

**United Kingdom-Belfast: Security services**  
**OJ S 19/2015 28/01/2015**  
**Contract notice – utilities**  
**Services**

**Directive 2004/17/EC**

**Section I: Contracting entity**

---

**I.1. Name and addresses**

Official name: Belfast City Airport Limited

Postal address: Sydenham Bypass

Town: Belfast

Postal code: BT3 9JH

Country: United Kingdom

For the attention of: Judith Davis

E-mail: [judith.davis@belfastcityairport.com](mailto:judith.davis@belfastcityairport.com)

Telephone: +44 2890939093

Fax: +44 2890939094

**Internet address(es):**

General address of the contracting entity: <http://www.belfastcityairport.com>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Main activity**

Airport-related activities

**I.3. Contract award on behalf of other contracting entities**

The contracting entity is purchasing on behalf of other contracting entities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting entity**

Aviation Security Tender.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 23: Investigation and security services, except armoured car services

Main site or place of performance: George Best Belfast City Airport.

NUTS code UKN01 Belfast

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The Contracting Authority requires the provision of an aviation security service. This includes

screening of passengers and cabin baggage, hold baggage screening, goods in screening, vehicle access, security patrolling, control room management, emergency response, fire warden and first aid duties. In addition car park officers which includes driving BCA's minibus for passengers and car park equipment first line maintenance (such first line maintenance includes day-to-day issues only, such as ticket jams, cleaning printer heads and barrier problems, and does not require technical expertise). The service will also require the provision by the Contractor of a suitable vehicle for mobile airside patrol (such vehicle shall be subject to BCA's approval and will need to be suitable for handling rough terrain around the airport perimeter), radios and proof of presence equipment, all at the Contractor's cost and in accordance with prevailing security standards.

The services will be required 364 days per year (closed Christmas Day), between the following hours: Summer 4:30-22:00 and Winter 5:00-22:00 (extended for exceptional circumstances to 23:59).

The Contractor will be fully responsible for the day to day management of the services in accordance with all applicable legislation, regulations and codes. Without limiting the foregoing, the services must be delivered in line with chapter 11 of the Single Consolidated Direction — issue Aug 14 and all equipment used is subject to BCA security manager's approval.

The Contractor will be responsible for ensuring adequate staffing levels and meeting KPIs as advised. Further details are available in the Project Information Memorandum and Pre-Qualification Questionnaire available on request from the contact point referred above.

#### **II.1.6. CPV code(s)**

79710000 Security services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Information about lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

It is anticipated that the services agreement will, subject to any earlier termination in accordance with its terms (including, without limitation, due to performance by the Contractor), continue for a period of 3 years from its commencement. The Contracting Authority will have the option, at its discretion, to extend the Services Agreement for two further periods of 12 months each. The exercise of the option to extend will be dependent on the terms of the Services Agreement having been complied with in full and further is subject to, without limitation, satisfactory performance of the Contractor, and the estimated value below takes this into account. The estimated annual contract value is 2 000 000 GBP.

Estimated value excluding VAT: 10 000 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: The Contracting Authority may, at its discretion and dependent upon the terms of the Services Agreement having been complied with in full and, without limitation, satisfactory performance of the Contractor, extend the Services Agreement for 2 further periods of 12 months each.

Provisional timetable for recourse to these options:  
in months: 36 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

The Contracting Authority reserves the right to require performance bonds, deposits, parent company guarantees or other forms of undertaking or security to ensure proper contractual performance.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As set out in the contract documentation which will be provided to all bidders invited to take part in the negotiation process.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Subject to the status and involvement of the parties, the Contracting Authority may require the parties to commit to joint and several liability in respect of the contract. Alternatively the Contracting Authority may require the lead operator to take total responsibility or a consortium to form a legal entity and provide parent company guarantees before entering into any contract.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The conditions applicable to the contract are set out in the Pre-Qualification Questionnaire, Project Information Memorandum, Invitation to Negotiate and draft contract. It will be a condition of the contract that the successful bidder's staff obtain and maintain full security clearance for working airside during the contract. If any material elements of the contract will be sub-contracted, sub-contractors must be identified and complete the relevant sections of the Pre-Qualification Questionnaire.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As specified in the Pre-Qualification Questionnaire.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The minimum standards to be met by the bidder are specified in full in the Pre-Qualification Questionnaire (available upon request from the contact point specified above) and include, without limitation, minimum insurance requirements of:

- (a) public liability insurance — 5 000 000 GBP in the aggregate;
- (b) airside public liability insurance — 20 000 000 GBP in the aggregate; and
- (c) employer's liability insurance — 10 000 000 GBP in the aggregate.

### **III.2.3. Technical and professional ability**

List and brief description of conditions: The minimum standards to be met by the successful bidder are specified in full in the Pre-Qualification Questionnaire.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications or in the invitation to tender or to negotiate

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting entity**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents (except for a DPS)**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

13.2.2015 - 12:00

#### **IV.3.5. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.6. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.7. Conditions for opening of tenders**

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### VI.3. Additional information

This contract notice relates to a Part B services procurement under the Utilities Contracts Regulations 2006 (as amended) which is being advertised by the Contracting Authority in OJEU on a voluntary basis. The Pre-Qualification Questionnaire and Project Information Memorandum are available on request from the contact point set out in Section 1 of this notice. All costs of responding to this notice and participating in the procurement will be borne by each bidder.

All discussions and correspondence will be deemed strictly subject to contract until the formal contract is entered into. The contract will not be binding until it has been signed and dated by the authorised representatives of both parties. Bidders that satisfy the requirements of the pre-qualification process will be offered the opportunity of a site visit to inspect the areas in which services are currently provided. Further details will be provided by the Contracting Authority in due course.

The Transfer of Undertakings (Protection of Employment) Regulations and/or The Service Provision Change (Protection of Employment) Regulations 2006 may apply to the staff /operatives currently engaged in the provision of the services. Further information will be provided at the Invitation to Negotiate stage of this process. Bidders are required to seek their own advice, make their own investigations and include for this if applicable in their tender responses. Further information is included in the Project Information Memorandum.

Each bidder must maintain the validity of its tender open for acceptance for a period of 6 months from the deadline for receipt of tenders.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Please refer to section V1.4.2) of this notice

#### VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a voluntary 10 calendar day standstill period at the point information on award of the contract is communicated to all bidders. The standstill period provides time for unsuccessful bidders to challenge the award decision before the contract is entered into. The Utilities Contract Regulations 2006 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (Northern Ireland).

#### VI.4.3. Service from which information about the review procedure may be obtained

### VI.5. Date of dispatch of this notice

23.1.2015