

**United Kingdom-Twickenham: Insurance services**  
**OJ S 14/2018 20/01/2018**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Achieving for Children  
Postal address: 42 York Street  
Town: Twickenham  
Postal code: TW1 3BW  
Country: United Kingdom  
Contact person: Achieving for Children  
For the attention of: Chris Smith  
E-mail: [chris.smith@achievingforchildren.org.uk](mailto:chris.smith@achievingforchildren.org.uk)  
Telephone: +44 2088917243

**Additional information can be obtained from:**

Official name: Arthur J Gallagher  
Postal address: Station Square, One Gloucester Street  
Town: Swindon  
Postal code: SN1 1GW  
Country: United Kingdom  
Contact person: Arthur J Gallagher  
For the attention of: Stephen Street  
E-mail: [ukpublicsector@ajg.com](mailto:ukpublicsector@ajg.com)  
Telephone: +44 1793468319

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Arthur J Gallagher  
Postal address: Station Square, One Gloucester Street  
Town: Swindon  
Postal code: SN1 1GW  
Country: United Kingdom  
Contact person: Arthur J Gallagher  
For the attention of: Stephen Street  
E-mail: [ukpublicsector@ajg.com](mailto:ukpublicsector@ajg.com)  
Telephone: +44 1793468319

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local agency/office

**I.3. Main activity**

Social protection

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Provision of Insurance related services to Achieving for Children

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKI7 Outer London - West and North West

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

Provision of Insurance related services to Achieving for Children. Contract range 3 years with the option for further 2 year extension.

#### II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services, 66515410 Financial loss insurance services

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### II.1.9. Information about variants

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

— Lot 1 - Property Non-Life Insurance Services:

Scope or Quantity: Business interruption (Gross Revenue, Additional Expenditure, Money, All Risks, Terrorism).

— Lot 2 - Liability Non-Life Insurance Services:

Scope or Quantity: (Public and Employers Liability, Libel and Slander, Professional Indemnity).

— Lot 3 - Directors and Officers:

Scope or Quantity: (Directors, Trustees & Officers Liability).

— Lot 4 - Pecuniary Loss Insurance Services:

Scope or Quantity: (Crime insurance).

— Lot 5 - Motor:

Scope or Quantity: (Motor Fleet).

#### II.2.2. Information about options

Options: no

#### II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

### II.3. Duration of the contract or time limit for completion

Start 1.4.2018. Completion 31.3.2021

Information about lots

Lot No: 1

Lot title: Property Insurance Services

**1) Short description**

Business interruption (Gross Revenue, Additional Expenditure, Money, All Risks, Terrorism).

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

The contact range is 3 years with an option to extend by 2 years.

**4) Indication about different time frame or duration**

Start 1.4.2018. Completion 31.3.2021

**5) Additional information about lots**

Please see invitation to tender for additional information.

Lot No: 2

Lot title: Liability Insurance Services

**1) Short description**

Public and Employers Liability, Libel and Slander, Professional Indemnity.

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

The contact range is 3 years with an option to extend by 2 years.

**4) Indication about different time frame or duration**

Start 1.4.2018. Completion 31.3.2021

**5) Additional information about lots**

Please see Invitation to tender for additional information.

Lot No: 3

Lot title: Directors and Officers

**1) Short description**

Directors, Trustees and Officers Liability.

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services

**3)**

**Quantity or scope**

The contract range is 3 years with an option to extend by 2 years.

**4) Indication about different time frame or duration**

Start 1.4.2018. Completion 31.3.2021

**5) Additional information about lots**

Please see Invitation to tender for additional information.

Lot No: 4

Lot title: Pecuniary Insurance Service

**1) Short description**

Crime insurance

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

The contract range is 3 years with an option to extend by 2 years.

**4) Indication about different time frame or duration**

Start 1.4.2018. Completion 31.3.2021

**5) Additional information about lots**

Please see Invitation to tender for additional information.

Lot No: 5

Lot title: Motor Insurance

**1) Short description**

Motor Fleet

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66514110 Motor vehicle insurance services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

The contact range is 3 years with an option to extend by 2 years.

**4) Indication about different time frame or duration**

Start 1.4.2018. Completion 31.3.2021

**5) Additional information about lots**

Please see Invitation to tender for additional information.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: FCA Registered Insurers only

**III.2.2. Economic and financial ability**

List and brief description of conditions: Current Financial Rating (Standard & Poors or Equivalent

Minimum level(s) of standards possibly required: A minimum financial rating of "A" from Standard & Poors or an equivalent rating from another equivalent rating agency is required. Where no rating is available you may be required to provide evidence that you have the equivalent financial standing to those with the required rating.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Evidence of experience of providing insurance cover for the public sector is preferable but experience with providing cover for complex commercial organizations will be considered.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 55

2. Quality. Weighting 45

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 19.1.2018

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.2.2018

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

Date: 19.2.2018

Persons authorised to be present at the opening of tenders: no

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Aurthur J Gallagher  
Postal address: One Gloucester Street  
Town: Swindon  
Postal code: SN1 1GW  
Country: United Kingdom  
E-mail: [steve\\_street@ajg.com](mailto:steve_street@ajg.com)  
Telephone: +49 1793468319

##### **Body responsible for mediation procedures**

Official name: Aurthur J Gallagher  
Postal address: One Gloucester Street  
Town: Swindon  
Postal code: SN1 1GW

Country: United Kingdom  
E-mail: [steve\\_street@ajg.com](mailto:steve_street@ajg.com)  
Telephone: +49 1793468319

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Achieving for Children will incorporate a minimum 10 calendar days standstill period at the point the information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum 3 working days before the expiry of the standstill period. Such additional information should be requested from the address given V1.4.1.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Aurthur J Gallagher  
Postal address: One Gloucester Street  
Town: Swindon  
Postal code: SN1 1GW  
Country: United Kingdom  
E-mail: [steve\\_street@ajg.com](mailto:steve_street@ajg.com)  
Telephone: +49 1793468319

**VI.5. Date of dispatch of this notice**

18.1.2018