denmark

The contractor is an SME: no

#### V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 200 000,00 EUR

Total value of the contract/lot: 200 000,00 EUR

## V.2.5. Information about subcontracting

### Section VI: Complementary information

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#### VI.3. Additional information

#### VI.4. Procedures for review

##### VI.4.1. Review body

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <https://curia.europa.eu>

##### VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman  
Postal address: 1 Avenue du Président Robert Schuman  
Town: Strasbourg  
Postal code: 67001  
Country: France  
E-mail: [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu)  
Telephone: +33 388172313  
Fax: +33 388179062  
Internet address: <https://www.ombudsman.europa.eu>

##### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:  
Within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day when the person concerned had knowledge of the relevant information, an appeal may be lodged with the Court of Justice of the European Union.

##### VI.4.4. Service from which information about the review procedure may be obtained

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 5-4303-2100  
Internet address: <https://curia.europa.eu>

#### VI.5. Date of dispatch of this notice

14/01/2021