

UK-Winsford: Repair and maintenance services of motor vehicles and associated equipment

OJ S 20/2013 29/01/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Cheshire

Postal address: Strategic Procurement Unit, Headquarters, Clemonds Hey, Oakmere Road

Town: Winsford

Postal code: CW7 2UA

Country: United Kingdom

For the attention of: Helen Elliott

E-mail: helen.elliott@cheshire.pnn.police.uk

Telephone: +44 1606362063

Internet address(es):General address of the contracting authority: <http://www.cheshire.police.uk>Address of the buyer profile: www.bluelight.gov.uk**Additional information can be obtained from:**

Official name: The Police and Crime Commissioner for Cheshire

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: The Police and Crime Commissioner for Cheshire

Tenders or requests to participate must be submitted: Official name: The Police and Crime Commissioner for Cheshire**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Vehicle Accident Repair Services - CPA/SPU/213.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Cheshire Constabulary Area covering the four unitary authorities of Cheshire West & Chester, Cheshire East, Halton and Warrington.

NUTS code UKD2 Cheshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The requirement will be to provide Vehicle Accident Repair services covering cars, light vehicles e.g. vans, heavy vehicles and motorcycles. The Automotive bodyshop will also be responsible for having recovery vehicles to collect/deliver from/to Police HQ or other locations within Cheshire Constabulary area. The Automotive Bodyshops must be certified to Vehicle Damage Repair Kitemark PAS 125 Category 3 standard.

II.1.6. CPV code(s)

50110000 Repair and maintenance services of motor vehicles and associated equipment - FB03, 50112110 Body-repair services for vehicles - FB03, 50116000 Maintenance and repair services related to specific parts of vehicles - FB03

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The PCC requires an Automotive Bodyshop who is certified to Vehicle Damage Repair Kitemark PAS 125 Category 3 standard. The requirement will be to provide Vehicle Accident Repair services covering cars, light vehicles e.g. vans, heavy vehicles and motorcycles. (The PCC is not seeking a claims handling partner or broker). The Automotive bodyshop will also be responsible for having recovery vehicles to collect/deliver from/to Police HQ or other locations within Cheshire Constabulary area. The Automotive Bodyshop will also need to be able to attend Police HQ to undertake inspections of vehicles for production of repair estimates. Vehicles owned, hired or leased by Cheshire Constabulary are involved in excess of 450 vehicle related collisions, incidents and cases of criminal damage each year. Often there may be up to 20 vehicles per week requiring collision or other body repair services, whereas other weeks it could be much lower. Automotive Bodyshops will need to demonstrate the capacity to deal with the anticipated volume of repairs and to cope with fluctuations in demand. Security at the Automotive Bodyshop Premises is of paramount importance, during the assessment and vehicle accident repair process.

Cheshire Constabulary operates 636 vehicles which are located across the County of Cheshire. Those vehicles complete almost 11.4 million miles per annum. Maintenance and servicing of vehicles is completed in the Constabulary's Fleet Services Unit based at the Constabulary's Headquarters in Winsford, Cheshire by skilled Police staff.

The Constabulary's vehicle fleet currently comprises: 6 Heavy Goods Vehicles, 20 Motorcycles, 100 Sprinter LWB/other Large Vans, 20 Trailers and 490 Cars/Car Derived Vans. It should be noted that the Constabulary's Vehicle Fleet is likely to change over the period of the Contract.

II.2.2. Information about options

Options: yes

Description of options: There is also an option to extend the Contract for a further two periods of 12 months.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A parent company guarantee will be required (if applicable).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See Invitation to Tender document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Any supplier may be disqualified who:

- (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;
- (b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
- (c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;
- (d) has been guilty of grave professional misconduct proven by any means which the contract authorities can demonstrate;
- (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;
- (h) has been the subject of a conviction for participation in a criminal organization, as defined

in Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

Information and formalities necessary for evaluating if requirements are met:

As set out in the Economic Operator Questionnaire which is contained within the Invitation to Tender.

III.2.2. Economic and financial ability

List and brief description of conditions: (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information of these turnovers is available.

Information and formalities necessary for evaluating if requirements are met:

As set out in the Economic Operator Questionnaire which is contained within the Invitation to Tender.

Minimum level(s) of standards possibly required: As set out in the Economic Operator Questionnaire which is contained within the Invitation to Tender.

III.2.3. Technical and professional ability

List and brief description of conditions:

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issues or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;

(e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capabilities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;

(f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(g) for public works contracts and public services contracts, and only in appropriate cases, and

indication of the environmental management measures that the economic operator will be able to apply when performing the contract;

(h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years;

(i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contracts;

(j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;

Information and formalities necessary for evaluating if requirements are met:

As set out in the Economic Operator Questionnaire which is contained within the Invitation to Tender.

Minimum level(s) of standards possibly required:

As set out in the Economic Operator Questionnaire which is contained within the Invitation to Tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CPA/SPU/213

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 4.3.2013 - 17:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

14.3.2013 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 14.3.2013 - 11:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Economic Operators wishing to Express Interest and obtain the Invitation to Tender document, should go to www.bluelight.gov.uk and click on New Opportunities which is within the Supplier Area box on the left of the screen. On the next screen enter 947E2C in the box labelled "contains" then click search. Click on the blue link for the contract title to view the opportunity. To express interest you will need to login. If you are not already registered on www.bluelight.gov.uk, you will need to return to the home page and click on the "Register Company" link in the Supplier Area box on the left. Registration is free of charge and your user name and password will be emailed to you.

The PCC, under the provisions of the Equality Act 2010 has both a legal and moral duty to promote equality and fairness through all its business, whether that is internally amongst staff, members and volunteers or externally in its dealings with its contractors and suppliers.

Economic Operators will be asked to provide copies of policies they have in place to demonstrate their commitment to equal opportunities in respect of sex, age, race, disability, sexual orientation, gender reassignment, pregnancy and maternity, and religion and belief. The Police and Crime Commissioner for Cheshire along with the other regional PCC's are fully supportive of all aspects of diversity including ethnicity, race, religion, age, gender, disability and sexual orientation. In this respect, police forces welcome expressions of interest from ethnic minority, disabled and other diverse business communities and the voluntary sector.

I.1) Further information can be obtained from:

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Tenders or requests to participate must be sent to:

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VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

25.1.2013